

**PINE COUNTY LAND DEPARTMENT  
TAX-FORFEITED LAND AUCTION  
MAIL-IN BID FORM**

TRACT# \_\_\_\_\_ BID AMOUNT \$ \_\_\_\_\_ SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

**IDENTIFY THE TYPE OF PURCHASE:** (choose either Purchase in Full or Contract Purchase)

**A. PURCHASE IN FULL**

- ① Bid Amount \$ \_\_\_\_\_
- ② 3% State Assurance (multiply bid by .03) \$ \_\_\_\_\_
- ③ Deed Tax (multiply bid by .0033) (\$1.65 minimum) \$ \_\_\_\_\_
- ④ State Deed \$ \_\_\_\_\_ 25.00

**TOTAL: \$ \_\_\_\_\_**

Plus: Pine County Recorder Fee

\$ 50.00 Well Certificate (only if applicable) and \$ \_\_\_\_\_

\$ 46.00 Recording Fee \$ \_\_\_\_\_ 46.00

**Total Recording Fee: \$ \_\_\_\_\_**

**B. CONTRACT PURCHASE**

- ① Down Payment (choose **whichever is greatest**)  
\$1,000.00 or  
10% of bid or  
timber value plus the proportioned bid increase \$ \_\_\_\_\_
- ② 3% State Assurance (multiply bid by .03) \$ \_\_\_\_\_

**TOTAL: \$ \_\_\_\_\_**

Plus: Pine County Recorder Fee

**Recording Fee: \$ \_\_\_\_\_ 46.00**

\*Deed Tax, State Deed, and Well Certificate (if applicable) will be paid at the end of the contract period.

**IDENTIFY HOW YOU WANT THE STATE DEED TO READ:** (Print clearly)

NAME(s): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

**IDENTIFY THE TYPE OF OWNERSHIP:** (Check one)

- \_\_\_\_\_ Single Ownership
- \_\_\_\_\_ Co-Ownership: Joint Tenancy (death - goes to other partner).
- \_\_\_\_\_ Co-Ownership: Tenancy in Common (death - goes to heirs).

**INSTRUCTIONS:**

\* **Completely fill out and sign and date the Bid Form.**

\* **Enclose two checks:**

-First check (made out to "Pine County") for the total value as calculated.

-Second check (made out to "Pine County Recorder") for \$96.00 or \$46.00 recording fee (depending on recording fee calculation).

\* **Mail Bid Form and checks to:**

Pine County Courthouse  
LAND BID Attn. Cathy Clemmer, Auditor  
635 Northridge Dr. NW  
Pine City, MN 55063

1. Non-successful bidders will have their checks mailed back.
2. All mail-in bids are binding and shall be received prior to the start of the auction, please identify the tract number on the envelope.
3. Pine County assumes no responsibility for failed delivery of sealed bids; it shall be the bidders responsibility to guarantee receipt of their bid prior to the start of the auction.
4. If you have any questions, contact us at (320) 216-4225. Thank you.