



AGENDA
PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, May 19, 2020, 10:00 a.m.

The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020 the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for members of the county board to meet in person. Members of the county board will join the meeting remotely.

The public is invited to join the meeting remotely: by phone call 1-650-215-5226, (access code): 959 778 136, (password): gPPksnjc974 for WebEx. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
May 5, 2020 county board Minutes and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Pine County Extension Committee Minutes – February 20, 2020
Pine County Zoning Board Minutes – February 27, 2020
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review April, 2020 Cash Balance (attached)**

Fund	April 30, 2019	April 30, 2020	Increase(Decrease)
General Fund	1,486,498	916,637	(569,860)
Health and Human Services Fund	234,324	(27,295)	(261,619)
Road and Bridge Fund	1,005,605	4,616,220	3,610,616
Land Management Fund	1,943,364	2,439,647	496,283
TOTAL (inc non-major funds)	11,195,907	14,248,713	3,052,806

2. **April 2020 Disbursements/Claims Over \$2,000**

Consider approving April 2020 disbursements and claims over \$2,000.

3. **Applications**

Consider approval of the following applications:

A. **Homestead Abatement**

- i. Jennifer C. Thompson, 3243 Blueberry Ln, Sturgeon Lake, PID 46.5093.000, relative homestead not entered, taxes payable 2020.

B. **Classification Abatement**

- i. Matthew and Angela Degerstrom, 36158 Jackson Rd, Askov, PID 25.0056.000, ag classification not entered, taxes payable 2020.

C. **Valuation Abatement**

- i. Rodney and Anne Carter, 55347 Popular Rd, Sandstone, PID 30.0420.000, property was not reduced for acreage of an exception to the legal description (should have been 17.15 acres, not 19.83 acres), taxes payable 2018 and 2019.

D. **Local Option Disaster Abatement**

- i. Lynette Hischer, 7246 Rock Dam Rd, Rutledge, PID 44.0049.004, total loss of house due to fire, taxes payable 2019.
- ii. Gary Lazinaki, 4496 State Hwy 23, Brook Park, PID 06.0150.001, total loss of house due to fire, taxes payable 2019.

E. **Temporary Liquor License**

- i. Jack Pine Riders ABATE of MN, July 10-12, 2020 pending approval from county sheriff and State of Minnesota.

F. **Premises Permit**

- i. Pokegama Lake Association to hold lawful gambling (pull tabs) at the Floppy Crappie, 10762 Lakeview Shore Dr., Pine City (Pokegama Township).

4. **Donations**

Consider acceptance of a \$10 donation from Hazel Olson, and \$750 donation from Spire Credit Union on behalf of their "Give Big" initiative; to be used to help offset expense of K-9 program.

5. **2020 Equipment Rental**

Accept the 2020 Equipment Rental Bids. Bids were opened May 11, 2020.

6. **2020 Timber Auction Results**

Acknowledge the actual results of the May 13, 2020 timber auction: Six timber sales were offered consisting of 8,073 cords with an appraised value of \$188,140. All six sold with bids totaling \$227,642. Down payments of \$28,376 were collected the day of the auction.

7. **Personnel (Employment Status / Promotion)**

A. Consider authorization for regular employment status for Office Support Specialist Jennifer Burlak, effective May 12, 2020.

B. Consider promotion for the following employees, pay rate and grade remain unchanged:

- i. Part-time dispatcher Isaac Simpson to full-time dispatcher, effective May 24, 2020.
- ii. Part-time correction officer Courtney Hart to full-time correction officer, effective May 24, 2020.
- iii. Part-time correction officer Grant Crider to full-time correction officer, effective May 25, 2020.

8. **New Hires**

A. Consider authorization to hire the following temporary watercraft inspectors, effective May 19, 2020:

- i. Jay Kaelberer, \$15 per hour
- ii. Brian Rippey, \$15 per hour
- iii. Kelly Saumer, \$15 per hour
- iv. Robert Sunstrom, \$16 per hour

REGULAR AGENDA

1. **Facilities Committee (Minutes attached)**

The Facilities Committee met May 6, 2020. Minutes are for information only; no board action is necessary.

2. **Personnel Committee (Minutes attached)**

The Personnel Committee met May 12, 2020 and made the following recommendations:

A. **Health and Human Services**

- i. Approve the PERA Phased Retirement Option for case aide Betty Kosloski, beginning June 1, 2020 and ending no later than May 31, 2021, at which time she will formally retire from county employment. All applicable terms of employment, county policies and collective bargaining agreement conditions will continue to apply throughout the term of the PRO.
- ii. Approve the hiring of a new health educator position and elimination of a case aide position in the Public Health Department. The health educator is a grade 10 with a minimum hourly starting rate of \$24.70. The increase in staff expense will be offset by third-party billing and the number of FTE's in Public Health will remain the same.

B. Sheriff's Office – Jail

- i. Acknowledge the resignation of part-time Corrections Officer Preston Oetterer, effective April 22, 2020 and authorize backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

C. Sheriff's Office – Dispatch

- i. Acknowledge the resignation of part-time probationary dispatcher Amanda Morris, effective April 23, 2020 and authorize backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

D. Highway Department

- i. Acknowledge the retirement of County Right-of-Way Manager Todd Lindstrom, effective May 29, 2020 after 37+ years of dedicated service. Backfill is not requested due to the recent hiring of an assistant county engineer.

Other items are for informational purposes only.

3. Health Insurance Committee (Minutes attached)

The Health Insurance Committee met May 12, 2020 and made the recommendation to direct Gallagher Consultant Justin Kroeger to research all platforms of insurance or take out a formal request for proposal to research and submit his findings to the Insurance Committee.

4. Pine County Sheriff's Squad/Body Camera Program

Identify the preferred vendor from the RFP process as Utility Associates and approve negotiating a contract for implementation and a five-year service contract not to exceed \$380,000 with contingencies to extend the contract if advantageous to the county. Funding would come from the Tech Fund and annual payments would be budgeted for based on final contract schedule.

5. Extension Update

Regional Director Susanne Hinrichs will present updates from the County Extension department.

6. Coronavirus Response Update

7. Commissioner Updates

1W1P - Nemadji
East Central Solid Waste Commission
East Central Regional Library
Pine County Chemical Health Coalition
Soil & Water Conservation District
Lakes & Pines Community Action Council
AMC Blue Ribbon Committee on County Government Operations
Other

8. Other

9. Upcoming Meetings (Subject to Change)—All meetings to be conducted remotely.

Contact the organization hosting the meeting for call-in information.

- a. Pine County Board Meeting, Tuesday, May 19, 2020, 10:00 a.m.
- b. Arrowhead Counties Association, Wednesday, May 20, 2020, 6:00 p.m.
- c. CANCELLED: Snake River Watershed Management Board, Monday, May 25, 9:00 a.m.
- d. Technology Committee, Tuesday, May 26, 2020, 9:00 a.m.
- e. Minnesota Rural Counties (MRC) Board Meeting, Wednesday, May 27, 2020, 10:00 a.m.
- f. NLX Meeting, Wednesday, May 27, 2020, 10:00 a.m.
- g. AMC District 1 Meeting, Thursday, May 28, 2020, 9:00 a.m.
- h. Northeast Emergency Communications Board (NEECB/RAC), Thursday, May 28, 2020, 10:00 a.m.
- i. Pine County Board Meeting, Tuesday, June 2, 2020, 10:00 a.m.

10. Adjourn