

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, October 7, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Chair Curt Rossow called the meeting to order at 1:00 p.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee and Matt Ludwig. Also present was and County Administrator David Minke. County Attorney John Carlson arrived at 1:09 p.m.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions be made to the agenda:

- Remove Consent Item #3, Liquor License
- Add Regular Item #5a, City of Pine City lease update
- Add Regular Item #5b, Schedule Budget Committee meeting

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the September 30, 2014 Special Meeting – Committee of the Whole-Highway and Road Tour. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the September 29, 2014 Special Meeting-Budget Committee. Second by Commissioner Pangerl. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the September 16, 2014 board meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

- Pine County Land Surveyor Monthly Report – September 2014
- Pine County HRA Senior Housing Minutes – regular meeting – August 27, 2014
- Pine County Probation Advisory Committee Unapproved Minutes – August 26, 2014
- Pine County Historical Society Minutes - August, 2014

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Pangerl moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. September, 2014 Disbursements

Disbursements Journal Report, September 1, 2014 – September 30, 2014.

2. **Application for Abatement**

Approve:

Sharon & Bernard Johnson, 9533 Gronigen Rd., Sandstone, PID 12.0124.000, pay 2014.
Nathan Nelson, 41300 Wilbur Way, Hinckley, PID 09.0123.000, pay 2014.

3. **Liquor License**

Removed from Agenda.

4. **Personnel**

- A. Approve promotion for Social Worker Beth Jarvis to Social Services Supervisor in Children Services effective October 13, 2014, \$28.80 per hour, grade C51.
- B. Authorize hiring of Social Services Supervisor Barbara Schmidt (Adult Services) effective October 21, 2014, \$27.25 per hour, grade C51.

5. **Training**

- A. Approve LPN Stephanie Larson and RN Mickey VanVleet to attend the Annual Immunization Conference in St. Cloud, October 27-28, 2014. Larson: Registration/\$120, Meals/\$15, Accommodations/\$77, Travel/\$76.16; VanVleet: Registration/\$120, Travel/\$111.10. Total cost: \$519.26.
- B. Approve LPNs Wendy Bloom and Stephanie Larson to attend the Toward Zero Death Conference in Duluth, November 13-14, 2014. Total cost: \$406.00

REGULAR AGENDA

1. **County Financial Workers and Case Aide Day**

Health & Human Services Director Becky Foss thanked HHS financial workers and case aides for their work and requested that October 15, 2014 be recognized as County Financial Worker and Case Aide Day. The board stated their appreciation to these employees for their dedication to the county.

Motion by Commissioner Hallan designating October 15, 2014 as County Financial Worker and Case Aide Day. Second by Commissioner Ludwig. Motion carried 5-0.

2. **Land Sale**

County Auditor-Treasurer Cathy Clemmer presented the results from the land sale held September 19, 2014. Total acreage sold at auction 1,033.75, total sale amount \$708,800. Clemmer explained the apportionment of the funds distribution, after paid expenses and special assessments: 40% to county (general fund), 40% to the school district in which the real estate lies, and 20% to the corresponding township or city.

3. **Communications Facility Use Agreement Amendment**

Emergency Management Coordinator Denise Baran and DSC Communications representative Mark Smith provided information as to two new antennas being added to the Duxbury tower to support the Amateur Radio Group (ARES) and the County. The additional annual cost to Pine County is \$100, for a total cost of \$400 per year for all antennas.

Motion by Commissioner Hallan to approve the State of Minnesota Communications Facility Use Agreement Amendment and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

4. **East Central Regional Library**

County Administrator David Minke provided an overview of the 2015 East Central Regional Library Budget Summary and 2015 Budget Request to Counties. Pine County's allocation for 2015 is \$302,911. Commissioner Chaffee noted this is \$1,081 less than 2014.

Motion by Commissioner Chaffee to approve the 2015 East Central Regional Library budget and Pine County's local share of \$302,911. Second by Commissioner Hallan. Motion carried 5-0.

5. **2015 Kanabec/Pine Community Health Services**

Commissioners Hallan and Chaffee and Administrator Minke updated the board on the Pine-Kanabec public health collaboration. Discussion was held regarding: 1) amendment of the bylaws to the 1991 Joint Powers Agreement to reflect a board consisting of commissioners only (a special meeting is scheduled for October 15, 2014 to address formal action of amending the bylaws), 2) review of the 2015 Community Health Services budget (Pine County's 2015 contribution is \$353,435) and 3) sharing staff and operational resources.

Motion by Commissioner Chaffee to approve the 2015 Kanabec/Pine Community Health Services budget and Pine County local share of \$353,435. Second by Commissioner Hallan. Motion carried 5-0.

5a. **City of Pine City - Lease**

Commissioner Mitch Pangerl and Administrator Minke provided an overview of the October 6, 2014 Pine Government Center (315 Main Street, Pine City) lease meeting with city officials. Tentative terms regarding the lease term, payments and maintenance were discussed and agreed upon, with the city and county agreeing to take the terms back to their respective boards for consideration.

Motion by Commissioner Pangerl to approve the general terms of the lease agreement with the City of Pine City as follows: Lease Term: 5 year lease (Jan. 1, 2015-Dec. 31, 2019); Lease Payments: 2015-\$40,000, 2016-\$45,000, 2017-\$50,000, 2018-\$55,000, 2019-\$60,000; Maintenance: Pine City continues to do exterior maintenance (lawn mowing & snow removal), provide its own janitorial for its public and private spaces on the 2nd floor and vacate the garage space; County continues to be responsible for maintenance of building systems. Second by Commissioner Ludwig. Motion carried 5-0.

5b. **Scheduling of Budget Committee Meeting**

The board scheduled a Special Meeting-Budget Committee for Tuesday, October 28, 2014 at 9:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.

6. **Commissioner Updates**

Law Library: No update.

Arrowhead Counties Association: No update.

Rush Line Task Force: No update

Snake River Watershed Joint Powers Board: Normal business.

NLX: No update.

NE Regional Radio Board Meeting: No meeting.

GPS 45:93: Good meeting.

Community Health Board: addressed within board meeting

Soil & Water Conservation District: Commissioner Ludwig provided update.

Other

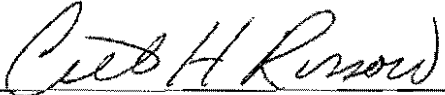
7. **Other**

8. **Upcoming Meetings**

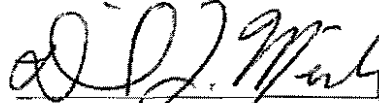
Upcoming meetings were reviewed.

9. Adjourn

With no further business, Chair Rossow adjourned the county board meeting at 2:20 p.m. The next regular meeting of the county board is scheduled for October 21, 2014 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Curt H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board