

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, August 5, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Acting Chair Chaffee called the meeting to order at 1:00 p.m. Present were Commissioners Steve Hallan, Mitch Pangerl, and Matt Ludwig. Chair Rossow was absent (excused). Also present were County Attorney John Carlson and County Administrator David Minke.

The Pledge of Allegiance was said.

Acting Chair Chaffee called for public comment. There was no public comment.

Acting Chair Chaffee requested the following revisions be made to the agenda:

- Correction to the July 15, 2014 County Board Minutes, Page 3, paragraph 1.
- Correction to Regular Agenda Item 5: Resolution 2014-31/tax forfeit lands (excludes Schmedeke strip of land); Resolution 2014-32/tax forfeit lands (includes Schmedeke strip of land).
- Add Consent Agenda Item #4C: Repurchase of Tax Forfeited Land in full, George & Constance Amersbach.
- Add Consent Agenda Item #4D: Repurchase of Tax Forfeited Land with 10-year contract, Raymond L. Opperud.
- Add Regular Agenda Item 11C: Correctional Officer Social Security Update
- Add Regular Agenda Item 13A: Closed meeting – pending litigation.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Pangerl. Motion carried 4-0.

Commissioner Pangerl moved to approve the amended Minutes of the July 15, 2014 board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 4-0.

Commissioner Hallan moved to approve the Minutes of the July 22, 2014 Special Meeting – Budget Committee. Second by Commissioner Ludwig. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing regular meeting – June 25, 2014

Pine County Land Surveyor Monthly Report – July, 2014

Pine County Soil & Water Conservation District – July 10, 2014

Methamphetamine Task Force – July 14, 2014

Commissioner Pangerl moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 4-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. July, 2014 Disbursements

Disbursements Journal Report, July 1, 2014 – July 31, 2014.

2. Application for Abatement

Approve Application for Abatement for Charlotte Holt, Lot 20, Timberline Campground, PID 46.8901.020, payable 2014.

3. Application for Cancellation of Forfeiture

Approve Application for Cancellation of Forfeiture for property in Hinckley Township (PID 15.0002.000) and authorize County Administrator and County Auditor to sign.

4. Resolution for Repurchase of Tax Forfeited Land

A. Approve Resolution 2014-29 for Repurchase of Tax Forfeited Land in full, Terry Curtin, PID 09.5280.000 and authorize Board Chair and County Auditor to sign.

B. Approve Resolution 2014-30 for Repurchase of Tax Forfeited Land with 10-year contract, Gary and Heather Peterson, PID 04.0297.000 and authorize Board Chair and County Auditor to sign.

C. Approve Resolution 2014-36 for Repurchase of Tax Forfeited Land in full, George & Constance Amersbach, PID 29.5098.000 and authorize Board Chair and County Auditor to sign.

D. Approve Resolution 2014-37 for Repurchase of Tax Forfeited Land with 10-year contract, Raymond L. Opperud, PID 44.0015.000 and authorize Board Chair and County Auditor to sign.

5. Amended Joint Powers Agreement with MCCC

Approve Amended Joint Powers Agreement with Minnesota Counties Computer Cooperative Bylaws (MCCC) and authorize Board Chair to sign.

6. Minnesota Counties Computer Cooperative Bylaws

Acknowledge amendments to the MCCC Bylaws.

7. Donation

A. Approve acceptance of \$350 donation from the National Multiple Sclerosis Society and designate to the Pine County Sheriff's Office Volunteer Posse to be used to help offset expenses of the volunteer posse.

B. Approve acceptance of \$133.33 in donations from various citizens to a fund for payment of the care of seized animals.

8. Personnel (Full-Time Status/Completion of Probationary Period)

A. Approve full-time status for Office Support Specialist Tara Reibeling, effective August 5, 2014.

B. Approve full-time status for Social Worker Beth Pierson, effective August 5, 2014.

9. Training

A. Approve RN Pat Anderson and LPNs Wendy Bloom and Stephanie Larson to attend the Participant-Centered Services Kickoff & Skills Training for WIC Staff, August 12-13, 2014, Duluth. Total cost: \$462.44.

B. Approve the following eligibility workers to attend the MN Financial Workers and Case Aides Association Conference, September 24-25, 2014, St. Cloud. Total cost \$760.

REGULAR AGENDA

1. Technology Committee

Pine County Technology Committee met July 14, 2014. Informational only, no board action necessary. Administrator David Minke stated discussion was held regarding the guest internet pricing for the courthouse and guest WiFi for the Pine City floor at the Pine Government Center. The Committee made the decision to move to a new vendor for lower price and faster service. Minke also stated that the card access badge printer in the administrator's office has been replaced; the printer was to be replaced at a later date but became inoperable.

2. Ad Hoc Committee – Kanabec County

Pine County Ad Hoc Committee – Kanabec County met July 24, 2014. Informational only, no board action necessary. Administrator Minke stated the Kanabec and Pine counties will build off of the existing 1991 Joint Powers Agreement (JPA) by amending it to reflect the boards' direction. Assistant Kanabec County Attorney Dan Conlin will draft the amendments to the JPA, which will be reviewed by staff and then presented to each county board for consideration. Acting Chair Chaffee thanked County Attorney John Carlson for his assistance.

3. Personnel Committee Report

A. Administrator Minke reported that on July 25, 2014 the Personnel Committee interviewed Becky Foss, the current Children's Mental Health Supervisor, for the Health and Human Services director position. After the interview, the committee was unanimous in its support to promote Foss to the director position.

Motion by Commissioner Ludwig to promote Becky Foss to the position of Health and Human Services Director effective August 15, 2014, E82, \$78,000 per year, other terms and conditions as contained in the July 29, 2014 offer letter. Second by Commissioner Hallan. Motion carried 4-0.

B. Administrator Minke requested authorization to advertise and backfill (internal and external candidates) the children's mental health supervisor position.

Motion by Commissioner Pangerl to authorize the backfill of the children's mental health supervisor position. Second by Commissioner Ludwig. Motion carried 4-0.

4. Local Government Pay Equity Act

Human Resources and Payroll Specialist Matt Christenson stated Pine County submitted its pay equity report to Minnesota Management and Budget (MMB) in January, 2014 for the 2013 calendar year. The submitted report was deemed in compliance by MMB on July 17, 2014. Discussion was held clarifying the different tests for pay equity compliance. Christenson stated this report is to be submitted every three years.

5. 2014 Pine County Tax Forfeit Land Auction: September 19, 2014, 10 a.m., Courthouse, Pine City

County Auditor-Treasurer Cathy Clemmer stated this is the final approval of the land sale list for the tax-forfeit land auction, September 19, 2014, 10 a.m., at the Pine County Courthouse, Pine City. Clemmer state the county, through special legislation, had extended an offer to Eldon Schmedeke to purchase a strip of land on Schemedke Lane; Schemedke had until today to take advantage of that offer and has not. Clemmer presented two Resolutions 2014-31 (excluding Schemedke Strip of land on sale list) and Resolution 2014-32 (including Schemedke strip of land on sale list). Clemmer requested the board to consider Resolution 2014-32, also clarifying that parcel #47 (PID 44.0015.000) on the Land Sale List be withdrawn as it was repurchased as Resolution 2014-37 on today's consent agenda.

Motion by Commissioner Hallan to approve Resolution 2014-32, withdrawing parcel #47 (PID 44.0015.000) finalizing the tax forfeited land sale list for auction, September 19, 2014 and authorize the County Auditor-Treasurer to sign. Second by Commissioner Ludwig. Motion carried 4-0.

6. 2014 Pine County Fee Land Auction: September 19, 2014, to follow the tax forfeit land auction scheduled for 10 a.m., Courthouse, Pine City

County Auditor-Treasurer Cathy Clemmer stated the Land Advisory Committee has reviewed and recommends the sale of Clover Township parcel PID 09.0032.000 at the fee land auction. As this is fee land and previously used by the highway department, the sale proceeds will be designated to the highway department fund. This property was offered at last year's sale at \$15,700 and not sold, therefore the county is reoffering it this year for \$12,900 at the same terms and conditions as last year.

Motion by Commissioner Pangerl to approve Resolution 2014-33 authorizing the sale of Pine County fee property (PID 09.0032.000) at the fee land auction on September 19, 2014. Second by Commissioner Ludwig. Motion carried 4-0.

7. Conveyance of Tax-Forfeited Property (City of Sturgeon Lake and Pine City)

County Auditor-Treasurer Cathy Clemmer stated the Land Advisory Committee has reviewed and recommends the conveyance of tax-forfeited property to the following:

- A. City of Sturgeon Lake PID 46.0044.000 - insure adequate space for future utility expansion or road development;
- B. City of Sturgeon Lake PID 46.5014.000 - blight property and will be cleaned up and dedicated to the city park system or resold to an adjoining land owner; and
- C. City of Pine City PID 42.0268.000 – EDA has requested the purpose for economic development.

Motion by Commissioner Ludwig to approve Resolution 2014-34 allowing the sale of PID 46.0044.000 to the City of Sturgeon Lake for \$1,500, PID 46.5014.000 to the City of Sturgeon Lake for \$500 and PID 42.0268.000 to the City of Pine City for \$800. Second by Commissioner Hallan. Motion carried 4-0.

8. Aquatic Invasive Species Delegation Agreement

Land Services Director Kelly Schroeder explained that during the 2014 Legislative Session, counties were given Aquatic Invasive Species (AIS) prevention aid. In 2014 Pine County received approximately \$59,000 with \$131,000 anticipated for 2015. On July 24, 2014 Commissioners Hallan, Ludwig and Pangerl met with lake associations to formulate an AIS plan. As part of the plan, the county would like to conduct watercraft inspections. As the DNR is the statutory authority, the DNR will have to delegate their authority to the county to do that.

Motion by Commissioner Ludwig to approve the Delegation Agreement from the DNR to perform aquatic invasive species (AIS) inspections and authorize the Board Chair to sign. Second by Commissioner Hallan. Motion carried 4-0.

9. Probation Advisory 2014 Comprehensive Plan

Probation Director Terryl Arola provided the board with the 2014 Probation Comprehensive Plan approved by the Probation Advisory Committee. Arola provided an overview of the Plan to the board.

Motion by Commissioner Ludwig to accept the 2014 Probation Comprehensive Plan. Second by Commissioner Pangerl. Motion carried 4-0.

10. Award Bid for Contract #1405

County Engineer Mark LeBrun stated bid opening for Contract #1405 occurred July 28, 2014 and recommended the contract be awarded to the lowest responsible bidder, Tri-City Paving and Alternates 1 and/or 2, contingent on approval by the City of Sandstone on August 6, 2014. Contract #1405 includes:

- CP 058-014-005 Located on Angle Avenue, city of Sandstone
- CP 058-014-006 Located on Commercial Avenue and 8th Street, city of Sandstone
- SAP 058-609-015 Located on CSAH 9; between CSAH 10 and CSAH 14
- SAP 058-623-008 Located on CSAH 23; between S Co. Line and TH 70

- SAP 058-629-002 Located on CSAH 29; between CSAH 20 and TH 123
- SAP 058-630-013 Located on CSAH 30; between TH 123 and CSAH 21
- SAP 058-641-017 Located on CSAH 41; between W Co. Line and 2.5 mi W of CSAH 40
- SAP 058-641-018 Located on CSAH 41; between 2.5 mi W of CSAH 40 and CSAH 61
- SAP 058-660-002 Located on CSAH 60; between TH 18 and CSAH 18.

The Tri-City Paving bid came in 14.9% under the engineer's estimate.

Motion by Commissioner Hallan to award the bid for Contract #1405 to Tri-City Paving and Alternates 1 and/or 2, contingent on approval by the City of Sandstone on August 6, 2014, in the amount of \$5,439,665.85. Second by Commissioner Pangerl. Motion carried 4-0.

11. County Veterans Service Officer Enhancement Grant

- A. Veteran's Service Officer Ben Wiener explained this \$10,000 enhancement grant will be used for CVSO training, automation, outreach, veterans' transportation and other services. No matching funds are required.

Motion by Commissioner Hallan to approve Resolution 2013-35 and County Veterans Service Office Enhancement Grant and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 4-0.

- B. VSO Wiener requested to attend the Association of County Veterans Services Officers Fall Conference.

Motion by Commissioner Hallan to approve CVSO Ben Wiener to attend the MN Association of County Veteran Services Officers Fall Conference, September 7-10, 2014, Nisswa. Travel expenses: 3 nights at \$173 (includes conference space, materials and meals); mileage \$112. Total Cost: approximately \$631. Second by Commissioner Pangerl. Motion carried 4-0.

C. Correctional Officer Social Security Update

Administrator Minke explained that under Social Security, government employees who are eligible for a pension are not covered under Social Security unless the State has entered into a Section 218 agreement. In Pine County the only group not enrolled in social security are licensed deputies enrolled in the Police/Fire PERA plan. Up to 1999 correctional officers were enrolled in the PERA Coordinated Plan and were covered by Social Security. In 1999 PERA created the Correctional Officer Plan, transferred all the existing correctional officers into that plan and all the new correction officers started to go into that plan. PERA decided in June of 2014, that those new employees since 1999 are not eligible for Social Security because there has not been a new 218 agreement done. To make it correct, correctional officers who have been hired since 1999 and are currently enrolled in the PERA Correctional Plan need to have a vote whether or not they want to have social security. The voting can be done as either a Divided Vote or Majority Vote. In a majority vote, correctional officers will either be covered by social security or not, depending on the outcome of the group's vote. In a divided vote, each correction will choose if they want to be covered by social security or not, and all new correction officers will be covered by social security.

Motion by Commissioner Hallan to notify PERA of Pine County's position in support of the Divided Vote related to the PERA Correctional Plan. Second by Commissioner Pangerl. Motion carried 4-0.

12. Commissioner Updates

City of Pine City meeting--Lease (7/21/14): Commissioner Pangerl stated City of Pine City representatives (Mayor Janssen and Councilman Ovick) were not in attendance at the meeting. The county's proposition was provided to the city officials that were. We are waiting for a response.

Aquatic Invasive Species meeting (7/24/14): Commissioner Ludwig stated it was a good meeting with a number of lake associations in attendance. There was strong input and some of their suggestions were

implanted into the AIS plan. The draft plan was sent out to members on 8/4/14 – we are waiting for input back.

Pine County Extension Committee (7/17/14): Commissioner Pangerl stated Farm Family of the Year was discussed; Extension was busy getting ready for the Pine County fair; celebration of Extension's 100th year anniversary.

Rush Line Corridor Task Force (7/17/14)– meeting cancelled.

Lakes & Pines Community Action Council (7/21/14) : No update.

NLX – meeting cancelled. Next meeting scheduled for August 27, 2014

NE Regional Radio Board Meeting (7/24/14) Commissioner Hallan: No new business.

GPS 45:93 (7/25/14): No update.

Snake River Watershed Joint Powers Board (7/28/14): Commissioner Pangerl stated they are looking into a pilot project using wood chips which pull nitrogen out. Discussion was had as to maintenance funds available for projects that have been initiated but need to be maintained.

Other:

East Central Regional Library: Commissioner Chaffee stated the East Central Regional Library budget committee met, passing a resolution to pass the budget. This recommendation will go to the full board. If approved, Pine County's share will be reduced by a few thousand dollars.

Pine County Fair: Commissioner Hallan stated the Pine County fair just finished up. Hallan thanked the Public Health Department for their booth at the fair. Hallan also recognized the great job of the 4-H program.

Treehouse Fundraiser: Commissioner Ludwig stated Treehouse had their first fundraiser with a great turnout.

13. Other

Condolences offered to Commissioner Hallan and his family on the death of his father-in-law.

13A. Closed Meeting – pending litigation

Motion by Commissioner Hallan to close the meeting as allowed by M.S. 13D.05, Subd. 3(b) for the purpose of discussing pending litigation. Second by Commissioner Pangerl. Motion passed 4-0. Meeting was closed at 2:50 p.m.

Motion by Commissioner Hallan to open the meeting. Second by Commissioner Pangerl. Motion passed 4-0. The meeting was opened at 3:10 p.m.

14. Upcoming Meetings were reviewed

Add to Upcoming Meetings:

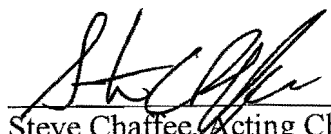
Aquatic Invasive Species training, August 18, 2014, 8:00 a.m., Sandstone;

Board of Review Training, August 28, 2014, 6:00 p.m., Isanti County Courthouse, Cambridge.

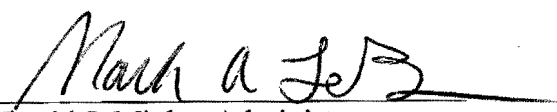
AMC Fall Policy Conference, September 3 & 4, in Alexandria.

15. Adjourn

With no further business, the meeting was adjourned at 3:11 p.m.



Steve Chaffee, Acting Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board
Mark A. LeBrun, Acting Administrator