

MINUTES OF PINE COUNTY BOARD MEETING

Regular Meeting

Tuesday, November 4, 2014, 1:00 p.m.
Public Health Building, Sandstone, Minnesota

Chair Curt Rossow called the meeting to order at 1:00 p.m. Present were Commissioners Steve Hallan, Mitch Pangerl, Steve Chaffee and Matt Ludwig. Also present was County Administrator David Minke. County Attorney John Carlson was absent.

The Pledge of Allegiance was said.

Chair Rossow called for public comment. There was no public comment.

Chair Rossow requested the following revisions to the Upcoming Meetings section of the Agenda:

- a. Correction: Facilities-Committee meeting: Wednesday, November 5th, 9:00 a.m., Commissioners' Conference Room, Courthouse, Pine City.
- b. Addition: Law Library Meeting: Wednesday, November 5, 2014, 12:00 p.m., Law Library, Courthouse, Pine City.
- c. Correction: Soil & Water Conservation District meeting: Thursday, November 6, 2014, 3:00 p.m., Public Health Building, Sandstone.
- d. Addition: Soil & Water Conservation District meeting (Water Plan review): Friday, November 14, 2014, 1:30 p.m., Public Health Building, Sandstone.
- e. Addition: Economic Development meeting: Thursday, December 11, 2014, 3:00 p.m., Jury Assembly Room, Courthouse, Pine City.

Commissioner Hallan moved to approve the Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the October 21, 2014 board meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the October 28, 2014 Special Meeting-Budget Committee. Second by Commissioner Pangerl. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

- Pine County Historical Society Board of Directors Minutes – September 16, 2014
- Pine County HRA Senior Housing Minutes –regular meeting – September 24, 2014
- Pine County Land Surveyor Monthly Report – October 2014
- Pine County Soil & Water Conservation District Board Meeting Minutes – October 2, 2014
- Pine County Methamphetamine Task Force Minutes – October 13, 2014

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Pangerl moved to approve the Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. October, 2014 Disbursements

Disbursements Journal Report, October 1, 2014 – October 31, 2014.

2. Application for Abatement

Approve Lake Area Bank Application for Abatement, City of Hinckley, PID 40.0004.014, payable 2013 and 2014.

3. Application for Exempt Permit

Approve Application for Exempt Permit for Immaculate Conception Church to conduct Minnesota lawful gambling on April 24, 2015 at Wings North Hunting Club, 19379 Homestead Rd., Pine City (Pokegama Township).

REGULAR AGENDA

1. Emergency Management Performance Grant

Emergency Management Coordinator Denise Baran presented information regarding the 2014 Emergency Management Performance Grant from the State of Minnesota in the amount of \$22,614; a matching fund from Pine County in the amount of \$22,614 is required, however a county in-kind match has already been made. No further expenditure of matching funds will be necessary for this grant.

Motion by Commissioner Ludwig to approve the Emergency Management Performance Grant in the amount of \$22,614 and authorize Board Chair and County Sheriff to sign. Second by Commissioner Pangerl. Motion carried 5-0.

2. Combining HHS Board Meeting with Regular Board Meeting

Discussion was held on discontinuing of separate HHS board meetings and placing the HHS items on the regular county board agenda. Administrator Minke stated by combining the meetings it will be a more efficient use of commissioner and staff time, stating HHS Director Becky Foss is in agreement with combining the meetings. The November 18 and December 15, 2014 HHS meetings will be cancelled upon the combining of the meetings.

Motion by Commissioner Hallan to discontinue the separate HHS board meetings and place the HHS items on the regular county board agenda, effective immediately. Second by Commissioner Ludwig. Motion carried 5-0.

3. 2015 Budget Committee Update

A. Elimination of Environmental Services Technician position

Administrator Minke stated at the October 28, 2014 budget committee meeting the county board reached a consensus to eliminate the environmental services technician position. This action is based upon ongoing budget and workload reasons. AFSCME representative Jo Musel-Parr spoke in objection to the elimination of this position.

Motion by Commissioner Pangerl, with regret, to eliminate the position of the environmental services technician position effective December 31, 2014. Second by Commissioner Hallan. Motion carried 5-0.

B. Restructure of the building maintenance department to county engineer.

At the October 28, 2014 budget committee meeting the county board reached a consensus to restructure the building maintenance department to report to the county engineer and to eliminate the Building Maintenance Supervisor position effective January 23, 2015. This restructure is necessary for budget and workload reasons. The incumbent maintenance supervisor has indicated an intent to retire January 23, 2015.

Motion by Commissioner Pangerl to restructure the building maintenance department to report to the county engineer; direct county staff to prepare a transition plan and divide the key duties of maintenance supervisor between the highway engineer and lead maintenance worker and evaluate

any regrade to the position; and eliminate the maintenance supervisor position effective on or about January 23, 2015. Second by Commissioner Chaffee. Motion carried 5-0.

4. **Association of Minnesota Counties Delegate Appointment**

Motion by Commissioner Hallan to approve the appointment of the voting delegates to AMC for 2014: Steve Hallan, Mitch Pangerl, Steve Chaffee, Curt Rossow, Matt Ludwig, Mark LeBrun, David Minke, and Becky Foss. Second by Commissioner Ludwig. Motion carried 5-0.

5. **2015 Strategic Planning**

Administrator Minke provided an overview of previous strategic planning sessions and provided a list of potential ideas for 2015. Minke inquired if the board felt an outside facilitator would be beneficial to the meeting. Chair Rossow inquired as to the cost of a facilitator; Commissioner Hallan requested Administrator Minke consult with neighboring counties/cities to inquire if there would be any interest in a reciprocal action with no cost to either party. The consensus of the board of commissioners is to proceed forward with strategic planning for 2015.

6. **Commissioner Updates**

NLX: Cancelled

NE Regional Radio Board Meeting: No October meeting.

AMC District 1 Meeting: No one was able to attend.

GPS 45:93: No update.

Snake River Watershed Joint Powers Board: Commissioner Pangerl stated normal business.

East Central Regional Development Commission: Commissioner Hallan stated a determination was made to hire a new audit firm; discussion of the Commission's audit, no findings/good audit.

Working on delivery of services to the aging population.

Law Library: 10/29/14 meeting rescheduled to 11/5/14.

Economic Development: Commissioner Hallan and Chair Rossow stated it was a good first meeting.

December 11, 2014 will be next and last meeting. Report will be given to the board in January, 2015.

Central Regional EMS: Commissioner Ludwig reported the EMS regulatory board may be disbanded and taken under control of the Minnesota Department of Health. Discussion held as to reimbursement for training for first responders.

Other: None.

7. **Other**

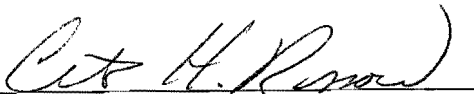
None.

8. **Upcoming Meetings**

Upcoming meetings were reviewed.

9. **Adjourn**

With no further business, Chair Rossow adjourned the county board meeting at 1:28 p.m. The next regular meeting of the county board is scheduled for November 18, 2014 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Curt H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board