

**MINUTES OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, August 18, 2015, 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, Curt Rossow and Matt Ludwig. Also present were County Attorney Reese Frederickson and Acting County Administrator Kelly Schroeder.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan announced the Nissan Leaf electric car, which has been leased by the Highway Department, had been available for viewing prior to the county board meeting.

Chair Hallan requested the following revisions to the Agenda:

Additions: Consent Agenda

8. Promotion

Acknowledge and approve the promotion of HHS Public Health case aide Candace Bartheidel to Social Worker effective August 31, 2015, starting at \$19.54/hr, step 1, C42.

Additions: Regular Agenda

12A. Request from Pine City Township for a road exchange. Information only.

12B. Schedule Special Meetings - Committee of the Whole (Budget)

September 8, 2015 – 10:00 a.m. – Board Room, Pine County Courthouse, Pine City, Minnesota

September 15, 2015 – to commence after the County Board Meeting, Board Room, Pine County Courthouse, Pine City, Minnesota

September 22, 2015 - 9:00 a.m. – Board Room, Pine County Courthouse, Pine City, Minnesota

12C. Schedule Meeting with Soil & Water Conservation District Board

September 23, 2015

12D. Comprehensive Planning Steering Committee Appointments

Discussion.

Commissioner Rossow moved to approve the amended Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the August 4, 2015 board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

East Central Regional Library Minutes – June 8, 2015

Commissioner Mohr moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Rossow. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. Review July, 2015 Cash Balance

<u>Fund</u>	<u>July 31, 2014</u>	<u>July 31, 2015</u>	<u>Increase(Decrease)</u>
General Fund	2,703,601	4,544,273	1,840,672
Health and Human Services Fund	474,496	508,470	33,974
Road and Bridge Fund	8,828,216	3,748,270	(5,079,946)
Land Management Fund	1,035,697	1,459,754	424,056
TOTAL (inc non-major funds)	14,727,318	11,472,838	(3,254,480)

2. Liquor Licenses

Approve liquor licenses (on/off/Sunday) for September 1, 2015 through August 31, 2016, subject to county board approval, for the following: Wings North, 19379 Homestead Road, Pine City (On Sale and Sunday); Tanks Tavern-Cloverdale, 39109 State Hwy. 48, Hinckley (On Sale, Off Sale & Sunday); Nickerson Bar & Motel, 94430 Main Street, Nickerson (On Sale, Off Sale & Sunday); Pine City Country Club, 10413 Golf Course Road SW, Pine City (On Sale & Sunday); Kurtz' Muffies on the Lake, LLC, 13646 Muffies Lane, Grasston (On Sale, Off Sale & Sunday); and Chengwatana Country Club, LLC 29410 Beroun Crossing, Pine City (On Sale, Off Sale & Sunday).

3. Tobacco Licenses

Approve tobacco licenses, subject to county board approval, for new establishments: Casey's General Store in Sandstone and Murphy USA #7599 in Pine City.

4. Premises Permit & Lease for Lawful Gambling Activity

Approve Application for Premises Permit and Lease for Lawful Gambling Activity from Pokegama Lake Association to conduct Minnesota lawful gambling at Kurtz's Muffies on the Lake, LLC, 13646 Muffies Lane, Grasston (Pokegama Twp).

5. Agreement for Prosecution Services – City of Askov

Approve Agreement for Prosecution Services between the County of Pine and City of Askov for prosecution of misdemeanor violations of the nuisance and blight ordinances contained within Chapter 8 of the City of Askov's Ordinances and authorize Board Chair, County Auditor-Treasurer and County Attorney to sign.

6. Personnel (Full-Time Status/Completion of Probationary Period)

Approve full-time status for Social Workers Rona Duvall and Patrick Meacham, effective August 23, 2015.

7. New Hire

Approve the hiring of Jerry Kunze, Highway Maintenance Worker (B23), at an hourly rate of \$14.35 per hour, step 1 of the 2014 wage scale, contingent upon a successful background investigation, with an expected start date of August 19, 2015.

8. Promotion

Acknowledge and approve the promotion of HHS Public Health case aide Candace Bartheidel to Social Worker effective August 31, 2015, starting at \$19.54/hr, step 1, C42.

REGULAR AGENDA

1. Facilities Committee

Commissioner Ludwig provided an overview of the August 5, 2015 Facilities Committee meeting. Ludwig stated Sandstone Mayor Carl Steffen inquired if the county would be interested in purchasing the old hospital complex. It was the consensus of the Facilities Committee the county does not have a need for the building and the County's role may be to assist the owner in marketing or repurposing the property.

2. Personnel Committee

The Pine County Personnel Committee met August 11, 2015 and made the following recommendations:

HHS

Acknowledge the retirement of Account Tech Carol Ferrie effective November 13, 2015 and approve immediate backfill for job shadowing purposes up to Carol's retirement date.

Assessor

Acknowledge the resignation of Property Assessor David Anderson effective August 7, 2015 and approve backfill.

Jail

Approve a \$1.00 per hour performance increase for Jail Administrator Rick Boland pursuant to Section 10.5 of the county Policies & Procedures manual, effective June 2, 2015.

Sheriff

Accept the resignation of Deputy Sheriff Leah Schmidt effective August 24, 2015 and approve backfill.

Other items are for informational purposes only.

Commissioner Chaffee provided an overview of the personnel committee meeting, stating the Jail Administrator's increase was approximately 2%, which is within the 0-6% allowed pursuant to Section 10, and allowable under Section 10.5 of the Policies & Procedures Manual.

Motion by Commissioner Chaffee to approve the recommendations of the Personnel Committee. Second by Commissioner Rossow. Motion carried 5-0.

3. Proposed Land Acquisitions by Minnesota DNR

Auditor-Treasurer Cathy Clemmer stated the DNR is acquiring two parcels in Pine County to be developed as wildlife management areas--480 acres in Norman Township to be purchased by Pheasants Forever and Minnesota Sharp-Tailed Grouse Society and donated to the DNR, and 381 acres (owned by Danford & Kathleen Erhart) in Royalton Township to be purchased directly with DNR funds.

Pursuant to statute 97A.145 the DNR is required to notify the county board of lands purchased by the DNR and obtain a resolution approving the acquisition. Chris Balzer, DNR Area Wildlife Manager was present to answer questions. Discussion was held regarding the timeframe of the acquisition and the payment in lieu of taxes funds to be received for the acquisition and removal of the lands from the tax rolls.

Motion by Commissioner Chaffee to approve Resolution 2015-30 approving the acquisition by the Department of Natural Resources of the following parcels of land owned by Danford & Kathleen Erhart: PID 29.0020.001, 29.0032.000, 29.0033.000, 29.0034.000, 29.0043.001, 29.0103.000 and 29.0125.000/split. Second by Commissioner Ludwig. Motion carried 5-0.

4. ECRDC Update

East Central Regional Development Commission Executive Director Robert Voss and Economic Development Director Jennifer Russell provided an update as to the services provided to Pine County by the ECRDC.

5. Economic Development – Business Subsidy Policy

Economic Development Coordinator Robert Musgrove provided an overview of business subsidies and subsidy policies. Discussion was held regarding how the county would like to proceed. It was the consensus of the board that the Economic Development Coordinator draft a business subsidy policy and bring it back to the county board at the September 1, 2015 board meeting for review and discussion.

6. School Resource Officer – Pine City School District

Sheriff Jeff Nelson reported the Pine City School District has requested to continue contracting with the Pine County Sheriff's Officer for a School Resource Officer of up to 40 hours per week. This is an increase from 20 hours per week from the previous contract. The District agrees to reimburse the Sheriff's Office for the assigned deputy. The contract commences September 8, 2015.

Motion by Commissioner Chaffee to approve the Pine County School Resource Officer Contract with the Pine City School District and authorize the Board Chair, County Administrator and County Attorney to sign. Second by Commissioner Ludwig. Motion carried 5-0.

7. County Veterans Service Officer Enhancement Grant

Veterans' Service Officer Ben Wiener provided an overview of the utilization of the 2015 Enhancement Grant and stated the 2016 \$10,000 enhancement grant will be used for CVSO training, marketing and outreach, veterans' transportation, software, and other services. No matching funds are required.

Motion by Commissioner Rossow to approve Resolution 2015-29 and County Veterans Service Office Enhancement Grant and authorize Board Chair, County Administrator and Veterans Service Officer to sign. Second by Commissioner Mohr. Motion carried 5-0.

8. Healthcare Procurement Process

Health & Human Services Director Becky Foss stated the board had previously recommended UCare for the county's prepaid medical assistance program (PMAP) and UCare and Health Partners for the managed care organizations (MCO). The State of Minnesota has chosen Blue Plus and Health Partners. The county submitted a request for reconsideration; HHS was informed of a deadline extension so County Directors could consult with their county boards. Discussion was had as to financial impact and services provided by the providers.

Motion by Commissioner Chaffee to ratify Pine County's request for reconsideration of the State's decision on the pre-paid medical assistance programs and managed care organizations chosen for Pine County. Second by Commissioner Mohr. Motion carried 5-0.

9. Vulnerable Children and Adult Plan Amendment

Health & Human Services Director Becky Foss stated through the Governor's Task Force there was additional funding allocated to each county and each county is to amend their Vulnerable Children and Adult Plan. Pine County has chosen to use the funds to add two additional social workers.

Motion by Commissioner Rossow to approve the Vulnerable Children and Adult Plan Amendment for Child Protection Funding and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

10. Agreement with MnDOT

County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the change in the planned detour route for the bridge construction on Trunk Highway No. 23 over the Big Willow River. The length of the detour on CSAH 48 was increased.

Motion by Commissioner Chaffee to approve Resolution 2015-31 for payment by the State to Pine County for the revised use and maintenance of CSAH 47 and 48 as a detour route and authorize Board Chair and County Administrator to sign the Agreement and any amendments. Second by Commissioner Ludwig. Motion carried 5-0.

11. Commissioner Updates

Meeting with Katie Draper of the Mille Lacs Band: Commissioner Chaffee stated it was a good meeting.
Soil & Water Conservation District: Commissioner Mohr stated a regular meeting.
East Central Solid Waste Commission: Commissioner Hallan stated the new cell is being finished; discussion had on being more proactive on recycling.
East Central Regional Library: Commissioner Chaffee stated this was a budget meeting. Pine County's responsibility will be an approximate \$2,000 increase over last year's.
Arrowhead Counties Association: No meeting.

12. Other

12A. Chair Hallan acknowledged a request from Pine City Township for a road exchange between the township and the county. Referred to the Transportation Committee.

12B. Schedule of Special Meeting-Committee of the Whole (Budget)

The following Special Meeting-Committee of the Whole (Budget) were scheduled:

September 8, 2015 – 10:00 a.m. – Board Room, Pine County Courthouse, Pine City, Minnesota

September 15, 2015 – to commence after the County Board Meeting, Board Room, Pine County Courthouse, Pine City, Minnesota

September 22, 2015 - 9:00 a.m. – Board Room, Pine County Courthouse, Pine City, Minnesota

12C. Schedule Meeting with Soil & Water Conservation District

A Special Meeting-Committee of the Whole with the Soil & Water Conservation District was scheduled for September 23, 2015, 9:30 a.m., Board Room, Pine County Courthouse, Pine City, Minnesota

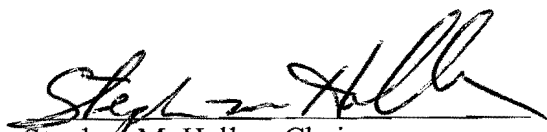
12D. Comprehensive Plan Steering Committee Appointments

Discussion was held as to the remaining public members to be appointed to the Comprehensive Plan Steering Committee. As the Planning Commissioners represent Districts 4 and 5, it was the consensus of the board the remaining public members represent Districts 1, 2 and 3. Commissioners Hallan, Mohr and Chaffee will provide recommendations to Schroeder prior to Wednesday, August 26, 2015.

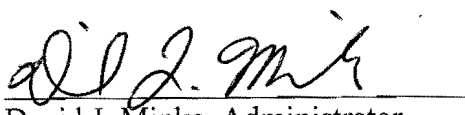
13. Upcoming meetings were reviewed.

14. Adjourn

With no further business, Chair Hallan adjourned the county board meeting at 11:37 a.m. The next regular meeting of the county board is scheduled for September 1, 2015 at 10:00 a.m. at the Public Health Building, Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board