

**MINUTES
OF THE
PINE COUNTY BOARD OF COMMISSIONERS MEETING
Special Meeting/Rescheduled Regular Meeting
Wednesday, December 7, 2016 - 10:00 a.m.
Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota**

Chair Curt Rossow called the special meeting/rescheduled regular meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and Matt Ludwig. Also present was County Administrator David Minke. County Attorney Reese Frederickson was absent (excused).

The Pledge of Allegiance was said.

Chair Rossow called for public comment.

Duquette property owners Don and Sharon Smith commented on the public's use of the county-owned gravel pit by their house for ATVing purposes. The Smiths requested the extension of the fence presently in place, and the replacement of the no trespassing signs.

County Veterans Service Officer Ben Wiener acknowledged the 7th anniversary of the bombing of Pearl Harbor. Those present observed a moment of silence in recognition.

Chair Rossow requested the following corrections to the Agenda:

Regular Agenda #7: Resolution 2016-65 is provided solely for information to the county board.

Action on this resolution is to be considered by the City of Rock Creek.

Regular Agenda 11i: Correction of location of Pine County Chemical Health Coalition meeting.

Commissioner Mohr moved to approve the corrected Agenda. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the November 15, 2016 County Board Meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Committees and Correspondence

East Central Regional Library Minutes – October 10, 2016

City of Brook Park Notice of Intent to Develop a Wellhead Protection Plan – November 14, 2016

Pine County HRA Senior Housing Minutes – regular meeting – October 26, 2016

Pine County Land Surveyor Monthly Report – November 2016

Commissioner Hallan moved to acknowledge the Minutes of Boards, Committees and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Chaffee moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. November, 2016 Disbursements

Approve Disbursements Journal Report, November 1, 2016 – November 30, 2016.

2. Application for Local Option Disaster Abatement

Approve Application for Local Option Disaster Abatement for Annsunan Bowers/Jon & Kjersti Nelson, City of Rutledge, PID 44.0052.022, pay 2016.

3. Resolution for Contract Reinstatement

Approve Resolution 2016-67 for Reinstatement of Repurchase Contract for Bashir Moghul.

4. Donations

- A. Approve acceptance of \$1,500 donation from Deep Rock Collision of Askov to the K-9 program.
- B. Approve acceptance of \$150 donation from Hinckley Area Chamber of Commerce to the Pine County Sheriff's Reserve Fund.

5. Joint Powers Agreement Between Pine County Sheriff and Attorney and the Bureau of Criminal Apprehension

Approve Resolution 2016-68 approving the Joint Powers Agreement between the Pine County Sheriff and Pine County Attorney with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension for use of the State's Criminal Justice Data Communications Network (CJDN) and authorize Board Chair and County Administrator to sign. The JPA will allow the BCA to provide access to the Minnesota Criminal Justice Data Communication Network. This is a five year renewal.

6. 2017 MN Federal Boating Safety Supplemental Equipment Grant

Approve the 2017 Federal Boating Safety Supplemental Equipment Grant in the amount of \$1,912 and authorize Board Chair, County Administrator and County Sheriff to sign. The grant may only be used for safety enforcement equipment purchases. Does not require matching funds.

7. Training

- A. Approve County Engineer Mark LeBrun to attend the 72nd Annual Minnesota County Engineers Conference at Cragun's Resort in Brainerd, January 17-20, 2017. Total cost: \$842.
- B. Approve Team Leader/Senior Probation Agent Laura Stylski to attend Motivational Interviewing Training as an instructor, December 28-29, 2016, and authorize two nights accommodations and mileage reimbursement. Lodging: \$122.08 per night (\$244.16 total); mileage 196 miles at \$.54 per mile (\$105.84). Total cost: \$350.

REGULAR AGENDA

1. Retirement of Marlys Mestemacher

The board recognized the retirement of Health & Human Services Social Worker Marlys Mestemacher and thanked her for her 28+ years of service to Pine County.

2. Public Health Planning Committee

The Pine County Public Health Planning Committee met November 21, 2016. County Administrator Minke stated in 2017 the Community Health Board will consist of five commissioners and the public health meetings will be part of the county board meeting. Also, as a Community Health Board the county may appoint a representative to the State Community Health Services Advisory Committee (SCHSAC).

3. Facilities Committee

The Facilities Committee met December 7, 2016. County Engineer Mark LeBrun presented an update on space and building planning for Health & Human Services in Sandstone. An updated lease with the City of Hinckley for heated storage was discussed. These items will be addressed at the December 20, 2016 board meeting for consideration.

4. Personnel Committee (Special Meeting)

A special meeting of the Personnel Committee was held November 30, 2016. The Committee made the following recommendations:

Health & Human Services

- A. Eliminate the Family Service Aide position to create a social worker position with a higher level of education and experience to increase service delivery to clients, effective December 14, 2016.
- B. Approve hiring of one Social Worker position focusing on children's services.

Land Services Department

- A. Eliminate the single-purpose County Recorder position effective December 14, 2016.

Discussion was held regarding the duties of the positions and the effect to the budget.

County Administrator Minke stated the elimination of positions is due to budgetary constraints and organizational restructuring, stating that current projected balance of the General Fund is a negative \$4,000. With the elimination of these positions, it creates a net balance of \$85,000 in the General Fund, which is closer to the \$100,000 contingency directed by the county board.

The County Recorder duties will remain in the Land Services Department.

Motion by Commissioner Chaffee to approve the elimination of the Health & Human Services Family Service Aide and single-purpose County Recorder, effective December 30, 2016.. Second by Commissioner Ludwig. Motion carried 5-0.

No action was taken as to the hiring of a Social Worker. This will be discussed at the December 20, 2016 county board meeting.

5. Pine County Soil and Water Conservation District (SWCD) Project on Cathedral Pines Drive

Pine County Soil and Water District Manager Jill Carlier gave a presentation showing the erosion project at Cathedral Pines Drive. Grants were applied for after the 2012 flood. The Minnesota Board of Water and Soil Resources (BWSR) and the Minnesota Department of Natural Resources awarded grants totaling \$540,000, with no match necessary.

6. East Central Drug and Violent Offender Task Force Grant Agreement

Motion by Commissioner Ludwig to approve the 2017 East Central Drug and Violent Offender Task Force grant in the amount of \$130,000 and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

7. State Aid Designation Changes

County Engineer Mark LeBrun stated the Transportation Committee recommended the approval of the transfer of state aid designation of 2.25 miles of CSAH 5 to be placed on County Road 110 and County Road 125 as part of the 2017-2021 transportation plan. LeBrun presented the following resolutions to complete the transaction. In addition, the City of Rock Creek will be required to approve the County Road 110 change.

Motion by Commissioner Hallan to approve the following resolutions:

2016-63 Resolution Revoking County State Aid Highways

CSAH 5 (Wildflower Road) from CSAH 6 to CR 103

CSAH 5 (Ruby Road) from Wildflower Road to Diamond Road

CSAH 5 (Diamond Road) from Ruby Road to Emerald Road

CSAH 5 (Emerald Road) from Diamond Road to Gold Road SW

CSAH 5 (Gold Road SW) from CR 119 to CSAH 23

2016-64 Resolution Establishing County State Aid Highways (to be known as County State Aid Highway 70

570th Street from CSAH 61 to TH 70 in the City of Rock Creek

2016-66 Resolution Establishing County State Aid Highway (to be known as County State Aid Highway 67)

Holly Rd from CSAH 55 to CSAH 9 in Pokegama Twp)

Second by Commissioner Mohr. Motion carried 5-0.

Chair Rossow recessed the special board meeting/rescheduled regular meeting, and opened the Regional Railroad Authority meeting at 10:49 a.m.

County Administrator Minke provide an overview of the amendment to the Minneapolis-Duluth/Superior Passenger Rail Alliance (NLX) Joint Powers Agreement.

Motion by Commissioner Ludwig to approve the Amended Joint Powers Agreement Establishing the Minneapolis-Duluth/Superior Passenger Rail Alliance and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

There being no additional Regional Railroad Authority business, Chair Rossow adjourned the Regional Railroad Authority meeting at 10:52 a.m.

The special meeting/rescheduled regular meeting reconvened at 10:52 a.m.

8. Commissioner Updates

MLBO Tribal Summit: Commissioners Hallan, Chaffee and Ludwig stated it was a very good meeting and commended county staff for their involvement.

Arrowhead Counties Association: Chair Rossow stated the legislative priorities were set, with the top three priorities being Indian Child Welfare Act, Payment In Lieu of Taxes (PILT), and child protection/allocation.

Northeast Regional Emergency Communications Board: Commissioner Hallan stated a quorum was present and stated the 911 fee on your phone bill is the fee that pays for the 800 MHz radios, dispatch equipment, etc.

Rush Line Task Force: Commissioner Mohr unable to attend meeting.

Lakes & Pines Community Action Council: Chair Rossow stated that \$19,000 Community Service block grant and \$50,000 Central Minnesota Council on Aging grants were awarded. Repairs to the building were discussed.

Snake River Watershed: Commissioner Mohr stated updates were given on projects.

Comprehensive Plan Steering Committee: Commissioner Ludwig unable to attend.

NLX: Burlington Northern Railroad and NLX are going over the models for the trips.

Law Library: Commissioner Mohr stated no quorum present.

Extension Committee: Commissioner Mohr stated this meeting was held at the Audubon Center in Sandstone. Smithsonian Water exhibit on display.

Association of Minnesota Counties Annual Conference: Commissioners stated it was a very good conference.

9. Upcoming Meetings

Upcoming meetings were reviewed.

Chair Rossow called a five minute recess at 11:10 a.m.

The board reconvened at 11:18 a.m.

10. Closed Meeting – Labor Negotiations

Motion by Commissioner Ludwig to close the meeting as provided by Minnesota Statute 13D.03 to consider negotiation strategies and develop, discuss, and review labor negotiation proposals for negotiations conducted pursuant to Minnesota Statute 179A.01 to 179A.25. Second by Commissioner Mohr. Motion carried 5-0.

The meeting was closed at 11:18 a.m. with the following present: Chair Rossow, Commissioners Hallan, Mohr, Chaffee and Ludwig; and County Administrator David Minke. Human Resource Manager Connie Mikrot was present by telephone.

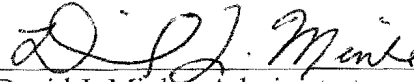
Motion by Commissioner Chaffee to open the meeting at 11:58 a.m. Second by Commissioner Ludwig. Motion carried 5-0.

11. Adjourn

With no further business, Chair Rossow adjourned the meeting at 11:59 a.m. The next regular meeting of the county board is scheduled for December 20, 2016 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Curtis H. Rossow, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board