AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1  Commissioner Hallan
District 2  Commissioner Mohr
District 3  Commissioner Chaffee
District 4  Commissioner Mikrot
District 5  Commissioner Ludwig

Tuesday, November 7, 2017, 10:00 a.m.

Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota

A) Call meeting to order
B) Pledge of Allegiance
C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
D) Adopt Agenda
E) Approve Minutes of October 17, 2017 County Board Meeting and Summary for publication.
F) Approve Minutes of October 24, 2017 Special Meeting-Committee of the Whole meeting (Budget and Land Services Discussion)
G) Approve Minutes of October 24, 2017 Special Meeting-Committee of the Whole meeting (Local Government Officials)
H) Minutes of Boards, Reports and Correspondence
   Pine County Chemical Health Coalition Minutes – October 9, 2017
I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. October, 2017 Disbursements

2. Applications for Local-Option Disaster Abatement
   Consider Application for Local-Option Disaster Abatement for James & Corinne Wentzlaff, 11133 Elm Circle, Pine City, PID 28.0827.000, pay 2016.
3. **Law Enforcement Contract with City of Sandstone**
   Consider approval of a three-year (2018-2020) Law Enforcement Contract with the City of Sandstone. The City of Sandstone is contracting for a 10-hour per day, 5-day-per-week contract. The contract rates are as follows: 2018: $50.88 per hour; 2019: $53.42 per hour; and 2020: $56.09. Authorize Board Chair, County Administrator and County Sheriff to sign.

4. **Sophie’s Manor Contract**
   Consider approval of Sophie’s Manor Contract with Pine County Public Health to provide immunization services to employees of Sophie’s Manor (Mantoux - $25 per employee; Hepatitis B - $55 per vaccine). Authorize Board Chair, County Administrator, and Community Health Administrator to sign.

5. **Jennifer White Contract for Clinical Supervision Services**
   Consider approval of the Agreement Between Pine County Health & Human Services and Jennifer White for Clinical Supervision Services. The cost is $120 per hour for a maximum of two hours per month. Authorize Board Chair, County Administrator, and Director of Health & Human Services to sign.

6. **Training**
   Consider Public Health Nurse Dawn Moffett to attend the Health Families America (HFA) Parent Survey Training, December 11-14, 2017, West St. Paul. Registration $0, Meals: $136; Accommodations approx. $509. Total cost: approx. $645. Training costs will be covered by the home visiting funds the county will receive in November, 2017.

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**REGULAR AGENDA**

1. **Public Hearing on County Fees – at 10:00 a.m. or as soon thereafter as practicable**
   A. Presentation of Fee Schedule for Pine County Sheriff’s Office Civil Process & Records Division
   B. County Board questions and discussion
   C. Open Public Hearing and take public testimony
   D. Close Public Hearing
   E. County Board additional discussion if necessary
   F. Consider approval of proposed fee schedule for the Pine County Sheriff’s Office Civil Process & Records Division.

2. **Public Hearing for Shoreland Ordinance Amendment – at 10:00 a.m. or as soon thereafter as practicable**
   A. Presentation of the Ordinance
   B. County Board questions and discussion
   C. Open Public Hearing and take public testimony
   D. Close Public Hearing
   E. County Board additional discussion if necessary
   F. Consider adoption of Ordinance 2017-06 amending the Pine County Shoreland Management Ordinance, the Pine County Subdivision and Platting Ordinance, and the Pine County Subsurface Sewage Treatment Systems Ordinance.

3. **Facilities Committee Report**
   The Pine County Facilities Committee met October 31, 2017 and made the following recommendations (Minutes attached):
   A. Approve Memorandum of Agreement Between East Central Schools ISD #2580 and Pine County (John Wright Building in Sandstone)

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Pine County Board of Commissioners Page 2 November 7, 2017
4. **Negotiations Committee Report**
The Pine County Negotiations Committee met October 25, 2017 and made the following recommendations (Minutes attached):

A. Delegate to the County Administrator the authority to enter into a Memorandum of Agreement Between the County of Pine and AFSCME MN COUNCIL 65, Local #1647 representing the Courthouse Unit, Human Services Unit, Highway Maintenance Unit and Sheriff’s Administrative Support Unit relating to health insurance contributions for 2018, 2019 and 2020.

B. Delegate to the County Administrator the authority to enter into a memorandum of Agreement for health insurance on the same terms with any other bargaining unit with a contract expiring at the end of 2017.

C. Delegate to the County Administrator the Authority to enter into a Memorandum of Agreement Between the County of Pine and AFSCME MN COUNCIL 65, Local #1647 representing the Courthouse Unit, Human Services Unit, Highway Maintenance Unit and Sheriff’s Administrative Support Unit relating to the bidding out of dental and vision insurance in 2019.

5. **Courthouse Security Grant Approval**
Approve the Safe and Secure Courthouse Initiative Grant Agreement with the State of Minnesota and authorize the Board Chair and County Administrator to sign.

6. **Commissioner Updates**
- Mental Health Forum
- Arrowhead Counties Association
- Snake River Watershed
- East Central Solid Waste Commission
- Negotiations
- NLX
- Northeast Emergency Communications Board
- Soil & Water Conservation District
- Other

7. **Other**

8. **Upcoming Meetings (Subject to Change)**
   a. **Pine County Board Meeting, Tuesday, November 7, 2017, 10:00 a.m.,** Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
   b. **East Central Solid Waste Commission (ECSWC), Monday, November 13, 2017, 9:00 a.m.,** 1756 180th St., Mora, Minnesota.
   c. **East Central Regional Library, Monday, November 13, 2017, 9:30 a.m.,** 244 South Birch Street, Cambridge, Minnesota.
   d. **Pine County Chemical Health Coalition, Monday, November 13, 2017, 3:00 p.m.,** Hinckley-Finlayson High School, Hinckley, Minnesota.
   e. **Personnel Committee, Tuesday, November 14, 2017, 9:00 a.m.,** Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
   f. **NLX, Wednesday, November 15, 2017, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
   g. **Negotiations, Wednesday, November 15, 2017, 10:30 a.m.,** Pine City City Council Chambers, Pine Government Center, Pine City, Minnesota.
   h. **Arrowhead Counties Association, Wednesday, November 15, 2017, 6:00 p.m.,** Hampton Inn, Duluth, Minnesota.
i. **Pine County Transit Advisory Meeting**, (tentative) Thursday, November 16, 2017, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.

j. **Extension Committee**, Thursday, November 16, 2017, 3:00 p.m., Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

k. **CANCELLED**: Rush Line Task Force, Thursday, November 16, 2017

l. **Lakes & Pines Community Action Council**, Monday, November 20, 2017, 10:00 a.m., 1700 Maple Avenue East, Mora, Minnesota.

m. **Health & Human Services Committee** (rescheduled from 12/5/17), Tuesday, November 21, 2017, Board Room, Courthouse, Pine City, Minnesota.

n. **Pine County Board Meeting**, Tuesday, November 21, 2017, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota.

9. **Adjourn**