

**MINUTES
OF
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, March 7, 2017, 10:00 a.m.
6333 H C Andersen Alle, Askov, Minnesota**

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, and Steve Chaffee. Also present was County Attorney Reese Frederickson and County Administrator David Minke. Commissioner John Mikrot, Jr. was absent (excused).

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. There was no public comment.

Chair Ludwig called for additions/corrections to the agenda. There were no additions/corrections to the agenda.

Commissioner Hallan moved to adopt the Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Chaffee moved to approve the Minutes of the February 21, 2017 county board meeting and Summary for publication. Second by Commissioner Mohr. Motion carried 4-0.

Commissioner Mohr moved to approve the Minutes of the February 28, 2017 Special Meeting – Committee of the Whole. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Committees and Correspondence

Pine County HRA Senior Housing Board of Directors Minutes – regular meeting January 25, 2017

Pine County Land Surveyor Monthly Report – February 2017

City of Askov Amendment of Wellhead Protection Plan, Part 1 correspondence - February 17, 2017

Commissioner Hallan moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mohr. Motion carried 4-0.

Commissioner Chaffee moved to approve the Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

CONSENT AGENDA

1. February, 2017 Disbursements

Approve Disbursements Journal Report February 1, 2017 – February 28, 2017.

2. Approval of Tobacco License

Approve the Finlayson Municipal Liquor Store Tobacco License.

3. Prosecution Agreement with City of Pine City

Approve the Agreement for Prosecution Service between the County of Pine, the Pine County Attorney's Office and the City of Pine City, term January 1, 2017-December 31, 2017, \$11,000 annually. Authorize Board Chair and County Auditor to sign.

4. Training

- A. Approve Child and Teen staff member Stephanie Larson to attend The Evergreen Conference: Creating Real Impact, March 23-24, 2017 in Bemidji. Registration cost, meals, accommodations and travel will be approximately \$570. Funds are available in the Child and Teen grant for 2017.
- B. Approve Health and Human Services (HHS) Director Becky Foss and Fiscal Officer Michelle Kelash to attend the Association of MN Social Service Accountants Conference, June 28-30, 2017 at Cragun's Resort in Brainerd. Registration \$120, Lodging and Meals: \$590. Total cost: \$710. No mileage will be claimed for reimbursement.
- C. Approve Health and Human Services (HHS) Director Becky Foss to attend the Safety Leadership Institute training, March 9-10, 2017 at Crosslake, MN. Lodging \$75, mileage approximately \$115. Total cost approximately \$190.
- D. Approve WIC Registered Nurse Amber Koski to attend the WIC Annual Conference, May 3-5, 2017, Brooklyn Park. The approximate cost for the three-day training event will be \$334. The WIC grant will cover the entire cost of this training.
- E. Approve Public Health LPN Wendy Bloom to attend the Under One Roof Conference, May 16-17, 2017, in Duluth. This will assist in Wendy's new role as the Public Health Emergency Preparedness (PHEP) staff in Public Health. The Local Public Health Grant will cover the cost of Under One Roof Conference. The approximate cost of this training is \$179.
- F. Approve Human Resources Manager Connie Mikrot to attend the Minnesota Counties Human Resource Management Association (MCHRMA) Spring Conference, April 20-21, 2017, in Waite Park. Conference, overnight lodging, and mileage: \$350.
- G. Approve Team Leader/Senior Agent Laura Stylski to attend the American Probation & Parole Association's 42nd Annual Training Institute, August 27-30, 2017, in New York City, New York. Registration: \$415, 4 nights' lodgings: \$940, Travel: \$321. Total cost \$1,676.
- H. Approve GIS/Environmental Technician Joe Sanders to attend the Service Provider Course, April 18-21, 2017 in Mankato to complete the requirements for the Intermediate Licensure level for SSTS inspections. The cost of the course is \$490, hotel accommodations (\$60/night plus tax) \$180, up to \$121 in meals, for the three-day training. Total cost: \$791. A county vehicle will be used, no mileage will be incurred.

REGULAR AGENDA

1. Technology Committee Report

Pine County Technology Committee met February 28, 2017. Commissioner Mohr stated replacement of video recording equipment in the jail, update of the county website, and the sheriff's office Records Management System (RMS) software were discussed.

2. Facilities Committee Report

Chair Ludwig moved the Facilities Committee Report to be combined with Regular Agenda Item #8, Sandstone Building Update.

3. Pine County Housing and Redevelopment Authority (HRA) Board of Directors

Motion by Commissioner Ludwig to appoint Dennis Korpi to the Pine County Housing and Redevelopment Authority (HRA) Board of Directors, March 7, 2017 – October 4, 2021, due to the death of HRA board member Carl Steffen. Second by Commissioner Hallan. Motion carried 4-0.

4. Restorative Justice Thank You

Probation Director Terry Fawcett read a thank you to the board from a client who completed a C-5 Victim-Offender Dialogue program.

5. **2016 Juvenile Placement Report**

Probation Director Terry Fawcett provided information regarding court-ordered juvenile placements in Pine County. Fawcett provided information regarding the costs, budget busters, placements used, and trends.

6. **National Surveyor's Week**

Motion by Commissioner Hallan proclaiming the week of March 19-25, 2017 as National Surveyor's Week in Pine County. Second by Commissioner Ludwig. Motion carried 4-0.

7. **Pine County Scale Fee**

Commissioner Hallan stated in an effort to assist county residents who are not currently using waste haulers or the Hinckley transfer station to dispose of their household garbage, the county could through a resolution, indicate their support to the East Central Solid Waste Commission (ECSWC) to consider modifying the transfer station fee schedule to a weight-based schedule and eliminate the scale fee.

Motion by Commissioner Hallan to adopt Resolution 2017-08 Supporting the Elimination of the East Central Solid Waste Commission Scale Fee and authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 4-0.

8. **Sandstone Building Update**

The Facilities Committee met March 1, 2017. An update was given on a recent Property, Casualty, and Liability inspection by Minnesota Counties Intergovernmental Trust (MCIT).

Commissioner Mohr stated for the past several months the Facilities Committee has discussed options for expanding office space in Sandstone. The Committee has considered use of available buildings, expansion of the present Health and Human Services building, building a new building at a new site, or the demolition of the existing Land/SWCD/ Veterans building and the building of a new building at that site. The committee also discussed the need for additional capital improvements at the silver/HHS building, Pine Government Center and the courthouse, totaling \$900,000. The construction of a new building, including furniture, fixtures, equipment and parking/site work would be approximately \$3.1 million. Discussion was held as to financing of the project. The county's financial consultant provided an estimate of bonding, indicating a Capital Improvement (CIP) bond issue in the amount of \$4,155,000 (\$4 million for project costs and \$155,000 for costs of issuing the debt) would be necessary. To qualify for CIP bonds, the county will need to adopt a CIP Plan with the projects included in the plan. This will require a public hearing.

Motion by Commissioner Mohr requesting the county to put together a capital improvement program including the building recommendations provided by the Facilities Committee, and schedule a public hearing on April 18, 2017 at 10:00 a.m., or as soon thereafter as available, at the Pine County Courthouse, Pine City, Minnesota. A formal resolution will be presented at the March 21, 2017 board meeting.

9. **Commissioner Updates**

NLX: Meeting cancelled.

Legislative update including HF630/SF503 (Out-of-Home Placement reimbursement) and HF655/SF592 (Auditor/Treasurer Appointment): Commissioner Hallan, Chair Ludwig and HHS Director Becky Foss have all recently testified at committee hearings at the state capitol. Administrator Minke stated that SF1264 Duxbury Tower was also under consideration. Northeast Emergency Communications Board: No meeting.

Snake River Watershed: Commissioner Mohr stated there are a few projects coming up.

Presentation by American Peat Technology—they are looking at expanding their project in the Isle area.

East Central Regional Development Commission: No report.

Courthouse Security Committee: Discussion of courthouse security discussed. The county will be applying for a matching grant for a security assessment.

Arrowhead Transportation Meeting: Commissioner Hallan stated two meetings were held: regular advisory meeting where ridership numbers and request from public to extend the dial-a-ride system. The Rural Ride Program committee also met. Arrowhead is applying for a \$200,000 grant on behalf of Pine City to help with rural ridership.

SWCD: Chair Ludwig updated SWCD on the buffer discussion at the February 28th Committee of the Whole meeting. A meeting has been scheduled with the SWCD, BWSR and the county. Chair Ludwig and Commissioner Mikrot will attend. Chair Ludwig stated the SWCD's forestry stewardship program is very successful. Upcoming meeting with forestry tying to erosion- March 20, 2017 at 10:00 a.m.

Health & Human Services (HHS) Committee: Commissioner Hallan stated the HHS Committee met March 7, 2017. It is necessary that all commissioners stay up to date on the programs HHS provides. HHS will be developing a program where presentations will be given to the full board. The next meeting of the HHS Committee will be June 6, 2017 at 9:00 a.m.

Other: None.

10. Other

None.

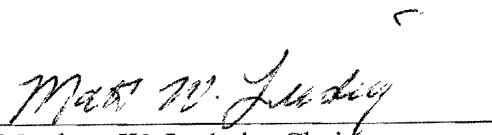
11. Upcoming Meetings

Upcoming meetings were reviewed.

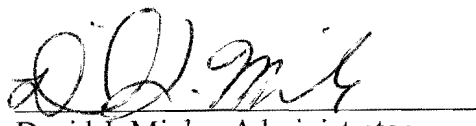
Correction of location of Gypsy Moth meeting to Hinckley City Hall.

12. Adjourn

With no further business, Chair Ludwig adjourned the meeting at 11:16 a.m. The next regular meeting of the Pine County Board of Commissioners is scheduled for March 21, 2017 at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.



Matthew W. Ludwig, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners