

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, June 6, 2017 - 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota**

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, and John Mikrot, Jr. Also present were County Attorney Reese Frederickson and County Administrator David Minke. Commissioner Steve Chaffee was absent (excused).

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. There was no public comment.

Chair Ludwig requested the following revision to the Agenda:

Correction: Consent Agenda Item #15: Change start date for new hire part-time deputy sheriff Brandon Sell to June 19, 2017.

Additional Information: Regular Agenda Item #6: Buffer Law enforcement information.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Mohr. Motion carried 4-0.

Commissioner Hallan moved to approve the Minutes of the May 16, 2017 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 4-0.

Minutes of Boards, Reports and Correspondence

Thank You from Brittany Krippner, Txt4life

Mille Lacs Band of Ojibwe Joint Resolution 17-03-63-17 approving the Joint Powers Agreement for Cooperative Policing

Commissioner Mohr moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 4-0.

Commissioner Mohr moved to approve the amended Consent Agenda. Second by Commissioner Mikrot. Motion carried 4-0.

Commissioner Hallan requested a presentation by County Auditor-Treasurer Cathy Clemmer at a future county board meeting to review the repurchase of tax forfeited land and abatement process.

CONSENT AGENDA

1. May, 2017 Disbursements

Approve Disbursements Journal Report May 1, 2017 – May 31, 2017.

2. Application for Local-Option Disaster Abatement

Approve Application for Local-Option Disaster Abatement for Anthony Shaw, 13081 Sunset Trail, Pine City, PID 28.1111.000, pay 2017.

3. Application for Repurchase

- A. Approve Resolution 2017-27 for repurchase of tax forfeited land on a 10-year contract for Scott D. Sowers 2/6 interest, Dale S. Sowers 1/6 interest, Edwin J. Sowers 1/6 interest, Claude Sowers 1/6 interest and Bryan Monson 1/6 interest. Authorize Board Chair and County Auditor to sign.
- B. Approve Resolution 2017-28 for repurchase of tax forfeited land on a 10-year contract for Viaene Rental Properties, LLC. Authorize Board Chair and County Auditor to sign.
- C. Approve Resolution 2017-30 for repurchase of tax forfeited land in full for Pauline Wahlquist. Authorize Board Chair and County Auditor to sign.

4. Approval of Tobacco and Liquor Licenses

- A. Approve On/Off/Sunday Liquor License for Banning Junction Lounge.
- B. Approve Tobacco Licenses for Banning Junction Lounge and Banning Junction Convenience Store (FKA: Halfway Home Saloon).
- C. Approve Temporary Liquor License for Rock Creek Lions Club at Heidelberger Rodeo.

5. Application for Cancellation of Certificate of Forfeiture

Approve Resolution 2017-29 – Application for Cancellation of Certificate of Forfeiture and authorize Board Chair and County Administrator to sign. The property had been forfeited in error.

6. Timber Sale Results

Acknowledge total cords sold at the annual timber auction on May 17, 2017 were 15,472, at an average of \$42.06 per cord; total sale - \$650,711.50.

7. Joint Powers Agreement – Work Release Services

Approve the Joint Powers Agreement between the State of Minnesota, through its Commissioner of Corrections, Department of Corrections, Work Release Unit. The term of the agreement is July 1, 2017 through June 30, 2018. The State to pay \$55 per day, per state offender, not to exceed \$50,000. Authorize Board Chair and County Administrator to sign the Joint Powers Agreement.

8. Health Partners Participating Provider Agreement

Approve the HealthPartners Participating Provider Agreement. Authorize the Board Chair and County Administrator to sign the agreement.

9. Approve Meal Reimbursement Without Receipt

Approve reimbursement of \$68 to County Veteran Services Officer Ben Wiener for meal expenses.

10. Fraud Prevention Investigative Services Contract

Approve Fraud Prevention Investigative Services Contract to allow Pine County Health & Human Services to continue to deliver fraud prevention investigative services to the counties of Aitkin, Carlton, Kanabec and Pine. Authorize signature by the Board Chair and County Attorney. The contract is for the period of July 1, 2017 through June 30, 2019. Total reimbursement for each state fiscal year cannot exceed \$100,000 (\$200,000 total maximum reimbursement for the life of the contract).

11. Amendment to Department of Human Services Contract

Approve amendment to the original Minnesota Department of Human Services Contract to

Participate in the Local Collaborative Time Study, effective July 1, 2017 – June 30, 2022.
Authorize Board Chair to sign the amendment.

12. Lakes and Pines Community Action Council, Inc.

Approve Resolution 2017-26 to allow Lakes and Pines to be the administering agency for the MN Housing Finance Agency's Family Homeless Prevention and Assistance Program.
Authorize Board Chair and County Administrator to sign.

13. DOC Caseload/Workload Subsidy

Approve DOC Caseload/Workload Subsidy for fiscal years 2018 and 2019 in the amount of \$59,481 total per fiscal year. Authorize Board Chair and County Administrator to sign Grant Agreement.

14. DOC REAM Grant

Approve DOC REAM (Remote Electronic Alcohol Monitor) grant funds in the amount of \$8,500 for each of the next two fiscal years, and authorize Board Chair and County Administrator to sign Grant Agreement. There are no county dollars utilized for this program.

15. New Hire

Approve the hiring of part-time deputy sheriff Brandon Sell, effective June 19, 2017, Grade 10 (C42), \$22.60 per hour.

REGULAR AGENDA

1. Recognition

The board recognized the retirement of the following employees and thanked them for their service to Pine County:

- Eligibility Worker Mary Rogers, 18+ years of service;
- Career Corrections Agent Kris Gross, 39+ years of service.

2. Facilities Committee – Special Meeting

Commissioner Mohr provided an overview of the May 16, 2017 special Facilities Committee meeting. The purpose of the meeting was to discuss the Sandstone building project.

County Engineer Mark LeBrun provided an overview of the options available to the board with the Sandstone building design and project delivery and management. LeBrun stated his recommendation to the board is to hire a construction manager to manage, bid and provide on-site representation and to include the architectural services under the construction manager's umbrella. Commissioners Hallan and Ludwig stated their support for the project.

Motion by Commissioner Mohr to enter into a Professional Services Contract with Mark Haug Construction for Construction Manager as Advisor for the construction of the new office building in Sandstone. Second by Commissioner Mikrot. Motion carried 4-0.

Motion by Commissioner Hallan to enter into a Professional Services Contract with Richard Fischer Architects for architectural services for the construction of a new county office building in Sandstone. Second by Commissioner Mikrot. Motion carried 4-0.

Chair Ludwig stated Commissioner Chaffee, absent from the meeting, indicated his support for the construction management.

Architect Richard Fischer and Troy Haug with Mark Haug Construction were introduced and were present to answer questions.

3. **2017 Probation Comprehensive Plan**

Probation Director Terry Fawcett provided the board with the 2017 Probation Comprehensive Plan.

4. **2017 Soil & Water Conservation District (SWCD) Funding**

A. Chair Ludwig stated that in 2015 the SWCD worked on a water quality improvement project on Cross Lake. The project was put on hold at that time, but is now back on track. Funding for the project is 1) Clean Water Grant (75% funding) 2) lake association/landowner funding, and 3) SWCD and County Funding. Commissioner Ludwig stated a request had been made to the county for \$3,000 to help close the funding gap.

Motion by Commissioner Ludwig to appropriate \$3,000 from the 2017 General Fund Budget to the Pine County Soil and Water Conservation District to be appropriated to the Cross Lake water quality improvement project. Second by Commissioner Hallan. Motion carried 4-0.

B. Chair Ludwig stated the SWCD can get a 1:1 match on additional funds the county appropriates in excess of the regular appropriation. The County and SWCD have an agreement to contract with the SWCD Forester to leverage matching funds. However, the SWCD forester is very busy with SWCD-project work. Commissioner Ludwig recommends an additional county appropriation for 2017 of \$5,000 from the 2017 General Fund Budget to leverage additional state funds.

Motion by Commissioner Mohr to appropriate \$5,000 from the 2017 General Fund Budget to the Pine County Soil and Water Constriction District. Second by Commissioner Mikrot. Motion carried 4-0.

5. **TH 48 MN DOT Agreements**

County Engineer Mark LeBrun stated the Trunk Highway 48 MnDOT agreement provides for payment to the state for the county share of the signal system revision and sidewalk construction to be performed on Trunk Highway 48 within the corporate limits of the City of Hinckley.

Motion by Commission Hallan to approve State of Minnesota Department of Transportation and City of Hinckley and Pine County Cooperative Construction Agreement. Second by Chair Ludwig. Motion carried 4-0.

Motion by Commissioner Ludwig to approve Resolution 2017-31 for Pine County to enter into MnDOT Agreement No. 1027865 with the State of Minnesota, Department of Transportation. Second by Commissioner Mohr. Motion carried 4-0.

6. **Legislative Updates**

County Administrator Minke provided a legislative update. Topics of discussion were the authority to make the office of the Auditor-Treasurer appointive, ICWA funding (funding for out-of-home placements of American Indian children), county program aid, MnChoices costs, and buffer enforcement.

Commissioners requested the County Auditor-Treasurer attend the June 20, 2017 regular meeting to discuss the auditor-treasurer appointment process.

7. **Summer Meeting Schedule**

The summer meeting schedule was reviewed.

8. **Commissioner Updates**

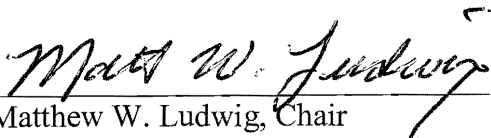
Mille Lacs Band of Ojibwe meeting: Commissioner Hallan commented the leadership of the county of the Mille Lacs Band are having a positive effect.
Arrowhead Counties Association: Commissioner Mikrot stated ICWA funding was discussed.
Snake River Watershed: Commissioner Mohr stated buffer law enforcement was discussed.
NLX: Chair Ludwig stated federal funding was discussed.
Pine County Transit Advisory Meeting: Commissioner Hallan stated ridership has stabilized; use of Arrowhead Transit by PHASE.
Northeast Emergency Communications Board: Commissioner Hallan stated the board did not meet this month.
Rush Line Corridor Task Force: Commissioner Mikrot stated the Task Force approved a new bus route for transit between St. Paul and White Bear Lake.
SWCD: Chair Ludwig stated the forester is very busy.
Central Minnesota Council on Aging (CMCOA): Commissioner Hallan stated a report was given on the aging population. Commissioner Hallan would like a representative from the CMCOA to present to the county board.
East Central Regional Juvenile Center: Chair Ludwig and Probation Director Fawcett stated Pine County is using our beds and it is a successful program.
HHS Committee: Commissioner Hallan stated MnSure staff presented at the Committee meeting this morning, stating the process is very complicated.
Other: Update was provided on the trail event held June 3rd. County Administrator Minke asked if commissioners would be interested in being involved in other organizations that have lobbying organizations to represent interests at the legislature.

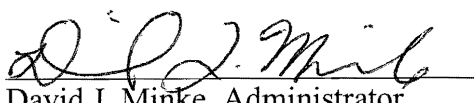
9. **Upcoming Meetings**

Upcoming meetings were reviewed.
The first board meeting in July will be held on Wednesday, July 5, 2017 at 10:00 a.m. at the Pine County History Museum.

10. **Adjourn**

With no further business, Chair Ludwig adjourned the meeting at 11:39 a.m. The next regular meeting of the county board is scheduled for June 20, 2017 at 10:00 a.m. at the Board Room, Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.


Matthew W. Ludwig, Chair
Board of Commissioners


David J. Minke, Administrator
Clerk to County Board of Commissioners