MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Wednesday, July 5, 2017 - 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and John Mikrot, Jr. Also present were County Attorney Reese Frederickson and Acting County Administrator Rebecca Foss.

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. There was no public comment.

Chair Ludwig requested the following revision to the Agenda:
  Addition: Schedule of a Health & Human Services Committee meeting with the Department of Human Services, July 12, 2017 at 1:00 p.m. in the Board Room, Courthouse, Pine City, Minnesota.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the June 14, 2017 Special Meeting-Committee of the Whole (Local Government Officials). Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the June 19, 2017 Pine County Board of Equalization Minutes. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the June 20, 2017 County Board Meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the June 27, 2017 Special Meeting-Committee of the Whole (Budget: Jail/Sheriff/Attorney). Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence
  Pine County Land Surveyor Monthly Report – June 2017
  Pine County Chemical Health Coalition
Commissioner Chaffee moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Ludwig moved to approve the Consent Agenda. Second by Commissioner Mikrot. Motion carried 5-0.

CONSENT AGENDA

1. June, 2017 Disbursements

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2. **Application for Abatement**

3. **Application for Repurchase**
   Approve Resolution 2017-41 for the repurchase of tax forfeited land on a 10-year contract for Scott and Pearl Harrer. Authorize Board Chair and County Auditor to sign.

4. **Solid Waste Hauler Licenses**
   Approve the Solid Waste Collection and Transportation Licenses for Donna Tourville and Jones Construction Services. Authorize Board Chair to sign.

   Award the county snowplow contract to Premier Outdoor Services in the amount of $34,000 for 2017/2018 and 2018/2019 winters. Premier Outdoor Services held the most recent contract which expired at the completion of the 2016-2017 snow season. The 2017/2018 and 2018/2019 contract represents no increase in the contract amount for an additional two years. Authorize Board Chair and County Administrator to sign.

6. **Police Officer Declaration - PERA**
   Approve Resolution 2017-42 -- Public Employees Retirement Association Police Officer Declaration for part-time Deputy Sheriff Brandon Sell. This Resolution/Declaration indicates that Deputy Sell has met all of the requirements of the Police and Fire Plan membership requirements from his date of hire. Authorize Board Chair and County Administrator to sign Resolution/Declaration.

7. **Health Equity Grant Agreement**
   Approve the Health Equity Grant Agreement in the amount of $12,000. The term of the grant is July 21, 2017 through October 31, 2018. Authorize Board Chair and County Administrator to sign.

8. **Follow Along Grant Project Agreement Amendment**
   Approve the Follow Along Grant Project Agreement Amendment. This Amendment will extend the time and date for further funding through June 30, 2018. The Follow Along Program Grant is projected to bring to the county $2,899.50 from July 1, 2017 to June 30, 2018. Authorize Board Chair and County Administrator to sign.

9. **New Hire**
   A. Authorize the hiring of Public Health Nurse Danielle Finke, effective July 17, 2017, $26.29 per hour, grade 11 (C43).
   B. Authorize the hiring of internal candidate Piper Sauter for the Children’s Services Case Aide, effective July 10, 2017, $21.06, grade 5 (B22, year 10).
   C. Authorize the hiring of Human Resources Manager Jackie Koivisto, $72,000 annual (exempt position). Start date as mutually agreeable between the candidate and administrator, but not later than August 7, 2017.

10. **Training**
    A. Authorize Lynette Forbes-Cardey to attend the Montana Summer Institute from July 10-14, 2017 in Big Sky, Montana. Registration: $2,544; Meals: approx. $225; Travel: $2,100. Total: $6,896.76. Costs will be reimbursed through the Planning and Implementation Grant.
B. Authorize Lynette Forbes-Cardey to attend the CADCA Mid-Year Training Institute in Atlanta, Georgia from July 23-27, 2017. Registration: $1,190; Meals: approx. $140. Lodging: $1,382.72; Travel: $1,379.98. Total $4,092.79. Costs will be reimbursed through the Planning and Implementation Grant.


REGULAR AGENDA

1. **Insurance Committee Report**
   Commissioner Hallan provided an overview of the June 21, 2017 Insurance Committee meeting, stating Justin Kroeger from Flexible Benefit Consultants explained that the employees’ claims data drives the estimated renewal rate calculations. Based on completed claims, projected renewal year claims, projected claims per member per month and additional charges, Justin estimated the renewal rate at this time to be 13.23%. The County’s agreement when the county took the 10% reduction in rates for 2017 was that the increase be capped at 8% for 2018.

2. **Technology Committee Report**
   Commissioner Mohr provided an overview of the June 27, 2017 Technology Committee meeting. Jail camera and DVR upgrades, possible technology upgrades for the boardroom, and technology for the new Sandstone government building were discussed.

3. **MCIT Report**
   MCIT Director of Field Services Kevin Balfanz presented the 2017 MCIT annual report and update.

4. **Domestic Violence Impact Panel**
   Probation Director Terry Fawcett requested to create a Domestic Violence Impact Panel in Pine County. The panel will include survivors of domestic violent, local attorneys, deputies, and others for allowing the panels to speak about the impact of this crime against the community. There will be no cost to the participants.

   **Motion** by Commissioner Hallan to approve the creation of a Domestic Violence Impact Panel. Second by Commissioner Chaffee. Motion carried 5-0.

5. **Agency Agreement #1028588 between Pine County and MnDOT**
   County Engineer Mark LeBrun stated a master contract is necessary between Pine County and the Minnesota Department of Transportation (MnDOT) to allow MnDOT to pay Pine County or Pine County to pay MnDOT to perform certain work related emergency services, design, construction, maintenance and improvements of trunk highways.

   **Motion** by Commissioner Chaffee to approve Resolution 2017-39 authorizing the county to enter into a Master Partnership Contract with the Minnesota Department of Transportation, and authorizing the County Engineer to negotiate work order contracts pursuant to the Master Contract. Authorize Board Chair and County Administrator to sign the resolution and contract. Second by Commissioner Ludwig. Motion carried 5-0.

6. **Final Payment Contract #1601**
   County Engineer Mark LeBrun reported to the board, and discussion was held, regarding the completion of Contract #1601:
   - CP 058-006-001 CSAH 6 between CSAH 5 and CSAH 7
   - CP 058-061-995 CSAH 61 between CSAH 11 and Snake River
   - SAP 058-601-008 CSAH 1 between TH 70 to south county line
SAP 058-601-009  CSAH 1 between TH 70 and CSAH 5
SAP 058-605-008  CSAH 5 between CR 112 and CSAH 1
SAP 058-605-009  CSAH 5 between CSAH 1 and CSAH 6.
LeBrun stated the cost was within one percent of the original contract.

Motion by Commissioner Hallan to approve final payment to Tri-City Paving, Inc. in the amount of $131,212.83 for contract #1601 and authorize the County Administrator to sign the Certificate of Final Contract Acceptance. Second by Commissioner Mohr. Motion carried 5-0.

7. **Award Contract #1703**
County Engineer Mark LeBrun reported three bids were received for Contract #1703 and recommended the contract be awarded to the low responsible bidder, Hardrives, Inc., in the amount of $2,823,894.70. Contract #1703 consists of the following projects:

- SAP 058-608-018 on CSAH 8, from 2nd Street to CSAH 65
- CP 058-008-003 on CSAH 8, from CSAH 65 to 300 ft. south of CSAH 65
- CP 058-008-004 on CSAH 8, from CSAH 9 to CR 118
- CP 058-009-001 on CSAH 9, from CSAH 8 to CSAH 10
- SAP 058-613-020 on CSAH 13, from CSAH 11 to CSAH 14
- SAP 058-614-017 on CSAH 14, from CSAH 13 to CSAH 54
- CP 058-061-006 on CSAH 61, from South Pine City Limits to South Co. Line
- CP 058-061-007 on CSAH 61, from CSAH 61 to TH 48
- CP 058-062-001 on CSAH 62, from CSAH 61 to CSAH 61
- CP 058-063-001 on CSAH 65, from CSAH 61 to CSAH 8
- CP 058-106-002 on CR 106, from TH 70 to CSAH 2

Motion by Commissioner Mohr to award the bid for Contract #1703 to Hardrives, Inc. in the amount of $2,823,894.70. Second by Commissioner Chaffee. Motion carried 5-0.

8. **Schedule Meetings**
Motion by Commissioner Chaffee to schedule Special Meeting-Committee of the Whole (Budget) meetings for August 16, 2017 and August 24, 2017 at 9:00 a.m., Board Room, Courthouse, Pine City, Minnesota. Second by Commissioner Ludwig. Motion carried 5-0.

Motion by Commissioner Hallan to schedule a Health & Human Services Committee meeting with the Department of Human Services for July 12, 2017 at 1:00 p.m., Board Room, Courthouse, Pine City, Minnesota. Second by Commissioner Chaffee. Motion carried 5-0.

8. **Commissioner Updates**
AMC District 1 Meeting: Commissioners Hallan and Mohr stated funding for counties, data practice policy and retention, Indian Children Welfare Act funding, and buffer enforcement was discussed.

Northeast Emergency Communications Board: Chief Deputy Paul Widenstrom attended this meeting as Commissioner Hallan was unable to attend.

East Central Solid Waste Commission (ECSWC): Commissioner Hallan stated the purchase of a used compactor did not work out. ECSWC purchased a new compactor in the amount of $917,000.

East Central Regional Development Commission (ECRDC): Commissioner Mikrot stated elections were held; all incumbents held their respective positions. Broadband was discussed.

Snake River Watershed: Commissioner Mohr stated the Cross Lake project will start soon. Providing fresh water (for minnow buckets) at landings was discussed.

NLX: Commissioner Chaffee stated the Transportation Investment Generating Economic Recovery (TIGER) Grant was discussed.

Central MN EMS: Commissioner Ludwig stated the budget was discussed.
Other: Commissioner Hallan stated there is good activity with the ATV Ordinance but he is receiving complaints on irresponsible driving.

9. **Upcoming Meetings**
   Upcoming meetings were reviewed.

10. **Adjourn**
    With no further business, Chair Ludwig adjourned the meeting at 11:06 a.m. The next regular meeting of the county board is scheduled for July 18, 2017 at 10:00 a.m. at the Board Room, Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

    [Signatures]
    Matthew W. Ludwig, Chair
    Board of Commissioners
    David J. Minke, Administrator
    Clerk to County Board of Commissioners