

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, October 3, 2017 - 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota**

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Steve Chaffee and John Mikrot, Jr. Also present were County Attorney Reese Frederickson and County Administrator David Minke. Commissioner Josh Mohr was absent (excused).

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. There was no public comment.

Chair Ludwig inquired of revisions to the Agenda.

1. Addition: Consent Agenda Item 10B

Consider the hiring of Jay Oetterer as part-time dispatcher, effective October 17, 2017, \$18.22 per hour, grade 5.

2. Correction to Consent Agenda Item 12

Correction to reflect "regular employment status to current probationary employee Karen Jansen, effective October 26, 2017". (incorrectly indicates 'full-time status')

3. Addition: Consent Agenda Item 14

Consider the reappointment of Greg Kvasnicka to the Pine County Housing and Redevelopment Authority Board of Directors, Term October 5, 2017 through October 4, 2022.

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Mikrot moved to approve the Minutes of the September 19, 2017 county board meeting and Summary for publication. Second by Commissioner Hallan. Motion carried 4-0.

Minutes of Boards, Reports and Correspondence

Resolution of the Board of Supervisors of Wilma Township Regarding Tamarack River Bridge on Co. Rd. 25, ½ mile east of Co. Rd. 24.

Pine County Planning Commission Minutes – August 17, 2017

Pine County Land Surveyor Monthly Report – September 2017

Pine County Chemical Health Coalition Minutes – September 11, 2017

Commissioner Chaffee moved to acknowledge the Boards, Reports and Correspondence. Second by Commissioner Hallan. Motion carried 4-0.

Chair Ludwig stated County Engineer Mark LeBrun will respond to Wilma Township's Resolution requesting the county bridge over the Lower Tamarack River on the Markville Road be put sooner on the scheduled agenda of road and bridge projects.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Mikrot. Motion carried 4-0.

CONSENT AGENDA

1. **September, 2017 Disbursements**
Approve Disbursements Journal Report September 1, 2017 – September 30, 2017.
2. **Applications for Abatement**
Approve Application for Abatement for Joy Kent, 21071 Grindstone Lake Road, Sandstone, PID 12.0212.000, pay 2015-2017.
3. **License Application**
Approve a temporary liquor license for YMCA Camp Miller, October 26-29, 2017.
4. **Donation of Tables**
Approve the donation of two 8-foot cafeteria-style tables to the Pine County Historical Society.
5. **Donation**
Accept the donation of \$300 from the Pine Area Lions Club for the K-9 unit and designate to the Pine County Sheriff's Office K-9 program.
6. **Renewal of School Resource Officer Contract – Hinckley-Finlayson District**
Approve the renewal of the contract between the Pine County Sheriff's Office and the Hinckley-Finlayson District for up to one, half-time School Resource Officer, 20 hours per week. The rate has increased from \$31.31 per hour to \$32.00 per hour. Authorize Board Chair, County Sheriff and County Administrator to sign.
7. **Amendment to Court Data Subscriber Agreement**
Approve Resolution 2017-58 approving State of Minnesota Joint Powers Agreements with the County of Pine on Behalf of its County Attorney and Sheriff and approval of the Court Data Services Subscriber Amendment to the CJDN (Criminal Justice Data Network) Joint Powers Agreement with the State of Minnesota and authorize the Board Chair and County Administrator to sign.
8. **Temporary Assistance for Needy Families Grant Award**
Approve the Temporary Assistance for Needy Families Agreement (TANF) for Pine County Public Health. Pine County will receive \$46,441 for the period July 1, 2017 through June 30, 2018 and \$46,441 for the period July 1, 2018 through June 30, 2019. Authorize Board Chair to sign.
9. **Public Health Emergency Preparedness Grant Award**
Approve the Public Health Emergency Preparedness (PHEP) Grant. Pine County Public Health will receive \$37,471 for the period July 1, 2017 through June 30, 2018. Authorize Board Chair to sign.
10. **New Hire**
 - A. Approve the hiring of Nicole Hart as a Child Protection Case Manager, effective October 4, 2017, \$21.36 per hour, Grade 10.
 - B. Approve the hiring of Jay Oetterer as part-time dispatcher, effective October 17, 2017, \$18.22 per hour, grade 5.

11. **Promotion**
Approve the internal promotion of Trysten Williamson to Support Enforcement Aide, effective October 29, 2017, \$15.94 per hour, Grade 5.
12. **Personnel (Regular Employment Status/Completion of Probationary Period)**
Approve the regular employment status for Case Aide Karen Jansen, effective October 26, 2017.
13. **Training**
 - A. Authorize Candace Bartheidel and Kristen Schroeder, Child Protection Investigators, to attend the First Annual Minnesota Child Welfare Conference, November 1-3, 2017, in St. Paul. Registration: \$25 each; county vehicle will be used. Total cost: \$50.
 - B. Authorize Brenda Danielson (MNChoices Assessor) and Jessica Zirbes (Case Manager in Adult Services) to attend the St. Louis County Health and Human Services Conference, October 12-13, 2017, in Duluth. Registration: \$75 each; Meals: approx. \$24 each. Total cost: \$198.
14. **Pine County Housing and Redevelopment Authority Board of Directors**
Approve the reappointment of Greg Kvasnicka to the Pine County Housing and Redevelopment Authority Board of Directors, term October 5, 2017 through October 4, 2022.

REGULAR AGENDA

1. **Windemere Township Septic Ordinance Repeal/Public Hearing**
Land Services Director Kelly Schroeder stated Windemere Township has requested Pine County assume jurisdiction over septic systems within Windemere Township. Schroeder answered questions from the county board regarding current staffing, stating she felt the additional work can be handled by current staff.
Chair Ludwig opened the public hearing at 10:07 a.m. to consider adoption of Ordinance 2017-05, an ordinance on behalf of Windemere Township, Minnesota to consider the repealing of any ordinance or amendment to an ordinance regulating the Subsurface Sewage Treatment Systems, except for setback provisions, within Windemere Township. There being no public comment, Chair Ludwig closed the meeting at 10:08 a.m.
Motion by Commissioner Hallan to adopt Ordinance 2017-05, an ordinance on behalf of Windemere Township, Minnesota to repeal any ordinance or amendment to an ordinance recorded as of this date regulating the Subsurface Sewage Treatment Systems, except for setback provisions, within Windemere Township. Second by Commissioner Mikrot. Motion carried 4-0.
2. **Osten Berg Retirement**
The board recognized the retirement of Fraud Investigator Osten Berg and thanked him for his over 7 years of service to Pine County.
3. **School-Justice Partnership Certificate Program by the Center for Juvenile Justice Reform (CJJR)**
County Attorney Reese Frederickson, Health & Human Services Director Becky Foss, Probation Director Terry Fawcett, East Central Schools Superintendent Andy Almos, and East Central Schools High School Principal Stefanie Youngberg, who attended the School-Justice Partnerships Certificate Program at Georgetown University, gave an update to the board.

Carla Big Bear, Education Mentor at the Mille Lacs Band also attended. This program is designed to address the needs of at risk students known to, or at risk of entering, the juvenile justice system.

4. Commissioner Updates

Oberstar Segment – Munger Trail Master Plan Open House: Commissioner Hallan stated it was a good meeting. Judge Martin was in attendance and is a supporter of the trail.

MASWCD/AMC Conservation District Capacity Work Group: Commissioner Hallan stated Soil and Water Conservation District levy authority was discussed.

Arrowhead Counties Association: Meeting cancelled.

Health Equity Meeting (State Community Health Services Advisory Committee):

Commissioner Hallan stated he is a member of one of six teams around the state represented at the Advisory Committee. Commissioner Hallan stated Pine County Public Health is doing well.

Rush Line Corridor Task Force: Commissioner Mohr was not present to report.

Snake River Watershed: Commissioner Mohr was not present to report.

Hinckley Aquatic Management Area Dam Removal Public Meeting: Commissioners were unable to attend meeting.

NLX: Commissioner Chaffee stated Commissioner Higgins from Hennepin County offered a letter of withdrawal from the NLX – Hennepin County will not have a representative sit on the NLX board. NLX is applying for the Transportation Investment Generating Economic Recovery (TIGER) grant program.

Pine County Transit Advisory: Commissioner Hallan stated Arrowhead Transit ridership is doing well.

Northeast Emergency Communications Board: Commissioner Hallan was unable to attend.

Central Minnesota EMS meeting: Commissioner Mikrot stated two state representatives and two state senators were in attendance and were very supportive of Central MN EMS. Recertification for first responders was discussed. A “hands free” proposal will be presented at the next legislative session.

Lakes & Pines: Commissioner Hallan stated this was the annual meeting. Former Commissioner Don Lindquist was in attendance at the Lakes & Pines meeting and thanked the county for their commitment to Lakes and Pines.

Other: A donation ceremony will take place October 6, 2017 at 1:00 p.m. at the Pine County Courthouse. The Mille Lacs Band of Ojibwe will present a \$25,000 ceremonial check to the county for the Community Coach program.

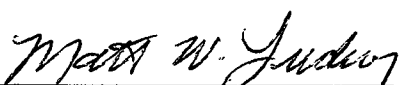
5. Other

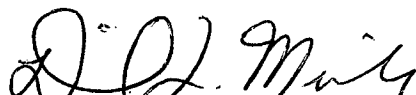
None.

6. Upcoming meetings were reviewed.

7. Adjourn

With no further business, Chair Ludwig adjourned the meeting at 10:45 a.m. The next regular meeting of the county board is scheduled for Tuesday, October 17, 2017 at 10:00 a.m. at the Boardroom, Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.


Matthew W. Ludwig, Chair
Board of Commissioners


David J. Minke, Administrator
Clerk to County Board of Commissioners