MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, December 19, 2017 - 10:00 a.m.
Board Room, Pine County Courthouse, Pine City, Minnesota

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and John Mikrot, Jr. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. There was no public comment.

Chair Ludwig requested the following revisions to the Agenda:

1. Addition: Consent Agenda Item #14
   Consider approval of the promotion of part-time Corrections Officer Kayla Wolfe to full-time corrections officer effective January 7, 2018, and authorize the backfill of any subsequent positions created.

2. Addition: Consent Agenda Item #15
   Consider approval of Resolution 2017-66 vacating a portion of County State Aid Highway 61 to property owners Thomas A. Jensen and Jamie L. Jensen.

3. Correction: Regular Agenda Item #7 (correction to County Attorney Salary)
   Correction of county attorney salary to reflect $110,160 (8% increase).

Commissioner Hallan moved to approve the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the December 6, 2017 board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the December 7, 2017 Special Meeting – Truth in Taxation meeting. Second by Commissioner Ludwig. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence
   Pine County HRA Senior Housing Minutes – October 25, 2017
   East Central Regional Library Minutes – November 13, 2017
   Pine County Chemical Health Coalition Minutes – December 11, 2017
Commissioner Ludwig moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Mikrot moved to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.
CONSENT AGENDA

1. **Review November, 2017 Cash Balance**

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<th>November 30, 2016</th>
<th>November 30, 2017</th>
<th>Increase(Decrease)</th>
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<td>1,071,756</td>
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2. **Application for Local-Option Disaster Abatement**

Approve the local-option disaster abatement for Gregory and Dawn Anderson, 18129 County Road 41, Willow River, PID 05.0021.000, pay 2017.

3. **Application for Exempt Permit**

A. Approve the application for exempt permit from Minnesota Climbers Association to conduct Minnesota lawful gambling on January 6, 2018 at the Audubon Center of the North Woods, 54165 Audubon Drive, Sandstone, MN (Dell Grove Township).

B. Approve the application for exempt permit from Pheasants Forever – East Central Spurs 624 to conduct Minnesota lawful gambling on February 17, 2018 at Floppy Crappie, Lake Side Pub, 10762 Lakeview Shore Drive, Pine City, MN (Pokegama Township).

4. **Application to Conduct Excluded Bingo**

Approve the application to conduct excluded bingo from Pine City Area Chamber of Commerce to conduct Minnesota lawful gambling on February 9, 2018 at the Pine City Country Club, 10413 Golf Course Road SW, Pine City, MN (Pine City Township).

5. **Approval of Licenses**

A. **Tobacco Licenses**

Approve tobacco licenses for the following: Bear’s Den, Beroun Crossing Market, Casey’s General Store #3520, Casey’s General Store #3445, Chengwatana Country Club, Chris’ Food Center – Pine City, Chris’ Food Center - Sandstone, Crossroads Convenience Store, Daggett’s Super Valu, Dave’s Oil Corp., Denham Run Bar & Grill, Duquette General Store, Family Dollar Store, Family Dollar Store-Sandstone, Finlayson Municipal Liquor Store, Froggies (Tadpoles), Heidelberger’s Rock Creek Motor Stop, Hinckley Firehouse Liquor, Holiday Station Stores #6, 226, and 258 (3), Indigo Moon, Kurt’s Station, Kwik Trip, Minit Mart (2), Main Street Grocery, Murphy’s, Nickerson Bar & Motel, Inc., Off the Road Bar & Grill, Petry’s Bait Company, Pine City Tobacco, Quarry Store, Rich’s Bar, Rocking K Lazy E Banning Junction Lounge, Rocking K Lazy E Convenience Store, Sandstone Petro Plus, Side Tracked, Slim’s Service, Inc., Squirrel Cage, Super Smokes, Super America #4500, Thriftee Troll, Tobies Station, Inc., Wal-Mart Supercenter #2367, West Beroun Liquors.

B. **Temporary Liquor License**

Approve a temporary liquor license for the Minnesota Climbers Association on January 6, 2018 at the Audubon Center of the North Woods, 54165 Audubon Drive, Sandstone, MN (Dell Grove Township).

6. **Donations**

Approve acceptance of multiple individual donations totaling $800 to the Pine County Sheriff’s Office for the Shop with A Cop Program.
   Approve the Agreement for Law Enforcement Services with the City of Pine City for a three-year term, January 1, 2018 through December 31, 2020, as follows:
   
   01/01/18-12/31/18: $50.88 per hour ($185,712 for calendar year 2018)
   01/01/19-12/31/19: $53.42 per hour ($194,983 for calendar year 2019)
   01/01/20-12/31/20: $56.09 per hour ($204,729 for calendar year 2020)
   
   and authorize Board Chair and County Sheriff to sign. Said enforcement services shall be provided by the sheriff’s office to the City of Pine City 10 hours per day, seven days a week.

8. **2018-2019 Snowmobile Safety Enforcement Grant**
   Approve the 2018-2019 Snowmobile Safety Enforcement Grant. Eligible reimbursement costs not to exceed $5,597 prior to July 1, 2018; eligible reimbursement costs not to exceed $5,597 prior to July 1, 2019 (total grant amount $11,194). This grant does not require matching funds. Authorize Board Chair and County Administrator to sign.

9. **Ratification of Agreement between Minnesota Counties Computer Cooperative and Strategic Technologies Incorporated**
   Ratify the Agreement between Minnesota Counties Computer Cooperative and Strategic Technologies Incorporated (STI). STI will handle all maintenance and support of the Minnesota County Attorney Practice System (MCAPS). Agreement is effective January 1, 2018 through December 31, 2022. The 2018 cost for the Pine County Attorney’s Office will be $9,795.48. Authorize Board Chair and County Administrator to sign the Board Ratification Statement.

10. **Lead County Agreement between Health & Human Services and Therapeutic Services Agency, Inc. (TSA)**
    Approve the Lead County Agreement between Pine County Health and Human Services and Therapeutic Services Agency, Inc. The services provided through TSA are on an as-needed basis. This contract is effective for the period of January 1, 2018 through December 31, 2018. Authorize Board Chair and County Administrator to sign.

11. **Memorandum of Agreement – Intern**

12. **Personnel (Permanent Status/Completion of Probationary Period)**
    Approve the regular employment status for Eligibility Worker Donna Olsen, effective November 30, 2017.

13. **Training**
    A. Approve Land & Resources Manager Caleb Anderson to attend the General Continuing Education Course, January 4-5, 2018 in Cloquet to complete 12 of the required hours. The cost of the course is $265 with no hotel accommodations; mileage: $45.
    
    B. Approve Land Services Director Kelly Schroeder to attend the Minnesota Association of County Officers (MACO) annual conference, February 13-15, 2018 at the DoubleTree by Hilton in Bloomington. A complimentary registration from the Association has been granted; Accommodations: $107+ tax per might and mileage, $60. Total costs: $274.
14. **Promotion**  
Approve the promotion of part-time Corrections Officer Kayla Wolfe to full-time corrections officer effective January 7, 2018, and authorize the backfill of any subsequent positions created.

15. **Vacation of Portion of County State Aid Highway #61**  
Approve Resolution 2017-66 vacating a portion of County State Aid Highway 61 to property owners Thomas A. Jensen and Jamie L. Jensen. Authorize Board Chair and County Administrator to sign.

**REGULAR AGENDA**

1. **Continued Public Hearing - Mini Truck Ordinance**  
This hearing is a continuance of the October 17, 2017 public hearing. Chair Ludwig inquired if there were any questions. Commissioner Chaffee asked Sheriff Nelson his opinion of this ordinance; Sheriff Nelson stated without the ordinance it is easier for law enforcement to stop non-conforming vehicles, and, in his opinion, it was better with less vehicles on the roadway. Sheriff Nelson also commented that with the revisions to the ordinance made by the county attorney, this ordinance would create some issues but not a large amount. County Attorney Reese Frederickson explained the revisions to the ordinance which include the vehicle owner’s responsibility to add permit number stickers to their mini trucks, and extending the duration of a permit to a three-year period.  
Chair Ludwig opened the public hearing at 10:04 a.m.  
Ailene Croup inquired if the ordinance could be repealed or amended at a future date. The board indicated it could, however it was not an automatic review and would require a public hearing and action taken by the county board.  
With no additional comments, the public hearing was closed at 10:08 a.m.  
Additional discussion was held with Commissioner Ludwig stating his opposition to this ordinance, and Commissioners Hallan, Mohr and Chaffee stating their support. Administrator Minke stated this ordinance applies only to operation upon county roads.  
**Motion** by Commissioner Mohr to approve adoption of Ordinance 2017-04 for the Management of Mini Trucks on Designated Roadways Within the County’s Jurisdiction and authorize Board Chair and County Administrator to sign. Second by Commissioner Mikrot. Motion carried 4-1, Commissioner Ludwig opposed.

**PINE COUNTY ORDINANCE #2017-04**

**PINE COUNTY ORDINANCE**

**FOR THE MANAGEMENT OF MINI TRUCKS**

**ON DESIGNATED ROADWAYS**

**WITHIN THE COUNTY’S JURISDICTION**

**ARTICLE 1. PURPOSE**  
The purpose of this Ordinance is to establish standards for the use of mini trucks within Pine County.

**ARTICLE 2. SCOPE**  
This Ordinance shall provide for the authorization of the operation of mini trucks on designated roadways within Pine County.

**ARTICLE 3. AUTHORITY**  
This Ordinance is enacted pursuant to Minnesota Statutes section 169.045 which establishes the authority for Pine County to authorize by ordinance the operation of mini trucks on designated roadways within the county.

**ARTICLE 4. DEFINITIONS**  
For the purposes of this Ordinance, the following definitions apply:
A. **Mini truck:** A motor vehicle that has four wheels, is propelled by an electric motor with a rated power of 7,500 watts or less or an internal combustion engine with a piston displacement capacity of 660 cubic centimeters or less; has a total dry weight of 900 to 2,200 pounds; contains an enclosed cabin and a seat for the vehicle operator; commonly resembles a pickup truck or van, including a cargo area or bed located at the rear of the vehicle; and was not originally manufactured to meet federal motor vehicle safety standards required of motor vehicles in the Code of Federal Regulations, title 49, sections 571.101 to 571.404, and successor requirements. A mini truck does not include:

a. A neighborhood electric vehicle or a medium-speed electric vehicle; or

b. A motor vehicle that meets or exceeds the regulations in the Code of Federal Regulations, title 49, section 571.500, and successor requirements.

B. **Designated Roadway:** All county roads and county state-aid highways within Pine County.

**ARTICLE 5. PERMIT NEEDED**

It shall be unlawful for any person to operate a mini truck on roadways within Pine County, except on designated roadways and in compliance with the permit requirements of this Ordinance.

**ARTICLE 6. APPLICATION FOR A PERMIT**

A. Any person desiring to operate a mini truck on designated roadways within Pine County shall make written application for a permit on forms supplied by the Pine County Sheriff’s Office. Such application shall include the full name and address of the applicant; date of application; proof of insurance in compliance with Minnesota Statutes section 65B.48; evidence of a valid driver’s license; make, model and serial number of the vehicle; and such other conditions as deemed appropriate by the Pine County Sheriff’s Office.

B. An applicant shall submit a permit fee with the application to the Pine County Sheriff’s Office. The initial permit fee shall be $50.00. The Pine County Board of Commissioners may change the fee amount via resolution.

C. Permits may be granted for a duration of three years and may be renewed every three years. Vehicle owners are responsible for obtaining renewal of the permits.

D. An applicant may be required to submit a certificate signed by a physician that the applicant can safely operate a mini truck on designated roadways.

E. If persons operating a mini truck cannot obtain liability insurance in the private market, that person may purchase automobile insurance including no-fault coverage, from the Minnesota Automobile Insurance Plan under Minnesota Statutes section 65B.01 to 65.12 at a rate to be determined by the commissioner of commerce.

F. Upon approval of an application based upon the requirements of this Ordinance, the Pine County Sheriff’s Office shall issue a written permit and permit number. The applicant is responsible for obtaining self-adhesive numbers at least three inches tall and applying them to both the front and rear of the permitted mini truck. The numbers must be easily readable, visible and unobstructed. The applicant shall also keep a copy of the written permit in the mini truck during operation.

**ARTICLE 7. PERMIT CONDITIONS**

A. The operator, under a permit, of a mini truck may cross any street or highway intersecting a designated roadway.

B. Every person operating a mini truck under permit on designated roadways has all the rights and duties applicable to the driver of any other motor vehicle under the provisions of Minnesota Statutes Chapter 169, except when those provisions cannot be reasonably applied to mini trucks and except otherwise provided within Article 7.C. below.

C. The provisions of Minnesota Statutes Chapter 171 are applicable to persons operating mini trucks under permit on designated roadways.

D. Notwithstanding any other law, a mini truck may be operated on designated roadways under permit only if it is equipped with:

a. At least two headlamps;

b. At least two taillamps;

c. Front and rear turn-signal lamps;
d. An exterior mirror mounted on the driver’s side of the vehicle and either:
   i. An exterior mirror mounted on the passenger’s side of the vehicle or
   ii. An interior mirror;

e. A windshield;

f. A seat belt for the driver and front passenger; and

g. A parking brake.

ARTICLE 8. REVOCATION
A. The Pine County Sheriff’s Office may revoke a permit at any time if there is evidence that the permittee cannot safely operate the mini truck on designated roadways or the permittee is convicted of violating a provision of this Ordinance.

B. A revocation shall be effective three days after the date of mailing, via certified mail, the Notice of Revocation of the permit to the permittee at the address listed on the permittee’s application.

C. Permittee may challenge the revocation of the permit by submitting a Notice of Appeal in writing to the Pine County Administrator at Pine County Courthouse, 635 Northridge Dr. NW, Pine City, MN 55063, within 14 days of the date of the Notice of Revocation. The Notice of Appeal shall specify the basis of the appeal.

D. Upon receipt of a Notice of Appeal of a permit revocation, the Pine County Administrator shall set the appeal on for a hearing before the Pine County Board of Commissioners within 30 days.

E. At the hearing before the Pine County Board of Commissioners, the permittee shall be given an opportunity to be heard and to show cause why the Notice of Revocation should be modified, withdrawn, or rescinded.

F. The Pine County Board of Commissioners shall issue detailed, written findings following the hearing of the appeal.

G. Any Notice of Revocation served pursuant to the provisions of this Ordinance shall automatically become final if written Notice of Appeal is not filed with the Pine County Administrator within 14 days after the Notice of Revocation is served.

ARTICLE 9. SEVERABILITY
The provisions of this Ordinance shall be severable. Should any section, paragraph, sentence, clause, phrase or portion of this Ordinance be declared invalid for any reason, the remainder of this Ordinance shall not be affected and the remainder of the provisions shall remain in full force and effect.

ARTICLE 10. EXEMPTIONS
The provisions of this Ordinance shall not apply to the use of mini trucks used by governmental agencies in the pursuit of their duties.

ARTICLE 11. PENALTIES
A. Any person, firm or corporation who violates any of the provisions of this Ordinance, fails to comply with any of the provisions of this Ordinance, or makes any false statement in any document required to be submitted under this Ordinance, shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine not to exceed $1,000 and/or imprisonment not to exceed 90 days. Each day that a violation continues shall constitute a separate offense. Such persons may be enjoined from continuing such violations.

B. In the event of a violation, or a threat of a violation, of this Ordinance, the Pine County Attorney may take appropriate action to enforce this Ordinance, including application for injunctive relief, action to compel performance, or other appropriate action in Court, if necessary, to prevent, restrain, correct or abate such violations or threatened violations.

ARTICLE 12. EFFECTIVE DATE
This Ordinance shall be and is hereby declared to be in full force upon passage, and to be published according to law.

Passed by the Board of Commissioners of Pine County, Minnesota, this 19th day of December, 2017.

2. Subdivision Ordinance Public Hearing/Amendment for a Single Zoning Board
Land Services Director Kelly Schroeder recapped the discussion which took place at the October 24, 2017 Committee of the Whole and November 21, 2017 county board meeting of a combined
Planning Commission and Board of Adjustment into a single Zoning Board. The Zoning Board’s
duties would encompass those of the Planning Commission and Board of Adjustment. This public
meeting is to consider that amendment. Appointment of members of the Zoning Board would take
place at the January 2, 2018 county board meeting. Commissioner Mohr stated he has spoken to
members of the Board of Adjustment and there has been no opposition voiced to the combining of
these boards. Schroeder stated this ordinance may be repealed or revised at any time by holding a
public hearing and action by the county board.
Chair Ludwig opened the public hearing at 10:16 a.m.
There being no public comment, the public hearing was closed at 10:17 a.m.
**Motion** by Commissioner Ludwig to adopt Ordinance 2017-07 Amending the Pine County
Subdivision and Platting Ordinance for a single Zoning Board. Authorize Board Chair and County
Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

3. **Retirement of Dan Kunz**
The board recognized the retirement of Sheriff Sergeant Dan Kunz and thanked him for his 16 years
of service to Pine County.

4. **Facilities Committee Report**
The Pine County Facilities Committee met December 6, 2017. Items were reviewed at the
December 6, 2017 county board meeting. Informational only, no board action necessary.

5. **Personnel Committee**
Commissioner Chaffee provided an overview of the December 12, 2017 Pine County Personnel
Committee meeting. The Personnel Committee made the following recommendations:

   **A. Information Technology**
   a. Approve the promotion of IT Support Specialist Kent Bombard to IT Support Specialist
      Sr., effective January 1, 2018, with a pay increase from $22.20 to $25.09/hour. This
      position was created as part of the Springsted study.

   **B. Health & Human Services**
   a. Approve the hiring of a social services supervisor at a minimum starting salary of
      $66,726. The position is included in the 2018 budget, will work out of Sandstone, and
      will be responsible for some of the duties currently performed by the other two social
      services supervisors resulting in better alignment of program areas.
   b. Acknowledge the termination of probationary Public Health Nurse, Shauna Cronk,
      effective November 13, 2017. Further discussion regarding the backfill of this position
      will be held at the January 2018 Personnel Committee meeting.

   **C. Land Services**
   a. Approve the regrade of Record Clerk position from Grade 3 (Administrative Support) to
      Grade 4 (Skilled Administrative Support).

Other items are on the agenda separately or for informational purposes only.
**Motion** by Commissioner Chaffee to approve the recommendations of the Personnel Committee.
Second by Commissioner Ludwig. Motion carried 5-0.

County Administrator Minke stated the timing of this board action did not allow it to go before the
Personnel Committee. In order to obtain a larger set of qualified candidates, it is requested to drop
“GIS” from the title.
**Motion** by Commissioner Chaffee to acknowledge the resignation of GIS/Environmental Tech
Joseph Sanders effective December 29, 2017 and approve backfill of an Environmental Technician
position at a grade 8. Second by Commissioner Ludwig. Motion carried 5-0.
7. **Salaries for Elected Officials**
Chair Ludwig stated comparisons of salaries of elected officials in surrounding counties were made. The proposed percentage increase for the county auditor-treasurer, county sheriff and county attorney do not increase their salaries to the top of the pay scale. **Motion** by Commissioner Ludwig to approve Resolution 2017-63 Setting 2018 Salaries for Elected Officials as follows: County Auditor-Treasurer - $95,445 (5% increase), County Sheriff - $99,540 (5% increase), and County Attorney $110,160 (8% increase). Authorize Board Chair and County Administrator to sign. Second by Commissioner Chaffee. Motion carried 5-0.

8. **County Commissioner Compensation, Per Diem and Employee Mileage Reimbursement**
County Administrator Minke provided an overview of the commissioner compensation, per diem and employee mileage reimbursement. Commissioner Hallan commented that the chair of the board of commissioners should receive an additional stipend for the additional duties of the position. Commissioner Ludwig stated the Personnel Committee discussed this and recommended not to proceed with an additional stipend for the position at this time. It was the **consensus** of the board that the subject of a stipend for the board chair be brought before the Personnel Committee in 2018 for consideration. **Motion** by Commissioner Ludwig to approve Resolution 2017-64 Establishing 2018 County Commissioner Compensation, Per Diem, and Employee Mileage Reimbursement as follows:
   - County Commissioner Salary – $21,844 (unchanged from 2017)
   - Per Diem Rate per meeting - $100 (unchanged from 2017)
   - Commissioner and Employee mileage reimbursement rate for 2018 is to follow the federal IRS rate (54.5 cents per mile (1 cent increase from 2017) for business mileage. Authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

9. **Non-Union Employee Cost-of-Living and Market Adjustment and Health Insurance Contribution**
County Administrator Minke stated the county contribution toward health insurance premiums for non-union employees is consistent with the amounts provided to bargaining units. **Motion** by Commissioner Chaffee to approve a 3% Cost-of-Living increase to non-union employees, effective January 1, 2018, and to approve the following county contribution towards 2018 health insurance premiums for non-union employees:

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<th>Monthly Premium Contribution</th>
<th>Monthly VEBA or HSA Savings Contribution</th>
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<td>CMM 1500 Family</td>
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10. **Local Government Innovation Award**
County Attorney Reese Frederickson and Probation Director Terry Fawcett attended the Local Government Innovation Awards with Mille Lacs Band of Ojibwe representatives Katie Draper and Ramona Bird and accepted a LGIA award on behalf of Pine County. Two trophies were given one
to Pine County and one to the Mille Lacs Band of Ojibwe. The trophy was presented to the Pine County Board of Commissioners for permanent public display.

11. **Public Health Advisory Documents**
Community Health Services Administrator Kathy Filbert stated public health had received a Health Equity Grant in 2017. Under that grant, public health has created a health equity team to form a Health Advisory Committee with emphasis on health equity.

**Motion** by Commissioner Hallan to approve the Pine County Community Health Board advisory member job description and the Pine County Public Health Advisory committee application. Second by Commissioner Chaffee. Motion carried 5-0.

12. **Agency Agreement No. 1030058**
Highway Engineer Mark LeBrun requested approval of Resolution 2017-65, Agency Agreement between Pine County and MnDOT, to allow the Commissioner of Transportation be appointed as the Agent of Pine County to accept as its agent federal aid funds which may be made available for eligible transportation related projects.

**Motion** by Chair Ludwig to approve Agency Agreement #1030058 between Pine County and MnDOT. Authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

**Motion** by Commissioner Ludwig to approve Resolution 2017-65 allowing the Commissioner of Transportation be appointed as Agent of Pine County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects. Second by Commissioner Mohr. Motion carried 5-0.

13. **Establish Date for 2018 County Board Strategic Planning Session and Direction for Planning Session**
A Special Meeting/Committee of the Whole meeting is set for January 23, 2018, 9:00 a.m. for the county board to conduct a strategic planning session.

14. **2018 Pine County Property Tax Levy and Budget**
County Administrator Minke presented the 2018 Pine County property tax levy at $17,912,930 and 2018 operating budget.

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Full Board Minutes – Pine County Board of Commissioners  Page 9  December 19, 2017
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**DEPT**                              | **HEALTH AND HUMAN SERVICES** | **REVENUES** | **EXPENDITURES** |
---|---------------------------------|----------------|---------------|
| #                                |                                |              |               |
| 12-420                           | INCOME MAINTENANCE             | 3,067,943    | 3,067,943     |
| 12-430                           | SOCIAL SERVICES                | 6,081,604    | 6,081,604     |
| 12-440                           | CHILDRENS COLLABORATIVE        | 107,150      | 107,150       |
| 12-481                           | NURSING                        | 1,727,172    | 1,820,172     |
| **Total**                        |                                | **10,983,869**| **11,076,869**|

**DEPT**                              | **HIGHWAY** | **REVENUES** | **EXPENDITURES** |
---|-----------------|-------------|---------------|
<p>| #                                | DEPARTMENT  |              |               |
| 13-310                           | ADMINISTRATION | 0           | 360,254       |
| 13-320                           | ENGR/CONSTRUCTION  | 0       | 6,499,412     |
| 13-330                           | EQUIPMENT     | 0             | 2,239,538     |</p>
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<tr>
<th>DEPT</th>
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TOTAL ALL FUNDS 42,284,832 41,883,490

Motion by Commissioner Hallan to approve Resolution 2017-62 Establishing the 2018 Pine County Property Tax Levy at $17,912,930 and authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 5-0.

Motion by Commission Chaffee to approve Resolution 2017-61 Adopting the 2018 Pine County Operating Budget and authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

15. Commissioner Updates
Soil & Water Conservation District: Chair Ludwig stated it was a standard meeting; the 1 Watershed 1 Plan and Island Lake project was discussed.
Central Minnesota Council on Aging: Commissioner Hallan stated the meeting was held by telephone conference.

Central Minnesota Jobs and Training Service: Commissioner Hallan stated this was a legislative conference meeting – he was unable to attend.

East Central Solid Waste Commission: Commissioner Hallan stated monitoring wells are being put in.

East Central Regional Library: Commission Mohr stated elections took place; he will be serving as Secretary.

Pine County Chemical Health Coalition: Commissioner Mikrot stated a social host ordinance for underage drinking was discussed.

Law Library: Commissioner Mohr stated a quorum was present; discussion of replacing and updating inventory, security cameras, checking out of reference materials, and the budget was discussed.

State Community Health Services Advisory Committee (SCHSAC): Community Health Services Administrator Kathy Filbert stated the committee received a report showing the effects of chronic disease in Minnesota, and the City of Minneapolis Public Health is gearing up for food safety at the Super Bowl.

East Central Regional Development Commission: Commissioner Mikrot stated the commission approved 2018 work program. MnDOT and Human Services, along with other agencies, are working with local governments to create a regional transportation coordination council. The goal of the council is to improve the transportation availability to the disadvantaged citizens.

Other: None.

16. Other
Vice Chair Hallan presented Chair Ludwig with a Certificate of Appreciation in recognition and appreciation of Commissioner Ludwig’s service as Chair of the Pine County Board of Commissioners for the year 2017.

17. Upcoming Meetings
Upcoming meetings were reviewed.

18. Labor Negotiations Update
Motion by Commissioner Ludwig to close the meeting as provided by Minnesota Statute 13D.02 to consider negotiation strategies and develop, discuss and review labor negotiations proposals, for negotiations conducted pursuant to Minnesota Statutes §179A.01 to 179A.25. Second by Commissioner Chaffee. Motion carried 5-0.

Chair Ludwig called for a five-minute recess.

The meeting was closed at 12:05 p.m. with the following present: Chair Ludwig, Commissioners Hallan, Mohr, Chaffee, and Mikrot; County Attorney Reese Frederickson, Human Resources Manager Jackie Koivisto, and County Administrator David Minke.

Motion by Commissioner Chaffee to open the meeting at 1:00 p.m. Second by Commissioner Hallan. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the Collective Bargaining Agreements for 2018-2020 with 1) Highway Maintenance Unit, 2) Highway Technicians Unit, 3) Courthouse Workers, 4) Social Services Supervisors, and 5) the Memorandum Of Agreement for wages with the Highway Supervisors Unit. Second by Commissioner Mohr. Motion passed 5-0.
6. **Adjourn**
With no further business, Chair Ludwig adjourned the meeting at 1:06 p.m. The next regular and organizational meeting of the county board is scheduled for Tuesday, January 2, 2018 at 10:00 a.m. at the Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

Matthew W. Ludwig, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners