MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, August 1, 2017 - 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and John Mikrot, Jr. Also present were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. There was no public comment.

Chair Ludwig requested the following revision to the Agenda:

Consent Agenda Item #7: Addition: Consider approval of a License for Solid Waste Collection and Transportation for Quality Disposal Systems Inc.

Commissioner Mohr moved to approve the amended Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the July 18, 2017 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the July 25, 2017 Special Meeting – Committee of the Whole (Economic Development & Housing Update and Mid-Year Budget Update). Second by Commissioner Mohr. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence
- Pine County Board of Adjustment Minutes – June 7, 2017
- Pine County HRA Senior Housing Minutes – regular meeting April 26, 2017

Commissioner Chaffee moved to acknowledge the Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. **July, 2017 Disbursements**

2. **Application for Repurchase**
   Approve Resolution 2017-46 for repurchase of forfeited land on a 10-year contract for Jeremy W. Soder. Authorize Board Chair and County Auditor-Treasurer to sign.
3. **Conveyance Requests**  
   Approve Resolution 2017-47 for the purchase of PID 45.5529.000 from the City of Sandstone at the appraised value of $3,700. Authorize Board Chair and County Auditor-Treasurer to sign.  
   Approve Resolution 2017-48 for the conveyance of PID 47.5033.000 to the City of Willow River at the appraised value of $1. Authorize Board Chair and County Auditor-Treasurer to sign.  
   Approve Resolution 2017-49 for the conveyance of PID 23.0221.000 to DNR Fisheries at the appraised value of $1. Authorize Board Chair and County Auditor-Treasurer to sign.

4. **2017 Tax-Forfeit Land Auction**  

5. **Access and Easement Policy/Forest Road Use Policy**  
   Approve the Access and Easement Policy and Forest Road Use Policy.

6. **Community Health Board - Temporary Signing Authority**  
   Approve Adult Health Supervisor Lori Fore to have the temporary signing authority for the Community Health Board documents for the period of August 1, 2017 through September 12, 2017.

7. **Waste Hauler License**  
   A. Approve a License for Solid Waste Collection and Transportation for Talon Sanitation, LLC and authorize the Board Chair to sign.  
   B. Approve a License for Solid Waste Collection and Transportation for Quality Disposal Systems, Inc. and authorize the Board Chair to sign.

8. **New Hire**  
   A. Authorize the hiring of Zachary Doherty, Account Technician, effective August 14, 2017, $16.90 per hour, grade 5 (B22, step 2).  
   B. Authorize the hiring of Probation Supervisor/Intensive Juvenile Agent Kevin Glass, effective August 7, 2017, $27.98 per hour ($58,422), Range 10, Step 8 of State Grid.  
   C. Authorize the hiring of Probation Corrections Agent Christopher Stolan, effective August 7, 2017, $19.48 per hour ($40,674), Range 7, Step 1 of State Grid.  
   D. Authorize the hiring of temporary Child Protection Social Worker Nicole Hart, effective August 2, 2017, $21.36 per hour, grade 10.

9. **Transfer**  
   Approve the transfer of part-time Court Security Officer Darnelle Van Hale to full-time Administrative Assistant (Jail), effective August 2, 2017, $17.92 per hour (Grade 5).

10. **Training**  
    A. Approve Probation Director Terry Fawcett to attend the School-Justice Partnership Certificate Program by the Center for Juvenile Justice Reform (CJJR) at Georgetown University in Washington, DC, September 25-29, 2017. Registration: $2,000; Lodging: $867.62; Airfare: approx. $335; and Meals (less one dinner and four lunches as provided by CJJR).
B. Approve Health & Human Services Director Becky Foss to attend the School-Justice Partnership Certificate Program by the Center for Juvenile Justice Reform (CJJR) at Georgetown University in Washington, DC, September 25-29, 2017. Registration: $1,700; Lodging: $870; Airfare: approx. $335.

C. Approve Public Health Nurse Shauna Cronk to attend the following training:
   - Growing Great Kids comprehensive curriculum training, November 13-17, 2017, Waite Park. Training will be paid from the Maternal Infant Early Childhood Home Visiting (MIECHV) grant.
   - Health Families America Integrated Strategies for home visiting, October 9-12, 2017, Shoreview. Training will be paid from the Maternal Infant Early Childhood Home Visiting (MIECHV) grant.
   - Breastfeeding Champion Training for Outpatient Breastfeeding Supporters, September 19-20, 2017, Brooklyn Center. Training will be paid for by Women, Infants and Children (WIC) grant.


D. Approve Women, Infants and Children (WIC) Coordinator Amber Koski to attend the Breastfeeding Champion Training for Outpatient Breastfeeding Supports on September 19-20, 2017 in Brooklyn Center. Lodging: $134; Meals: $15; Mileage: None, county car will be used. Total cost: $149.

E. Approve County Commissioners to attend the Association of Minnesota Counties Fall Policy Conference, September 14-15, 2017, Breezy Point. Registration $175 per attendee; Lodging: $139 + tax per night.

F. Approve Child Support Supervisor Jodi Blesener, Collections Officer Kari Sammis, Child Support Officers Yvette Weis and Claire Nelson, and Child Support Office Support Specialist Diane Lombard to attend the Minnesota Family Support and Recovery Council Conference, October 2-4, 2017 in St. Cloud. Registration: $190/per person (meals are included); Travel: A county vehicle will be used. Total Cost: $950.

G. Approve County Engineer/Ditch Inspector Mark LeBrun to attend the Minnesota Association of County Ditch Inspectors semi-annual meeting, August 23, 2017, in Alexandria. Registration $175.


REGULAR AGENDA

1. **Public Meeting**
   Chair Ludwig called to order the Informational Public Meeting Related to Appointment of Auditor-Treasurer at 10:02 a.m.

   **Present:** Commissioners Steve Hallan, Josh Mohr, Steve Chaffee, John Mikrot, Jr., and Matt Ludwig; County Administrator David Minke; County Attorney Reese Frederickson; Auditor-Treasurer Cathy Clemmer, Probation Director Terry Fawcett, and County Sheriff Jeff Nelson, Also present: Aileen Croup, media; Shawn Jansen, media; David Koland.

   **County Board Discussion:** Commissioners discussed their perspectives on the advantages/disadvantages of the appointment of the county auditor-treasurer position.

   **Public Comment:** Chair Ludwig opened the floor to public comment.

   The following members of the public spoke: Aileen Croup.
Croup inquired and discussion was held relating to the drawbacks of appointment versus election of the position, current staffing, the method for reversing the appointment process, and the adoption requirements for completion of the process.

With no additional comments, the public meeting was closed at 10:24 a.m.

2. **Facilities Committee Report**
   Commissioner Mohr provided an overview of the July 31, 2017 joint Pine County Facilities Committee/City of Pine City meeting. Lease duration, heating and cooling upgrades and costs, utility costs, elevator improvements, code enforcement/fire sprinkler system, lease cancellation policy, city investment in building improvements, and the sharing of public space were discussed. The City of Pine City will further consider its needs and vision for city hall and then meet again with the facility committee.

   Upon the conclusion of the joint Facilities Committee/City of Pine City meeting, the Facility Committee took a short recess and reconvened. An update on the Sandstone building was given. The architect will be present at the August 15, 2017 county board meeting to provide information and answer any questions.
   The Facilities Committee will tour the St. Croix River Education District building in Rush City. This building was built by Haug Construction and is the same square footage as the new Sandstone building.

3. **Board of Adjustment Appointment**
   Chair Ludwig appointed Dirk Nelson to the Pine County Board of Adjustment for a term from August 1, 2017 through December 31, 2017 as the representative from District 3.

4. **Special Vehicle (Mini Trucks and Golf Carts) Discussion**
   At the July 18, 2017 board meeting the county board discussed the operation of mini trucks and golf carts on county roads. The board requested the county attorney provide a draft ordinance to allow the operation of mini trucks on county roads and provide additional research on the operation of golf carts on county roads.

   **Golf Carts**
   The advantages/disadvantages of golf carts on county roads was discussed. This subject will be revisited at a future board meeting.

   **Mini Trucks**
   The county board reviewed the draft mini truck ordinance. After discussion, it was the consensus of the board to move forward with the mini truck ordinance, with the following revisions: Article 6B & 6C shall reflect a $50 permit fee; the permit may be granted for a duration of three years and may be renewed every three years.
   A public hearing has been scheduled for September 19, 2017 at 10 a.m. or as soon thereafter as practicable for consideration of an ordinance allowing the operation of mini trucks on county roads.

5. **Commissioner Updates**
   Extension Committee: Commissioner Chaffee stated Ben Winchester, Senior Research Fellow with the University of Minnesota Extension made a presentation on housing. The Extension Committee has kept $1,000 in their budget for Mr. Winchester, as facilitator, to present a more in-depth presentation at a future housing workshop. The Ag Educator position was also left in the Extension budget. Heidi Vanderloop has been hired as the full-time 4-H Program Coordinator in Pine County. She will start with Pine County on August 22nd.
Snake River Watershed: Commissioner Mohr was unable to attend meeting.
Pine County Transit Advisory: Commissioner Hallan stated Arrowhead Transit was unable to attend the meeting.

Central Minnesota Council on Aging/ECRDC Administrative match: The East Central Regional Development Commission (ECRDC) has decided not to continue with paying the administrative match (approximately $12,000 annually) to the Central Minnesota Council on Aging. Pine County’s portion is about $2,500. Commissioner Hallan stated the county will need to look at the $2,500 in the county’s budget process. A representative from the Central Minnesota Council on Aging will attend the October 17th Local Government Officials meeting.

Other: None.

6. **Other**
   None.

7. Upcoming meetings were reviewed.

8. **Adjourn**
   With no further business, Chair Ludwig adjourned the meeting at 11:04 a.m. The next regular meeting of the county board is scheduled for Tuesday, August 15, 2017 at 10:00 a.m. at the Boardroom, Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

Matthew W. Ludwig, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners