

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, September 5, 2017 - 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota**

Chair Ludwig called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Josh Mohr, Steve Chaffee and John Mikrot, Jr. Also present were County Attorney Reese Frederickson and Acting County Administrator Health & Human Services Director Rebecca Foss.

The Pledge of Allegiance was said.

Chair Ludwig called for public comment. Hinckley resident Larry McGuinn commented on policing concerns.

Chair Ludwig inquired of revisions to the Agenda. There were no revisions to the Agenda.

Commissioner Chaffee moved to approve the Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the August 15, 2017 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the August 16, 2017 Special Meeting – Committee of the Whole (Budget). Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the August 22, 2017 Special Meeting – Committee of the Whole (Environmental Update and Extension Budget Presentation). Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the August 24, 2017 Special Meeting – Committee of the Whole (Budget). Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the August 29, 2017 Special Meeting – Committee of the Whole (Casino Tour). Second by Commissioner Mikrot. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

East Central Regional Library Board Minutes – June 12, 2017

Pine County Planning Commission Minutes – April 20, 2017

Pine County Land Surveyor Monthly Report – August 2017

Pine County Chemical Health Coalition Minutes – August 14, 2017

Commissioner Chaffee moved to acknowledge the Boards, Reports and Correspondence. Second by Commissioner Hallan. Motion carried 5-0.

Commissioner Mikrot moved to approve the Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. August, 2017 Disbursements

Disbursements Journal Report August 1, 2017 – August 31, 2017.

2. Applications for Abatement

Approve the Application for Abatement for Bradley and Karen Ammann, 26246 Greenbriar Road, Pine City, PID 08.0172.000, pay 2017.

3. Application for Repurchase

Approve Resolution 2017-54 for the repurchase of tax forfeited land in full for Shannon and Paula Pakonen. Authorize Board Chair and County Auditor-Treasurer to sign.

4. Personnel/New Hire

- A. Approve the lateral transfers of Adriane Wimmer and Haeley Braden, from Child Protection Case Managers to Child Protection Investigators, effective September 6, 2017 (no change in pay).
- B. Approve the hiring of Martine Root as a Child Protection Case Manager, effective September 6, 2017, \$21.36 per hour (grade 10).
- C. Approve the hiring of part-time Correction Officers Kayla Wolf, Sarah Robbins and Madison Carlson, effective September 6, 2017, \$18.22 per hour, contingent upon successful completion of background checks and physicals.
- D. Approve the hiring of part-time Court Security Officers Magen Olsen and Rodney Zacharias, effective September 6, 2017, \$17.92 per hour (grade 6), contingent upon successful completion of background checks and physicals.
- E. Approve the promotion of Joy Hix from Land/Veterans Secretary to Zoning & Environmental Technician Support, effective September 5, 2017, \$17.80 per hour, grade 5.

5. Training

- A. Approve County Assessor Kelly Schroeder to attend the Minnesota Association of Assessing Officers (MAAO) Fall Conference, September 10-13, 2017, in Duluth. Registration \$425 (which includes meals); Lodging: 3 nights at \$89/night plus tax; Mileage: no mileage as a county car will be used. Total cost: \$692 plus tax. All costs are within the 2017 Assessor's Office budget.
- B. Approve Social Worker Jan Chaffee, Adult Mental Health Case Manager Rona Duvall and Adult and Disabilities Services Case Aide Lisa Stoffel to attend the 35th Annual St. Louis County Health and Human Services Conference, October 12-13, 2017, in Duluth. Registration: \$60 per person; Lodging: none. Meals: max of \$24/person; Total cost: \$242 if a county car is used, \$380 if a car is not available. Funds are available in the 2017 Social Services and Public Health budget.
- C. Approve LPN Stephanie Larson to attend the North Dakota and Minnesota STD/HIV/TB/Hepatitis Conference, September 26-28, 2017 in Fargo, North Dakota. Registration: \$100; Lodging: \$150; Meals: \$45; Mileage: county car will be used. Total cost: \$295. Funds are available in the 2017 Health and Human Services budget.
- D. Approve Social Worker Bonnie Rediske and Planning and Implementation Grant Coordinator Lynette Forbes-Cardey to attend the 43rd Annual Prevention Sharing Conference, October 19-20, 2017, in St. Cloud. Registration: \$100 per person; Meals: \$24; Mileage: approx. \$120. Total cost: \$344. Attendance at this conference is mandatory and all costs associated with attendance will be fully reimbursed by the Planning and Implementation Grant.

REGULAR AGENDA

1. Transportation Committee Report

Commissioner Hallan gave an overview of the August 15, 2017 Transportation Committee meeting. The construction of a walking/biking route (joint venture with the City of Pine City) around the south end of Cross Lake is projected for 2018.

2. Insurance Committee Report

Chair Ludwig gave an overview of the August 21, 2017 Insurance Committee meeting. Justin Kroeger from Flexible Benefit Consulting (FBC) Inc. reviewed the new Service Cooperative changes for 2018 and provided data for claims submitted by employees in 2015 and 2016. Justin will begin an analysis in the spring of 2018 to make rate projections for 2019 and beyond. Health insurance cost mitigation strategies were reviewed (change in Formulary RX, fourth quarter carry-over, and narrowing of our medical network). Justin is reviewing our life and disability insurance coverages.

3. Technology Committee Report

Commissioner Mohr gave an overview of the August 22, 2017 Technology Committee meeting. Boardroom improvements, updating of the website, and Health & Human Services imaging workflow was discussed.

4. Broadband Presentation (SciCable)

The state legislature allocated \$20 million to the Minnesota Border-to-Border Grant Program to expand broadband service in unserved or underserved areas of Minnesota. SCI Broadband representative Scott Savage stated SCI Broadband has applied for this grant which would expand their broadband network to the Grindstone Lake area.

Motion by Commissioner Hallan to submit a letter of support to the Office of Broadband Development of SCI Broadband's proposal to expand their broadband network to the Grindstone Lake and fund their application. Second by Commissioner Mohr. Motion carried 5-0.

5. Pine County Historical Society (PCHS) Budget Presentation

Larry Helwig, President of Pine County Historical Society presented the PCHS 2018 budget request.

6. 2018 Legislative Priorities

Commissioners discussed their 2018 legislative priorities stating the Indian Children Welfare Act funding and land issues as priorities.

7. Commissioner Updates

Health Equity Meeting: Health & Human Services Director Becky Foss stated the Health Equity Workgroup is holding their regularly scheduled meetings to address the disparities in health care.

NLX: Cancelled

Central Minnesota Council on Aging: Commissioner Hallan stated the East Central Regional Development Commission (ECRDC) has decided not to continue with paying the administrative match (approximately \$12,000 annually) to the Central Minnesota Council on Aging. Pine County's portion is about \$2,500. HHS Director Becky Foss has indicated the \$2,500 has been placed in the Health & Human Services budget.

Northeast Emergency Communications Board: Cancelled

Snake River Watershed: Commissioner Mohr stated projects throughout the watershed were discussed. A presentation by Kanabec County was given on their 2016 AIS program.

Commissioner Mohr stated Kanabec County does not have a decontamination unit and inquired of Land Services Director Kelly Schroeder if use our decontamination unit can be shared with Kanabec County. Kelly will follow up.

East Central Regional Development Commission: Commissioner Mikrot stated the Safe Route to School grant, Mille Lacs Scenic Byway, and the US 41 Bike Route were discussed.

MASWCD/AMC Conservation District Capacity Work Group: Commissioner Hallan stated the work group is comprised of 10 SWCD representatives and 10 county commissioners. Levy authority will be discussed at a future meeting.

Health & Human Services Committee: Adult Services Supervisor Barb Schmidt provided information on waived services offered by Health & Human Services.

Other: None.

8. **Other**
None.

9. Upcoming meetings were reviewed.

Chair Ludwig called a five-minute recess at 10:34 a.m.

The board reconvened at 10:40 a.m. as a Committee of the Whole.

Committee of the Whole

Present: Chair Ludwig, Commissioners Steve Hallan, Josh Mohr, Steve Chaffee, and John Mikrot. County Attorney Reese Frederickson, Health & Human Services Director Becky Foss, Land Services Director Kelly Schroeder, County Engineer Mark LeBrun, Probation Director Terry Fawcett, Sheriff Jeff Nelson.

Also present: David Koland

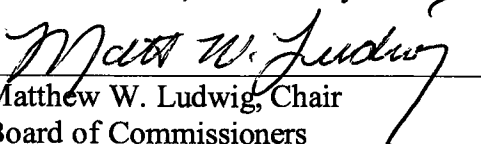
The preliminary budget is out of balance by approximately \$1.4 million (with a 0% levy). Discussion of how a 2 to 4 percent increase in the levy would affect private and commercial property owners. The commissioners stated the maximum percentage levy increase they would support.

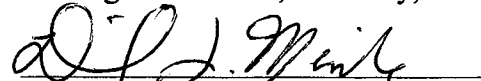
The commissioners requested an additional budget meeting be rescheduled, and asked Auditor-Treasurer Cathy Clemmer provide a report which reflects the increase in the county's share of property taxes with a levy increase of 2, 3 or 4 percent for commissioners' homes and a few commercial properties.

A Special Meeting-Committee of the Whole (Budget) meeting has been scheduled for September 12, 2017 at 10:30 a.m. in the Boardroom, Pine County Courthouse, Pine City, Minnesota.

10. **Adjourn**

With no further business, Chair Ludwig adjourned the meeting at 11:00 a.m. The next regular meeting of the county board is scheduled for Tuesday, September 19, 2017 at 10:00 a.m. at the Boardroom, Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.


Matthew W. Ludwig, Chair
Board of Commissioners


David J. Minke, Administrator
Clerk to County Board of Commissioners