



AGENDA

PINE COUNTY BOARD REGULAR MEETING

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|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Mikrot |
| District 5 | Commissioner Ludwig |

Tuesday, May 1, 2018, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of April 17, 2018 County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
 - Pine County Land Surveyor Monthly Report – April 2018
 - Pine County Chemical Health Coalition Minutes – April 9, 2018
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **April 2018 Disbursements**
Consider approval of the Disbursements Journal Report, April 1, 2018 – April 30, 2018.
2. **Application for Exempt Permit**
Consider approval of the Application for Exempt Permit from MN Sokol Camp Association to conduct Minnesota lawful gambling on August 12, 2018 at the Sokol Camp, 19201 Woodland Acres S, Pine City, MN (Chengwatana Twp).
3. **Application for Abatement**
Consider approval of the Application for Abatement for Gregory May, 80575 Old Military Road, Willow River, PID 22.0122.005, pay 2016-2018.

4. **Application for Local Option Disaster Abatement**

Consider approval of the Application for Local Option Disaster Abatement for Joey Lee, 15413 Henriette Rd., Pine City, PID 28.0256.000, pay 2018.

5. **Approval of Tobacco License**

Consider approval of a tobacco license for 2018 for Rock Creek Pit Stop. Authorize Board Chair and County Auditor to sign.

6. **Repurchase of Forfeited Land**

A. Consider approval of Resolution 2018-19 for the repurchase of tax-forfeited land on a 10-year contract for Joseph Winger. Authorize Board Chair and County Auditor to sign.

B. Consider approval of Resolution 2018-20 for the repurchase of tax-forfeited land on a 10-year contract for Alan Lewis. Authorize Board Chair and County Auditor to sign.

7. **Lighthouse Contract with Health & Human Services**

Consider approval of the contract between Lighthouse Child & Family Services, LLC and Pine County Health & Human Services for the period of January 1, 2018 – December 31, 2019. The monthly rate for this service is \$4,800 per month, together with reimbursement of mileage, not to exceed a total annual amount (both services and mileage) of \$69,000. Authorize Board Chair and County Administrator to sign.

8. **2018 Federal Boating Safety Supplemental Equipment Grant**

Consider approval of the 2018 Federal Boating Safety Supplemental Equipment Grant in the amount of \$1,230. This grant will be used only for safety enforcement equipment purchases. The grant period is from March 15, 2018 through August 31, 2018. This grant does not require matching funds.

9. **2018 Federal Supplemental Boating Safety Patrol Grant**

Consider approval of the 2018 Federal Supplemental Boating Safety Patrol Grant in the amount of \$4,500. This grant will be used for enforcement hours only. The grant period is from May 11, 2018 through September 3, 2018. This grant does not require matching funds.

10. **2018 Squad Vehicles**

Consider awarding to low bidder, Ford of Hibbing, for the purchase of five (5) Ford Explorers with police packages, \$27,476.45/each, for a total of \$137,382.25. Funds are available in the 2018 Public Works budget.

11. **Personnel (Promotion/Completion of Probationary Period)**

A. Consider approval of the promotion of Diane Lombard from Office Support Specialist to full-time Support Enforcement Aide, effective May 2, 2018, \$20.03 per hour. Grade 5.

B. Consider approval of regular employment status for Social Worker Nicole Hart, effective April 5, 2018.

12. **New Hire**

Authorize the hiring of Jamie Adamczak, Highway Maintenance Worker, effective May 7, 2018, \$17.26 per hour, Grade 6.

13. **Training**

A. Authorize Child Support Supervisor Jodi Blesener to attend the MN Association of County Social Services Administrators Conference, May 30-June 1, 2018, at Ruttgers, Deerwood, Minnesota.

Registration: \$125, Meals and Accommodations: \$377, Total Cost: \$502. Funds are available in the 2018 Health & Human Services budget.

- B. Authorize Fiscal Officer Michelle Kelash to attend the 38th Annual Association of MN Social Services Accountants Conference, June 27-29, 2018, at Cragun's, Brainerd, Minnesota. Registration: \$75, Meals and Accommodations: \$439, Total Cost: \$514. Funds are available in the 2018 Health & Human Services budget.
- C. Authorize IT Manager Ryan Findell to attend the 2018 Minnesota County Information Technology Leadership Association (MNCITLA) Annual Conference, July 11-13, 2018 in Duluth, Minnesota. Registration is included in the membership fee, Lodging: \$455, Mileage: approximately \$125. Total cost: \$580. Funds are available in the 2018 IT budget.
- D. Authorize Land & Resources Manager Caleb Anderson and Environmental Technician Leah Hart to attend the Basic Wetland Delineation Training, June 4-8, 2018, in Arden Hills. Registration: \$900 each, which includes lunch; Accommodations: \$95/night per person for four nights which includes continental breakfast; Meals: Dinner only: \$15 per person for four nights. Total Cost: \$2,649. Funds are available through the 2018 Wetlands Conservation Act (WCA) Grant and match which was redirected to the Zoning department.

REGULAR AGENDA

1. **Recognition of Retirement**

Recognize the retirement of Corrections Officer Rik Rarick and his over 15 years of service to Pine County.

2. **Zuercher RMS System Implementation Update**

3. **Technology Committee Report**

The Technology Committee met on April 24, 2018. Minutes attached. Informational only, no board action necessary.

4. **Employment and Training Services Annual Report**

Dwayne Green, Executive Director of Employment and Training Services at Pine Technical and Community College will present their annual report.

5. **Munch Township/Obey Access Easement Update**

Status update by County Attorney Reese Frederickson.

6. **Recycling Roll-Off Servicing Contract**

Consider approval of a contract with PHASE, Inc. for the Recycling Roll-Off Servicing from January 2018 – December 2018. Cost of the contract is \$28,600; \$21,000 remains in the 2018 Solid Waste Contract Services budget, leaving \$7,600 to be funded through other Solid Waste line items. The department will request a budget adjustment of \$7,600 from the Solid Waste Equipment and Furniture line item to the Contract Services line item if the contract is approved.

7. **Schedule Special Meetings – Committee of the Whole**

- A. May 23, 2018, 1:00 p.m., Pine County Courthouse, Pine City for the purpose of awarding bids for the North Pine Government Center.
- B. June 5, 2018, 9:00 a.m., Pine County Courthouse, Pine City for the purpose of a legislative update by the Minnesota House of Representative Jason Rarick and Minnesota State Senator Tony Lourey.

8. **Commissioner Updates**

Arrowhead Counties Association
Mille Lacs Band Ojibwe meeting
East Central Regional Development Commission
NLX
Pine County Chemical Health Coalition Community Dinner
Mill Site Redevelopment
Zoning Board
Pine County Fair Economic Impact Report
Lower St. Croix – 1st Policy Committee meeting
Other

9. **Other**

10. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, May 1, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota. Annual Road Tour to follow at 1:00 p.m.
- b. **Basics of Planning & Zoning Training, Thursday, May 3, 2018, 9:00 a.m.**, St. Paul, Minnesota.
- c. **Personnel Committee, Tuesday, May 8, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- d. **Soil & Water Conservation District, Thursday, May 10, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- e. **East Central Solid Waste Commission, Monday, May 14, 2018, 9:00 a.m.**, 1756 180th Street, Mora, Minnesota.
- f. **East Central Regional Library Board, Monday, May 14, 2018, 10:00 a.m.**, Rush City Public Library, 240 W 4th St., Rush City, Minnesota.
- g. **Pine County Chemical Health Coalition, Monday, May 14, 2018, 3:00 p.m.**, Hinckley-Finlayson High School, Hinckley, Minnesota.

Recess the county board meeting.

Reconvene at 1:00 p.m. for the Road Tour.

11. **Adjourn**

Note: The commissioners will meet at 9:45 a.m. (15 minutes before the meeting) to have their photo taken in the county board room.