



AGENDA

PINE COUNTY BOARD REGULAR MEETING

- | | |
|------------|----------------------|
| District 1 | Commissioner Hallan |
| District 2 | Commissioner Mohr |
| District 3 | Commissioner Chaffee |
| District 4 | Commissioner Mikrot |
| District 5 | Commissioner Ludwig |

Tuesday, May 15, 2018, 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota

- A) Call meeting to order.
- B) Pledge of Allegiance.
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of May 1, 2018 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
 Frontier Communications - Order Initiating Investigation and Referring Matter for Public Hearings
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review April, 2018 Cash Balance (attached)

Fund	April 30, 2017	April 30, 2018	Increase(Decrease)
General Fund	792,565	1,194,975	402,478
Health and Human Services Fund	(577,602)	(354,548)	223,055
Road and Bridge Fund	1,498,063	2,987,165	1,489,102
Land Management Fund	2,133,012	2,109,767	(23,245)
TOTAL (inc non-major funds)	8,739,062	13,754,279	5,015,217

2. Application for Exempt Permit

Consider Application for Exempt Permit from the Moose Lake Area Chamber of Commerce to conduct MN lawful gambling on September 8, 2018 at Doc’s Bar & Grill, 34427 Majestic Pine Dr., Sturgeon Lake, MN (Windemere Twp.).

3. **Application for Abatement**

Consider approval of Applications for Abatement for Pathfinder Village Owners Assoc., 48762 State Hwy. 48, Hinckley, PID 09.0210.000, pay 2018 and Pine Children's Early Learning, 900 4th St. SE, Pine City, PID P-42.9926.000, pay 2018.

4. **Application for Repurchase**

Consider approval of Resolution 2018-22 for the repurchase of fax forfeited land in full for Gary O'Borsky and Brent Krause. Authorize Board Chair and County Auditor to sign.

5. **Contract for Medical Examiner Services**

Consider approval of the Contract for Medical Examiner Services with Anoka County, in the amount of \$50,000 annually. This contract shall be for the period of January 1, 2019 through December 31, 2021. The contract amount is unchanged from 2016-2018 contract. Authorize Board Chair and County Administrator to sign.

6. **Food Service Agreement – Amendment No. 10**

Consider approval of Food Service Agreement – Amendment No. 10, increasing the pricing schedule for food service in the jail for 2018 by 1.2 percent, effective January 15, 2018. Authorize Board Chair to sign.

7. **New Hire**

Approve the hiring of LoAnn Westerman as the victim services coordinator, effective June 4, 2018, \$23.25 per hour, Grade 8.

REGULAR AGENDA

1. **Wetland Conservation Act Administration Fee Schedule – Public Hearing**

- A. Presentation of fee schedule
- B. County Board questions and discussion
- C. Open Public Hearing and take public testimony
- D. Close Public Hearing
- E. County Board additional discussion, if necessary
- F. Consider adoption of the fee schedule for Wetland Conservation Act applications

2. **Personnel Committee Report**

The Personnel Committee met May 8, 2018 (Minutes attached) and made the following recommendations:

A. **Health & Human Services**

- i. Acknowledge the resignation of full-time Veterans Service Officer/Health & Human Services Office Support Specialist Trysten Williamson, effective May 12, 2018, and approve backfill of the open position and any subsequent vacancies which may occur due to an internal promotion or lateral transfer.
- ii. Approve the hiring of a Family Health Supervisor contingent upon adequate future funding. Non-union position, Grade 15, minimum starting wage of \$32.08.

B. **Sheriff's Office**

- i. Acknowledge the resignation of part-time Dispatcher Stephanie Nynas, effective April 28, 2018, and approve backfill of this position and any subsequent vacancies that may occur due to an internal promotion or lateral transfer.

C. Sheriff's Office – Jail

- i. Acknowledge the retirement of Corrections Officer Sergeant Dennis Adrian, effective July 1, 2018, and approve the hiring of a full-time Corrections Officer/Sergeant and approve backfill of this position and any subsequent vacancies which may occur due to an internal promotion or lateral transfer Grade 9, minimum starting wage of \$20.87.

Other items are informational only.

3. **Authorizing Acquisition of an Easement for Access to the Pine County Memorial Forest**

Consider approval of Resolution 2018-23 authorizing acquisition of an easement for access to the Pine County Memorial Forest through eminent domain. Authorize Board Chair and County Administrator to sign.

4. **Records Retention Schedule**

Consider adoption of the records retention schedule.

5. **Emergency Medical Services (EMS) Week Recognition**

Consider approval of Resolution 2018-21 recognizing the EMS Week Proclamation to designate the week of May 20-26, 2018 as Emergency Medical Services Week. Authorize Board Chair and County Administrator to sign.

6. **Award Contract #1801**

Consider award of Contract #1801 to Hardrives, Inc, the lowest responsible bidder, in the amount of \$1,507,518.68, for the following:

SAP 058-647-007 Located on CSAH 47 between CSAH 48 and TH 23 in Duquette

SAP 058-648-013 Located on CSAH 48 between CSAH 47 and CR 164 NW of Duquette

Authorize Board Chair and County Administrator to sign contract.

7. **2018 Equipment Rental**

Consider acceptance of 2018 Equipment Rental Bids.

8. **Commissioner Updates**

Basics of Planning & Zoning
Soil & Water Conservation District
East Central Solid Waste Commission
East Central Regional Library
Pine County Chemical Health Coalition
Other

9. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, May 15, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
- b. **Arrowhead Counties Association Meeting, Wednesday May 16, 2018, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- c. **Lakes & Pine Community Action Council, Monday, May 21, 2018, 10:00 a.m.**, 1700 Maple Avenue East, Mora, Minnesota.
- d. **Special Meeting-Committee of the Whole (State Park and Health & Human Services Update), Tuesday, May 22, 2018, 9:00 a.m.**, Norway Point Group Center, St. Croix State Park, 30065 St. Croix Park Road, Hinckley, Minnesota.
- e. **Special Meeting-Committee of the Whole (Opening of Bids for North Pine Government Center), Wednesday, May 23, 2018, 1:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.

- f. **Beyond the Basics of Planning & Zoning, Thursday, May 24, 2018, 9:00 a.m.,** St. Paul, Minnesota.
- g. **Arrowhead Transit, Thursday, May 24, 2018, 9:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- h. **Special Meeting-Committee of the Whole (Local Government Officials Meeting), Tuesday, May 29, 2018, 6:00 p.m.,** Jury Assembly Room, Courthouse, Pine City, Minnesota.
- i. **NLX, Wednesday, May 30, 2018 (rescheduled from May 23), 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- j. **AMC District 1 Spring Meeting, Thursday, May 31, 2018, 8:00 a.m.,** Grand Portage, Minnesota.
- k. **Special Meeting-Committee of the Whole (Legislative Update), Tuesday, June 5, 2018, 9:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- l. **Pine County Board Meeting, Tuesday, June 5, 2018, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.

10. **Other**

11. **Adjourn**