



AGENDA

PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, August 7, 2018
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 17, 2018 County Board Meeting and Summary for publication
- F) Approve Minutes of the July 19, 2018 Special Meeting-Committee of the Whole
- G) Minutes of Boards, Reports and Correspondence
Pine County Land Surveyor Monthly Report – July 2018
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **July 2018 Disbursements**
Consider approval of Disbursements Journal Report, July 1, 2018 – July 31, 2018.
2. **Application for Abatement**
Consider approval of an Application for Abatement for Wal-Mart Real Estate, 950 Evergreen Sq. SW, Pine City, PID 42.6191.000, pay 2017 & 2018.
3. **Application for Exempt Permit**
Consider approval of an Application for Exempt Permit for Pine Technical Community College Foundation to conduct Minnesota lawful gambling on October 26, 2018 at the Northwest Fur Post, 12551 Voyageur Lane, Pine City, MN (Pine City Township).

4. **Liquor License Approval**

Consider approval of the following liquor licenses for September 1, 2018 – August 31, 2019 subject to meeting all requirements: Wings North, 19379 Homestead Road, Pine City (On Sale and Sunday); Nickerson Bar & Motel, 94430 Main Street, Nickerson (On Sale, Off Sale and Sunday); Beroun Crossing Country Store, 18648 Beroun Crossing, Pine City (Off Sale Only, inc. Sunday); Pine City Country Club, 10413 Golf Course Road SW, Pine City (On Sale and Sunday); West Beroun Liquor, LLC, 18070 Beroun Crossing Road, Pine City (Off Sale Only, inc. Sunday); Doc's Sports Bar & Grill, 34427 Majestic Pine Drive, Sturgeon Lake (On Sale, Off Sale and Sunday); Moose Lake Golf Club, 35311 Parkview Drive, Sturgeon Lake (On Sale and Sunday); The Tavern in Duquette, 88159 State Hwy. 23, Kerrick (On Sale, Off Sale and Sunday); Countryside Campground, 56283 Beaver Tail Road, Askov (On Sale, Off Sale and Sunday).

5. **2018 Tax-Forfeit Land Auction**

Consider approval of the following resolutions:

- A. Resolution 2018-40: 2018 Pine County Tax-Forfeit Land Auction Sale Terms and Conditions.
- B. Resolution 2018-41: 2018 Pine County Tax-Forfeit Land Auction Limited to Adjoining Property Owners Only.

6. **Donation**

Consider acceptance of an \$800 donation from the National Multiple Sclerosis Society, and a \$150 donation from the Hinckley Chamber of Commerce, for time spent by the Pine County Sheriff's Reserve volunteering during the MS 150 event and the Hinckley Corn and Clover Days. Funds are to be placed into the Pine County Sheriff's Reserve Fund to help offset the cost for training, uniforms and equipment.

7. **School Resource Officer Contracts**

Consider approval of the Pine County School Resource Officer Contracts between the Pine County Sheriff's Office and the Pine City Schools, the East Central Schools, and the Hinckley-Finlayson Schools. The rate for 2018-2019 will be \$35.20 per hour. All other terms remain the same from previous years. Authorize Board Chair and County Administrator to sign.

8. **Affiliation Agreement with the University of South Dakota**

Consider approval of a one-year Affiliation Agreement with the University of South Dakota. Authorize Board Chair to sign.

9. **County Veterans Service Office Operational Enhancement Grant**

Consider approval of Resolution 2018-43 and County Veterans Service Office Operational Enhancement Grant and authorize Board Chair and County Administrator to sign. This \$10,000 grant will be put towards allowable expenses under the grant agreement.

10. **Training**

- A. Consider Lukas Olson, Environmental Technician, to attend Introduction to Onsite Systems, November 12-14, 2018 and Installing Onsite Systems November 15-16, 2018, both in Mankato. Costs are: Introduction course/\$360 and Installing course/\$265, for a total course cost of \$625; Accommodations: \$320 (\$64/night plus tax); up to \$135 in meals (lunch and supper only, hotel has continental breakfast); Mileage: approximately \$178.76. Total cost: \$1,259. Funds are available in the 2018 Zoning budget.

- B. Consider Collections Officer Kari Sammis and Child Support Officer Christina Frey to attend the Minnesota Family Support and Recovery Council Conference, October 1-3, 2018 in St. Cloud. Registration \$345 for both individuals, travel: county car will be used. Total cost: \$345. Funds are available in the 2018 Health & Human Services budget.
- C. Consider Community Health Services Administrator Samantha Lo to attend the Minnesota Supervisor's Conference, September 9-12, 2018 at Breezy Point. Registration \$60, Accommodations (includes meals): \$630, Travel: approx.. \$125. Total Cost: \$815. Funds are available in the 2018 Health & Human Services budget.

REGULAR AGENDA

1. Public Hearing – Shoreland Ordinance Amendments (to be held at 10:00 a.m. or as soon thereafter as practicable)

Consider the following three changes to the Shoreland Ordinance:

- Adds language to allow the Zoning Board to issue Interim Use Permits in the place of Conditional Use Permits. Interim Use permits have an end date (such as the sale of the property, the discontinuation of the use, etc), whereas Conditional Use Permits run with the property.
- Updates the ordinance to use the most current definition in Minnesota Rule for bluff, top of bluff, and toe of bluff.
- Prohibits the storage of junk and debris, junk vehicles, major appliances, and waste tires in the shore impact zone of properties (within one-half the building setback of the ordinary high water mark on public waters).

Public Hearing:

- A. Presentation of the ordinance
- B. County Board questions and discussion
- C. Open Public Hearing and take public testimony
- D. Close Public Hearing
- E. County Board -- additional discussion if necessary
- F. Consider adoption of Ordinance 2018-42 amending the Pine County Shoreland Management Ordinance and authorize Board Chair and County Administrator to sign.

2. Facilities Committee Report

- A. The Facilities Committee met July 18, 2018 (Minutes attached). Informational only. No action required.
- B. The Facilities Committee met August 1, 2018 (Minutes attached) and made the following recommendations:

North Pine Government Center

- i. electrical bid: consider awarding electrical bid to Granite Ledge Electrical and accept alternate #2 (light fixtures) and optional deduct (lighting).
- ii. roofing bid: consider roofing bid. The Committee's recommendation is to reject the bid and solicit quotations for the work as the total cost is expected to be under the bid threshold.
- iii. masonry: consider deleting the alternate accepted on July 19, 2018.

Other items are informational only.

3. **Agency Agreement with MnDOT For Temporary Trunk Highway Detours**
Consider approval of Resolution 2018-43 and Agency Agreement 1031565 with MnDOT for temporary highway detours on CSAH 7, 61 and 23 and authorize Board Chair and County Administrator to sign.

4. **Discussion of Contract #1803 – Bridge Project - CSAH 61**
Update by County Engineer LeBrun on contract #1803 for the following: SAP 058-661-026, located on CSAH 61, 0.2 miles South of CSAH 41 over the Willow River.

5. **Business Development Loan to EZ Box LLC**
Consider approval for the county to participate in the loan and purchase a loan participation certificate from the Entrepreneur Fund using funds from the county's Revolving Loan Fund with the provision that the business locate in Pine County. EZ Box owner Glenn Liubakka will be present at the meeting.

6. **Housing Plan Presentation and Discussion**
Consider acceptance of the Strategic Housing Action Plan prepared by Community and Economic Development Associates (CEDA). Ron Zeigler, CEDA President and CEO; Marty Walsh, CEDA Community and Business Development Specialist; and Sean Allen, consultant with the Center for Innovative Communities will be present at the meeting.

7. **Commissioner Updates**
Summer Food & Fun
Land Advisory Committee
Extension Committee
Snake River Watershed
NLX
Meeting with City of Pine City (lease options)
Arrowhead Transit
Northeast Emergency Communications Board
Soil & Water Conservation District
Other

8. **Other**

9. **Upcoming Meetings (Subject to Change)**
 - a. **Pine County Board Meeting, Tuesday, August 7, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
 - b. **Mille Lacs Board of Ojibwe meeting, Wednesday, August 8, 2018, 1:30 p.m.**, Mille Lacs Band of Ojibwe Community Center, 38043 Hinckley Road, Hinckley, Minnesota.
 - c. **Law Library, Thursday, August 9, 2018, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
 - d. **East Central Solid Waste Commission, Monday, August 13, 2018, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
 - e. **East Central Regional Library, Monday, August 13, 2018, 9:30 a.m.**, Princeton Area Library, 100 4th Avenue So., Princeton, Minnesota.
 - f. **Pine County Chemical Health Coalition, Monday, August 13, 2018, 3:00 p.m.**, Hinckley-Finlayson High School, Hinckley, Minnesota.
 - g. **Personnel Committee, Tuesday, August 14, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.

- h. **Resource Training & Solutions' CCOGA Insurance Advisory Committee meeting, Thursday, August 16, 2018, 9:30 a.m.,** Resource Training & Solutions, 137 23rd Street So., Sartell, Minnesota.
 - i. **Canvassing Board, Monday, August 20, 2018, 9:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
 - j. **Zoning Initiative Public Meeting #2, Monday, August 20, 2018, 6:30 p.m.,** Old School Arts Center, 214 Eagle Drive, Sandstone, Minnesota.
 - k. **Pine County Board Meeting, Tuesday, August 21, 2018, 10:00 a.m.,** Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.
10. **Closed Meeting Pursuant to M.S. §13D.05, Subd. 3(b) – Pending Litigation Update (Tricas vs. Pine County)**
11. **Adjourn**