



AGENDA

PINE COUNTY BOARD MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, September 4, 2018 **Board Room, Pine County Courthouse** **Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of August 21, 2018 County Board Meeting and Summary for publication
- F) Approve Minutes of the August 23, 2018 Special Meeting-Committee of the Whole (Budget)
- G) Minutes of Boards, Reports and Correspondence
 - Pine County Zoning Board Minutes – June 28, 2018
 - Pine County HRA Senior Housing Board of Directors Regular Meeting – June 27, 2018
 - Pine County Land Surveyor Monthly Report – August 2018
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **August 2018 Disbursements**
Consider approval of Disbursements Journal Report, August 1, 2018 – August 31, 2018.
2. **Temporary Liquor License Approval**
Consider approval of a three-day temporary liquor license for an event to be held at YMCA Camp Miller on September 7-9, 2018 by Eat for Equity, Inc.

3. **Updated Capital Asset Policy**

Consider approval of an updated Pine County Capital Asset Policy (last updated in 2017). The threshold category of “Computer Software” will be updated to “Intangibles” and will allow intangible assets to be included in this category, in addition to computer software.

4. **Demolition Bid**

Consider acceptance of the low bid from Jones Construction Services, Pine City, in the amount of \$9,200 for a demolition project of tax forfeited land located at 29612 Crooked River Road, Pine City. The parcel does not meet setback per Shoreland Ordinance and the foundation is eroding over the embankment. Authorize Land Commissioner Greg Beck to sign Demolition Contract with Contractor. Funds are available in the 2018 Land Department/Tax-Forfeiture Fund.

5. **Media Consultant Contract – Planning and Implementation Grant**

Consider approval of a contract for media consultation services for the Planning and Implementation Grant between Pine County Health & Human Services and Jamie Root-Larsen, Positive Community Norms (PCN). Contract period is July 1, 2018 – June 30, 2019, \$1,400 per month. Authorize Board Chair and County Administrator to sign.

6. **Personnel (Full-Time Status/Completion of Probationary Period)**

Consider approval of full-time status for Social Services Supervisor Patrick Meacham, effective September 20, 2018.

7. **Training**

- A. Consider Kelly Schroeder, County Assessor, to attend the Minnesota Association of Assessing Officers’ Fall Conference, September 11-13, 2018, in St. Cloud. Registration \$355 (includes meals). No mileage incurred. Funds are available in the 2018 Assessor’s office budget.
- B. Consider Hailey Freedlund, Public Health Educator, to attend the Community Health Conference, October 11-12, 2018 in Brainerd. Conference registration fees have been waived as Hailey will be presenting at the conference. Meals/Accommodations: approx. \$190. Mileage: use of county car. Funds are available in the 2018 Health & Services budget.
- C. Consider Bonnie Rediske, Social Worker and Pine County Chemical Health Coalition Member, to attend the Minnesota Program Sharing Conference, October 25-26, 2018 in St. Cloud. Registration: \$100; Meals/Accommodations: Approx. \$115; Mileage: \$60. Total Cost: \$275. All expenses associated with attendance at the conference will be reimbursed by the Planning and Implementation Grant.
- D. Consider Sarah Norring, Rona Duvall, Marjanae Zerehi, Jessica Zirbes, Social Workers, and Lisa Stoffel, Social Services Case Aide, to attend the St. Louis County Health & Human Services Conference, October 11-12, 2018, in Duluth. Registration: \$60/person (\$300 total), Meals/Accommodations: \$24/person (\$120 total); Travel: \$159 total for the group; Total Cost: \$579. Funds are available in the 2018 Health & Human Services budget. Some of the expense will be reimbursed to Pine County through the Region 7E Adult Mental Health Initiative.

REGULAR AGENDA

1. **Insurance Committee**

The Insurance Committee met August 22, 2018 (Minutes attached), and made the following recommendations:

- A. **Dental Insurance**: Accept the bid from *The Standard* company for their Basic and Buy-

Up Plans in the amount of \$78,787.68. The bid from *The Standard* is 8.05% less than the rates currently being paid to Health Partners. Rates are guaranteed for one year. This is a voluntary plan and the employee is responsible for 100% of the premium.

B. Vision Insurance: Accept a voluntary vision plan through *Superior Vision*. The employee is responsible for 100% of the premium and the plan would require a minimum enrollment requirement of 10 employees.

C. 2019 Health Insurance Renewal: Place the county's health insurance out for bids by soliciting a Request for Proposal (RFP). Flexible Benefit Consultants Representative Justin Kroeger will prepare the RFP and the required advertisements.

Other items are for information only.

2. **Central Minnesota Jobs and Training Services, Inc. (CMJTS)**

Annual update by Barbara Chaffee and staff. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County.

3. **Commissioner Updates**

NLX

Central MN Council on Aging (Executive Committee)

Public Health Advisory Committee

Northeast Emergency Communications Board

Snake River Watershed

St. Croix 1W1P Policy Committee and Workshop

ECRDC

Central MN EMS

Other

4. **Other**

5. **Upcoming Meetings (Subject to Change)**

a. **Pine County Board Meeting, Tuesday, September 4, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

b. **Zoning Initiative Public, Tuesday, September 4, 2018, 6:30 p.m.**, Jan & Gary's Restaurant, Sandstone, Minnesota.

c. **Soil & Water Conservation District, Thursday, September 6, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.

d. **Central MN Council on Aging (regular board meeting), Thursday, September 6, 2018, 10:00 a.m.**, 250 Riverside Avenue No., Suite 300, Sartell, Minnesota.

e. **East Central Solid Waste Commission, Monday, September 10, 2018, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.

f. **East Central Regional Library, Monday, September 10, 2018, 9:30 a.m.**, Cambridge Public Library, 244 South Birch, Cambridge, Minnesota.

g. **Pine County Chemical Health Coalition, September 10, 2018, 3:00 p.m.**, East Central High School, Finlayson, Minnesota.

h. **Personnel Committee, Tuesday, September 11, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.

i. **MN Association of County Surveyor's Meeting, Tuesday, September 11, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

j. **Audit Exit Interview, Wednesday, September 12, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

- k. **AMC Fall Policy Conference, September 12-14, 2018**, Arrowhead Resort, Alexandria, Minnesota.
- l. **Central MN Jobs and Training Service, Friday, September 14, 2018, 12:15 p.m.**, Workforce Center, 406 E. 7th Street, Monticello, Minnesota.
- m. **Lakes & Pines Community Action Council, Monday, September 17, 2018, 10:00 a.m.**, 1700 Maple Avenue E., Mora, Minnesota.
- n. **Pine County Board Meeting (Regular Meeting) and Committee of the Whole, Tuesday, September 18, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota. The board meeting will recess and reconvene as a Committee of the Whole-Budget Committee.

6. **Adjourn**