



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Mikrot
- District 5 Commissioner Ludwig

**Tuesday, September 18, 2018, 10:00 a.m.**  
**Pine County History Museum**  
**6333 H C Andersen Alle, Askov, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of the August 30, 2018 Special Meeting-Committee of the Whole (Budget)
- F) Approve Minutes of September 4, 2018 county board meeting and Summary for publication
- G) Approve Minutes of the September 12, 2018 Special Meeting-Committee of the Whole (Budget)
- H) Minutes of Boards, Reports and Correspondence
  - City of Sandstone Wellhead Protection Program
  - East Central Regional Library Minutes – August 13, 2018
  - Pine County Chemical Health Coalition Minutes – September 10, 2018
- I) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

**1. Review August, 2018 Cash Balance (attached)**

<b>Fund</b>	<b>August 31, 2017</b>	<b>August 31, 2018</b>	<b>Increase(Decrease)</b>
General Fund	4,552,280	4,638,709	86,429
Health and Human Services Fund	872,747	1,725,200	852,453
Road and Bridge Fund	5,190,466	3,280,646	(1,909,820)
Land Management Fund	1,323,986	1,437,542	113,556
TOTAL (inc non-major funds)	13,897,096	13,672,792	(224,304)

2. **Application for Abatement**  
Consider Applications for Abatement for Integrys Energy Group, Inc., multiple parcels, payable 2009 – Tax Court Ordered and Minnesota Energy Resources Corp., multiple parcels, payable 2010-2013 – Tax Court Ordered.
3. **Application for Exempt Permit**  
Consider Application for Exempt Permit from Quad River Chapter of the MN Deer Hunters Association to conduct Minnesota lawful gambling on October 13, 2018 at Doc’s Sports Bar and Grill pavilion, 34427 Majestic Pine Drive, Sturgeon Lake, MN (Windermere Twp.).
4. **Liquor License**  
Consider approval of temporary liquor license for YMCA Camp Miller, October 25-28, 2018.
5. **Restrict/Commit Certain Accounts for Financial Purposes**
  - A. Designate election-related revenues and expenditures as “Committed”.
  - B. Designate funds received from the Mille Lacs Band Foundation for the Community Coach Program as “Restricted”.
6. **Donation**  
Accept a \$200 donation from the Sandstone Area Chamber of Commerce and designate to the Pine County Sheriff’s Reserve Fund; this donation will be used to offset the cost of uniforms, training and equipment.
7. **MPCA Subsurface Sewage Treatment Systems (SSTS) Program Grant Agreement**  
Consider approval of the fiscal year 2019 Minnesota Pollution Control Agency Subsurface Sewage Treatment Systems Program Grant Agreement and authorize Board Chair and County Administrator to sign.
8. **Personnel/Termination of Employee**  
Ratify the termination of Social Worker Jenny Morrison, effective September 11, 2018.
9. **Training**
  - A. Consider Human Resources Manager Jackie Koivisto to attend the Minnesota Counties Human Resource Management Association Conference October 3-5, 2018 in Deerwood. Registration: \$175, Lodging/Meals: \$474. Total cost: \$649. Funds are available in the 2018 Administration budget.
  - B. Consider Probation Director Terry Fawcett to attend the 85<sup>th</sup> Annual Minnesota Corrections Association Fall Training Institute, held October 24-26, 2018, in Duluth. Registration: \$350. No other expenses. Funds are available in the 2018 Probation Department Training Budget.
  - C. Consider RN Kelsi Ervin and LPN Stephanie Larson to attend the 2018 Immunization Conference, November 1-2, 2018, in Minneapolis. Registration: \$225 total, Travel: \$70, Total cost: \$295. The expenses for attendance at this conference will be paid by the Child and Teen Check-up Outreach grant.
  - D. Consider Health & Human Services employees Brenda Danielson, Wendy Bloom, Samantha Ekeroth, Jan Chaffee, Nancy Johnson and Heidi Burton to attend the St. Louis County Health & Human Services Conference, October 11-12, 2018, in Duluth. Registration: \$405 for all employees, Travel: county car used for some, other mileage approx. \$109, Total cost: Approx. \$514. Funds are available in the 2018 Health & Human Services budget.

## **REGULAR AGENDA**

1. **Audubon Center of the North Woods – Public Hearing (to be heard at 10:00 a.m. or as soon thereafter is practicable).** *Resolution 2018-49 is contained within the board packet. Additional supporting documentation are available for view on the Pine County website.*
  - A. Presentation/comments by applicant (Audubon Center of the North Woods).  
Attorney Christopher Virta, with Fryberger, Buchanen, Smith & Frederick, P.A., will be in attendance to describe the project and answer questions.
  - B. Questions from the Board
  - C. Open Public Hearing/Comments from the public
  - D. Close Public Hearing
  - E. Board -- additional discussion if necessary
  - F. Consider approval of Resolution 2018-49 Approving the Issuance and Sale of an \$80,000 Revenue Note, Series 2018 and authorize Board Chair and County Administrator to sign.  
Roll call vote is necessary.
  
2. **Insurance Committee Report**

The Insurance Committee met September 5, 2018 and made the following recommendation:

  - A. Accept the revised 2019 Blue Cross Blue Shield health insurance renewal, with the following terms:
    - i. Reduction from 9% to 4.9% on CMM \$1500 Plan
    - ii. Reduction from 9% to 4.95% on VEBA \$1850 Plan
    - iii. H.S.A. \$2700-100% Plan reduced by \$1.00-\$1.50 (8.8%)
    - iv. Reduction from -5.2% to -6.8% on H.S.A. \$2700-100% Access Narrow Network Plan
    - v. Reduction from -8.2% to -9.9% on H.S.A \$2700-100% High Value Narrow Network Plan
    - vi. Remove CVS pharmacies from all plans
    - vii. Remove bariatric surgery coverage and infertility coverage (both considered non-essential by ACA) from all plans
    - viii. Terminate Request For Proposal (bid) process – no marketing
    - ix. Renewal decision ASAP
  
3. **Personnel Committee Report**

The Personnel Committee met September 11, 2018 (Minutes attached) and made the following recommendations:

  - A. Sheriff's Office  
Acknowledge the resignation of Katie Vork and approve the hiring of a part-time sheriff's secretary.
  - B. Land Department  
Authorize the reorganization of the Land Department to move it to the Land Services Department, effective October 1, 2018. Section 1.8 of the county's Policies and Procedure manual requires county board approval to reorganize a department.

Other items are informational only.
  
4. **Mille Lacs Band of Ojibwe Donation**

Acknowledgement of a \$25,000 donation from the Mille Lacs Band of Ojibwe Foundation to Pine County for funding of a one-half position of a Community Coach position. The County intends to budget an equal amount in the 2019 budget for the program for a total amount of \$50,000. Shena Matrious, Public Relations Coordinator the Mille Lacs Band of Ojibwe will be present on behalf of the Band.

5. **Essentia Health Fiscal Year 2018 Annual Report**  
Annual Report by Joe Newton, Director of Ambulance Services, Essentia Health – Sandstone.
  
6. **Initiative Foundation**  
Annual Report by Carrie Tripp, Initiative Foundation Vice President and External Relations and Matt Varilek, President and Chief Operating Officer of the Initiative Foundation.
  
7. **Commissioner Updates**  
Zoning Initiative  
Soil & Water Conservation District  
Central MN Council on Aging  
East Central Solid Waste Commission  
East Central Regional Library  
Pine County Chemical Health Coalition  
MN Association of County Surveyors  
Audit Exit Conference  
Central MN Jobs and Training Service  
Lakes & Pines Community Action Council  
Other
  
8. **Other**
  
9. **Upcoming Meetings (Subject to Change)**
  - a. **Pine County Board Meeting, Tuesday, September 18, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
  - b. **Arrowhead Counties Association, Wednesday, September 19, 2018**, Hampton Inn, Duluth, Minnesota.
  - c. **Snake River Watershed Board, Monday, September 24, 2018 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
  - d. **Special Meeting-Committee of the Whole (Budget Committee), Tuesday, September 25, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  - e. **Meeting with the Department of Health, MLBO, Tuesday, September 25, 2018, 1:00 p.m.**, Location to be determined.
  - f. **NLX, Wednesday, September 26, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  - g. **Central Minnesota Council on Aging Executive Committee meeting, Wednesday, September 26, 2018, 2:00 p.m.**, 250 Riverside Avenue North, Suite 300 Sartell, Minnesota.
  - h. **Arrowhead Transit, Thursday, September 27, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  - i. **Lakes & Pines Annual Board Meeting, Monday, October 1, 2018, 4:30 p.m.**, 1700 Maple Avenue E., Mora, Minnesota.
  - j. **Pine County Board Meeting, Tuesday, October 2, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  
10. **Adjourn**