



## AGENDA

### ***PINE COUNTY BOARD MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

**Wednesday, December 5, 2018, 10:00 a.m.**

**Board Room, Pine County Courthouse**

**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of November 20, 2018 County Board Meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
  - Pine County Chemical Health Coalition Minutes – November 13, 2018
  - Pine County Land Surveyor Monthly Report – November 2018
- G) Approve Consent Items

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

- 1. **November 2018 Disbursements**  
Consider approval of Disbursements Journal Report, November 1, 2018 – November 30, 2018.
- 2. **Application for Repurchase**
  - A. Consider Resolution 2018-65 for Repurchase of Tax Forfeited Land on a 10-year contract for Julie Ziegler, PID 15.0242.000.
  - B. Consider Resolution 2018-65 for Repurchase of Tax Forfeited Land in full for DMC Electrical LLC, PID 18.0176.001.
  - C. Consider Resolution 2018-65 for Repurchase of Tax Forfeited Land on a 10-year contract for Kevin and Mary Koecher, PID 21.0252.003.Authorize Board Chair and County Auditor-Treasurer to sign.

>>*Photo of Commissioners and Participants of Project RISE will take place at 9:45 a.m. before the board meeting*<<

3. **Agreement Between University of Minnesota and Pine County**  
Consider approval of the Memorandum of Agreement with the University of Minnesota for the 4-H program for 2019, 2020, and 2021 in the annual amounts of \$73,780, \$75,256, and \$76,761. These amounts represent a two-percent increase per year. Authorize Board Chair and County Administrator to sign.
4. **East Central Regional Library Board of Trustees Reappointment**  
Consider the reappointment of Judy Scholin as a citizen trustee on the East Central Regional Library Board for her second term, for a three-year period, January 1, 2019 through December 31, 2021.
5. **Promotion**  
Ratify the promotion of part-time Corrections Officer Taylor Peterson to full-time, effective November 25, 2018. No change in grade or wage.
6. **New Hire**
  - A. Consider approval of the hiring of Social Worker Samantha Ziegler, effective December 10, 2018, at \$25.27 per hour, Grade 10, Step 3.
  - B. Consider approval of the hiring of part-time Sheriff's Secretary Lori Dorskocil, effective December 6, 2018, at \$16.41 per hour, Grade 4, Step 1.

### **REGULAR AGENDA**

1. **Retirement of Cathy Clemmer**
  - A. Recognize the retirement of County Auditor-Treasurer Cathy Clemmer, effective December 31, 2018, and her 29 years of service to Pine County.
  - B. Approve Resolution 2018-64 Proclaiming December 5, 2018 as *Cathy Clemmer Day* in Pine County.
2. **Bridge Award Presentation to Pine County for Project RISE (Restorative Student Investment for Empowerment)**  
Martha Roth, Member Care Coordinator and Jennifer Morrissette-Hesse, Marketing and Communications Coordinator at Resource Training & Solutions will present the Bridge Award to Pine County.
3. **Introduction of New Employee**  
Probation Director Terry Fawcett will introduce new Probation Corrections Agent Devin Petersen.
4. **Transportation Committee Report**  
The Transportation Committee meet Tuesday, November 20, 2018 and presents the 2019-2023 Highway Improvement Plan for consideration.
5. **Minnesota Sheriff's Association Scholarship**  
Award to Nicholas Kenyon the 2018 Minnesota Sheriff's Association Scholarship in the amount of \$600.
6. **2018 Hazard Mitigation Plan**  
Consider approval of Resolution 2018-62, a resolution to approve adoption of the Pine County Hazard Mitigation Plan Update. Authorize Board Chair and County Administrator to sign.

**7. Snake River Watershed One Watershed, One Plan Project**

Consider approval of Resolution 2018-63, a resolution to support a Snake River Watershed One Watershed, One Plan project. Authorize Board Chair and County Administrator to sign.

**8. Summary of County Administrator Performance Review**

Approve summary of conclusions of the November 20, 2018 performance evaluation.

**9. Commissioner Updates**

Snake River Watershed  
Public Health Advisory Committee  
NLX  
Northeast Emergency Communications Board  
Rush Line Task Force  
Zoning Board  
AMC Annual Conference  
Other

**10. Other**

**11. Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Wednesday, December 5, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Holiday Tree Event, Wednesday, December 5, 2018, upon completion of the county board meeting (approx. 11:00 a.m.)**, Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation District, Thursday, December 6, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- d. **Truth in Taxation meeting, Thursday, December 6, 2018, 6:00 p.m.** Board Room, Courthouse, Pine City, Minnesota.
- e. **East Central Solid Waste Commission, Monday, December 10, 2018, 9:00 a.m.**, 1756 180<sup>th</sup> St., Mora, Minnesota.
- f. **East Central Regional Library, Monday, December 10, 2018, 9:30 a.m.**, Cambridge Public Library, 244 South Birch, Cambridge, Minnesota.
- g. **Pine County Chemical Health Coalition, December 10, 2018, 3:00 p.m.**, Hinckley-Finlayson High School, Hinckley, Minnesota.
- h. **Personnel Committee, Tuesday, December 11, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- i. **Project R.I.S.E. Stakeholder Meeting, Wednesday, December 12, 2018, 6:00 p.m.**, Jury Assembly Room, Courthouse, Pine City, Minnesota.
- j. **Central Minnesota Council on Aging, Thursday, December 13, 2018, 10:00 a.m.**, 350 Riverside Avenue No., Suite 300, Sartell, Minnesota.
- k. **Joint Boards Meeting, Thursday, December 13, 2018, 6:00 p.m.**, Courthouse, Pine City, Minnesota.
- l. **State Community Health Services Advisory Committee, Friday, December 14, 2018, 10:00 a.m.**, Amherst Wilder Foundation, 451 Lexington Parkway North, St. Paul, Minnesota.
- m. **Central MN Jobs and Training Service, Friday, December 14, 2018, 12:15 p.m.**, Workforce Center, 406 E. 7<sup>th</sup> Street, Monticello, Minnesota.
- n. **East Central Regional Development Commission, Monday, December 17, 2018, 7:00 p.m.**, 100 Park St. So., Mora, Minnesota.

- o. **Pine County Board Meeting, Tuesday, December 18, 2018, 10:00 a.m.,** Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

**12. Adjourn**

*The public is invited to attend Pine County's Third Annual Holiday Tree Event, which will be held after the conclusion of the county board meeting, in the Atrium of the courthouse.*

