



## AGENDA

### ***PINE COUNTY BOARD MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

### **Tuesday, July 3, 2018** **Board Room, Pine County Courthouse** **Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of June 18, 2018 Pine County Board of Equalization
- F) Approve Minutes of June 19, 2018 County Board Meeting and Summary for publication
- G) Minutes of Boards, Reports and Correspondence
  - East Central Regional Library Minutes – May 14, 2018
  - Pine County Land Surveyor Monthly Report – June 2018
  - Minnesota Public Utilities Commission – Notice of Comment Period
- H) Approve Consent Items

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **June 2018 Disbursements**  
Consider approval of Disbursements Journal Report, June 1, 2018 – June 30, 2018.
2. **Application for Abatement**  
Consider Applications for Abatement for Hoffman's Oak Park Campground, 52777 Hoffman Dr., Kerrick, PIDs 16.8900.025 and 16.8900.115, pay 2018.
3. **Repurchase of Tax Forfeited Land**
  - A. Consider approval of Resolution 2018-35 for the repurchase of tax forfeited land on a 10-year contract for Stephen and Chay Brune. Authorize Board Chair and County Auditor to sign.
  - B. Consider approval of Resolution 2018-36 for the repurchase of tax forfeited land in full for Richard J. and Diane L. Armstrong. Authorize Board Chair and County Auditor to sign.

4. **Electronic Transfer of Funds Policy and Procedure**

Consider approval of the revised Pine County Electronic Transfer of Funds Policy and Procedure, last updated in 2011.

5. **Easement Agreement with City of Rock Creek**

Consider approval of an Easement Agreement with the City of Rock Creek, for a five-year period (August 6, 2018 through August 5, 2023), for ingress and egress to access county-owned land for removal of gravel, sand and earthen materials. Authorize Board Chair and County Attorney to sign.

6. **Pine County Community Health Board Agent**

Consider approval of Resolution 2018-34 appointing Community Health Services Administrator Samantha Lo as the agent of the Pine County Community Health Board, to act on the Community Health Board's behalf. Authorize Board Chair and County Administrator to sign.

7. **Personnel/New Hire**

Authorize the hiring of Office Support Specialist Samantha Robbins, effective July 23, 2018, \$14.61 per hour, Grade 2, Step 1.

8. **Training**

A. Authorize Social Services Supervisor Patrick Meacham to attend the MN Supervisors' Conference, September 9-12, 2018 at Breezy Point, Minnesota. Registration: \$60, Accommodations: \$630 (includes meals), Mileage: approx. \$155, Total cost: \$845. Funds are available in the 2018 Health & Human Services budget.

B. Authorize Senior Property Appraiser Jennifer Christensen to attend the Minnesota Department of Revenue's Professional Assessment Certification and Education Course on the Sustainable Forest Incentive Act and 2c Managed Forest Classification, July 30-31, 2018 in Grand Rapids, Minnesota. Course cost: \$125 per person which includes meals, a county vehicle will be used, Accommodations: \$93 plus tax. Total cost \$218 plus tax. Funds are available in the 2018 Assessor's budget.

**REGULAR AGENDA**

1. **Technology Committee Report**

The Technology Committee met June 26, 2018 (Minutes attached). The Technology Committee made the recommendation to reschedule the August 28, 2018 Technology Committee meeting to September 25, 2018 at 9:00 a.m. Other items are informational only.

2. **Insurance Committee Report**

The Insurance Committee met June 27, 2018 (Minutes attached). Items are for informational purposes only.

3. **Introduction of Interim 4-H Program Coordinator**

Introduction of Frank Moyer, Interim 4-H Program Coordinator.

4. **Hollers Point on Cross Lake Final Plat**

Consider approval of the final plat of Hollers Point on Cross Lake and authorize the Board Chair, County Administrator, and County Attorney to sign the plat.

5. **Flood Update – Consideration of Emergency Declaration**

**6. Payments in Lieu of Taxes Class Action Lawsuit**

Authorize Pine County to join the Class Action Lawsuit Kane County, Utah v. United States, Case nos. 17-739C and 17-1991-C and to authorize the County Administrator to serve as the county's primary contact and complete the opt-in Notice Form and other paperwork that may be necessary.

**7. Award Contract #1802**

Consider award of Contract #1802 to the lowest responsible bidder in the amount as determined by the County Engineer for the following:

SAP 058-653-011	Located on CSAH 53 Between CSAH 7 and CSAH 11
CP 058-106-003	Located on CR 106 between CSAH 2 and TH 70
CP 058-122-001	Located on CR 122 between CSAH 53 and CSAH 11
CP 058-133-001	Located on CR 133 between CR 134 and CSAH 15
CP 058-134-001	Located on CR 134 between CH 133 and TH 48

**8. Elk Management**

Discussion.

**9. Commissioner Updates**

Law Library  
Snake River Watershed  
St. Croix Policy Committee (1W1P)  
East Central Regional Development Commission  
NLX  
Central MN EMS  
State Community Health Services Advisory Committee (SCHSAC)  
Other

**10. Other**

**11. Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, July 3, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **East Central Solid Waste Commission, Monday, July 9, 2018, 9:00 a.m.**, 1756 180<sup>th</sup> St., Mora, Minnesota.
- c. **Pine County Chemical Health Coalition, Monday, July 9, 2018, 3:00 p.m.**, Hinckley Finlayson High School, Hinckley, Minnesota.
- d. **Personnel Committee, Tuesday, July 10, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- e. **Special Meeting-Committee of the Whole (PHASE and Highway Update), Tuesday, July 10, 2018, 1:00 p.m.**, Pine Habilitation and Supported Employment, 104 Main Street, Sandstone, Minnesota.
- f. **Soil & Water Conservation District, Thursday, July 12, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- g. **Lakes & Pines Community Action Council, Monday, July 16, 2018, 10:00 a.m.**, 1700 Maple Avenue East, Mora, Minnesota.
- h. **Pine County Board Meeting, Tuesday, July 17, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.
- i. **North Pine Government Center bid opening, Tuesday, July 17, 2018, 2:00 p.m.**, Board Room, Courthouse, Pine City, Minnesota.

- j. **Facilities Committee, Wednesday, July 18, 2018, 9:00 a.m.**, Commissioners' Conference Room, Courthouse, Pine City, Minnesota.
- k. **Special Meeting-Committee of the Whole (Enviro Update, Review/Award NPGC Bids & Summer Food & Fun), Thursday, July 19, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

12. **Adjourn**