AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1  Commissioner Hallan
District 2  Commissioner Mohr
District 3  Commissioner Chaffee
District 4  Commissioner Mikrot
District 5  Commissioner Ludwig

Tuesday, July 17, 2018, 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota

A) Call meeting to order

B) Pledge of Allegiance

C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.

D) Adopt Agenda

E) Approve Minutes of July 3, 2018 county board meeting and Summary for publication

F) Approve Minutes of July 10, 2018 Special Meeting-Committee of the Whole

G) Minutes of Boards, Reports and Correspondence
   Pine County HRA Senior Housing Board of Directors Regular Meeting – March 28, 2018
   Pine County HRA Senior Housing Board of Directors Regular Meeting – April 25, 2018
   Department of Administration, State Historic Preservation Office – consideration of removal of
   Cloverton School from National Register of Historic Places
   Pine County Chemical Health Coalition – July 9, 2018
   Lessard-Sams Outdoor Heritage Council Habitat Conservation Project Notification

H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review June, 2018 Cash Balance (attached)**

<table>
<thead>
<tr>
<th>Fund</th>
<th>June 30, 2017</th>
<th>June 30, 2018</th>
<th>Increase(Decrease)</th>
</tr>
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<tbody>
<tr>
<td>General Fund</td>
<td>4,697,704</td>
<td>4,773,033</td>
<td>75,328</td>
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<tr>
<td>Health and Human Services Fund</td>
<td>733,232</td>
<td>1,439,038</td>
<td>705,807</td>
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<tr>
<td>Road and Bridge Fund</td>
<td>2,155,303</td>
<td>4,806,273</td>
<td>2,650,971</td>
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<tr>
<td>Land Management Fund</td>
<td>2,196,740</td>
<td>2,196,179</td>
<td>(561)</td>
</tr>
<tr>
<td>TOTAL (inc non-major funds)</td>
<td>11,274,893</td>
<td>15,143,301</td>
<td>3,868,408</td>
</tr>
</tbody>
</table>
2. Application for Local-Option Disaster Abatement
Consider an Application for Local-Option Disaster Abatement for Gregory and Dawn Anderson, 18129 County Rd. 41, Willow River, PID 05.0021.000, pay 2018.

3. Application for Repurchase
Consider approval of Resolution 2018-39 for the repurchase of tax forfeited land in full for Norman Rosenkranz, PID 29.0257.001 and authorize Board Chair and County Auditor to sign.

4. Application to Conduct Off-Site Gambling
Consider Application to Conduct Off-Site Gambling from Confidence Learning Center to conduct Minnesota lawful gambling on October 13, 2018 at Wings North Inc., 19379 Homestead Rd, Pine City, MN (Pokegama Twp).

5. Donation
Consider acceptance of a $2,100 donation from the Askov American Legion to be applied toward the Veterans’ Van Program.

6. New Hire
Approve the hiring of David David as a Veterans Service Officer/Health & Human Services Department Office Support Specialist, effective August 1, 2018, $14.61 per hour, Grade 2, Step 1.

7. Training
A. Authorize County Veteran Service Officer Ben Wiener to attend the MN Association of County Veteran Services Officer Conference, September 9-12, 2018, in Nisswa. Accommodations (includes registration, meals and lodging): $650, Mileage: approx.. $109. Total cost: approx.. $759. There are funds to cover the expense associated with attendance at this training.
B. Authorize Fraud Investigator Kari Rybak to attend the United Council on Welfare Fraud’s Training Conference, September 10-13, 2018, in Milwaukee, Wisconsin. Meals: $136; all other costs associated with this conference are being paid through a scholarship procured by Kari Rybak.
C. Authorize Child Support Enforcement Aide Kari Dutcher to attend “Getting Started” training, July 31-August 2, 2018, in St. Paul. Accommodations: $317.50. Funds are available to cover the expenses associated with this training.
D. Authorize Public Health Educator Hailey Freedlund to attend the annual Statewide Health Improvement Partnership (SHIP) Conference, July 24-26, 2018 in Eagan. All expenses associated with attendance are covered by SHIP.

REGULAR AGENDA

1. Personnel Committee Report
The Personnel Committee met July 10, 2018 (Minutes attached) and made the following recommendations:
   Sheriff’s Office – Jail
   a. Acknowledge the resignation of full-time Corrections Officer Rian Bergstad and approve the hiring of a full-time Corrections Officer, grade 5, minimum starting wage of $18.77.
   Administration
   a. Adopt the updated Pine County Purchasing Policy, effective August 1, 2018, increasing the bid threshold from $150,000 to $175,000, and clarifying the current policy language (Section Section 5 General Responsibilities, item VI. consumable goods under $500, Section 6 Procurement Limits, item I. $0-$25,000 purchasing authority).
Other items are informational only.
2. **Introduction of Community Health Services Administrator**
   Introduction of Samantha Lo, Community Health Services Administrator.

3. **Public Health – Long-Term Care Services**
   Presentation by Public Health Supervisor Lori Fore on long-term care services available in Pine County.

4. **Award Contract #1803**
   Consider award of contract #1803 to the lowest responsible bidder, Landwehr Construction, in the amount of $954,047.80 as determined by the County Engineer, for the following:
   - SAP 058-661-026  Located on CSAH 61, 0.2 miles South of CSAH 41 over the Willow River.

5. **Second Quarter Budget Update**

6. **Commissioner Updates**
   - East Central Solid Waste Commission
   - Pine County Chemical Health Coalition
   - Northeast Minnesota Area Transportation Partnership
   - Soil & Water Conservation District
   - Lakes & Pines Community Action Council
   - Other

7. **Other**

8. **Upcoming Meetings (Subject to Change)**
   a. Pine County Board Meeting, **Tuesday, July 17, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
   b. Land Advisory Committee, **Tuesday, July 17, 2018, 1:00 p.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
   c. Bid Opening for North Pine Government Center, **Tuesday, July 17, 2018, 2:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
   d. Facilities Committee, **Wednesday, July 18, 2018, 2:00 p.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
   e. Special Meeting-Committee of the Whole (Environmental & Summer Food & Fun), **Thursday, July 19, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota. Summer Food & Fun will take place at the Zion Lutheran Church, 410 Main Street South, Pine City after the board meeting.
   f. Extension Committee, **Thursday, July 19, 2018, 3:00 p.m.**, Jury Assembly Room, Courthouse, Pine City, Minnesota.
   g. Snake River Watershed Board, **Monday, July 23, 2018, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
   h. NLX, **Wednesday, July 25, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
   i. Arrowhead Transit, **Thursday, July 26, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
   j. Northeast Emergency Communications Board – ITV, **Thursday, July 26, 2018, 10:00 a.m.**, Commissioners Conference Room, Courthouse, Pine City, Minnesota.
   k. Facilities Committee, **Wednesday, August 1, 2018, 9:00 a.m.**, Hinckley Highway Shop, 530 Morris Avenue North, Hinckley, Minnesota.
   l. Soil & Water Conservation District, **Thursday, August 2, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
   m. Pine County Board Meeting, **Tuesday, August 7, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.

9. **Adjourn**