



**AGENDA**

***PINE COUNTY BOARD REGULAR MEETING***

- District 1    Commissioner Hallan
- District 2    Commissioner Mohr
- District 3    Commissioner Chaffee
- District 4    Commissioner Mikrot
- District 5    Commissioner Ludwig

**Tuesday, July 17, 2018, 10:00 a.m.**  
**Pine County History Museum**  
**6333 H C Andersen Alle, Askov, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of July 3, 2018 county board meeting and Summary for publication
- F) Approve Minutes of July 10, 2018 Special Meeting-Committee of the Whole
- G) Minutes of Boards, Reports and Correspondence
  - Pine County HRA Senior Housing Board of Directors Regular Meeting – March 28, 2018
  - Pine County HRA Senior Housing Board of Directors Regular Meeting – April 25, 2018
  - Department of Administration, State Historic Preservation Office – consideration of removal of Cloverton School from National Register of Historic Places
  - Pine County Chemical Health Coalition – July 9, 2018
  - Lessard-Sams Outdoor Heritage Council Habitat Conservation Project Notification
- H) Approve Consent Items

**CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review June, 2018 Cash Balance (attached)**

<b>Fund</b>	<b>June 30, 2017</b>	<b>June 30, 2018</b>	<b>Increase(Decrease)</b>
General Fund	4,697,704	4,773,033	75,328
Health and Human Services Fund	733,232	1,439,038	705,807
Road and Bridge Fund	2,155,303	4,806,273	2,650,971
Land Management Fund	2,196,740	2,196,179	(561)
<b>TOTAL (inc non-major funds)</b>	<b>11,274,893</b>	<b>15,143,301</b>	<b>3,868,408</b>

2. **Application for Local-Option Disaster Abatement**

Consider an Application for Local-Option Disaster Abatement for Gregory and Dawn Anderson, 18129 County Rd. 41, Willow River, PID 05.0021.000, pay 2018.

3. **Application for Repurchase**

Consider approval of Resolution 2018-39 for the repurchase of tax forfeited land in full for Norman Rosenkranz, PID 29.0257.001 and authorize Board Chair and County Auditor to sign.

4. **Application to Conduct Off-Site Gambling**

Consider Application to Conduct Off-Site Gambling from Confidence Learning Center to conduct Minnesota lawful gambling on October 13, 2018 at Wings North Inc., 19379 Homestead Rd, Pine City, MN (Pokegama Twp).

5. **Donation**

Consider acceptance of a \$2,100 donation from the Askov American Legion to be applied toward the Veterans' Van Program.

6. **New Hire**

Approve the hiring of David David as a Veterans Service Officer/Health & Human Services Department Office Support Specialist, effective August 1, 2018, \$14.61 per hour, Grade 2, Step 1.

7. **Training**

- A. Authorize County Veteran Service Officer Ben Wiener to attend the MN Association of County Veteran Services Officer Conference, September 9-12, 2018, in Nisswa. Accommodations (includes registration, meals and lodging): \$650, Mileage: approx.. \$109. Total cost: approx.. \$759. There are funds to cover the expense associated with attendance at this training.
- B. Authorize Fraud Investigator Kari Rybak to attend the United Council on Welfare Fraud's Training Conference, September 10-13, 2018, in Milwaukee, Wisconsin. Meals: \$136; all other costs associated with this conference are being paid through a scholarship procured by Kari Rybak.
- C. Authorize Child Support Enforcement Aide Kari Dutcher to attend "Getting Started" training, July 31-August 2, 2018, in St. Paul. Accommodations: \$317.50. Funds are available to cover the expenses associated with this training.
- D. Authorize Public Health Educator Hailey Freedlund to attend the annual Statewide Health Improvement Partnership (SHIP) Conference, July 24-26, 2018 in Eagan. All expenses associated with attendance are covered by SHIP.

**REGULAR AGENDA**

1. **Personnel Committee Report**

The Personnel Committee met July 10, 2018 (Minutes attached) and made the following recommendations:

**Sheriff's Office – Jail**

- a. Acknowledge the resignation of full-time Corrections Officer Rian Bergstad and approve the hiring of a full-time Corrections Officer, grade 5, minimum starting wage of \$18.77.

**Administration**

- a. Adopt the updated Pine County Purchasing Policy, effective August 1, 2018, increasing the bid threshold from \$150,000 to \$175,000, and clarifying the current policy language (Section Section 5 General Responsibilities, item VI. consumable goods under \$500, Section 6 Procurement Limits, item I. \$0-\$25,000 purchasing authority).

Other items are informational only.

2. **Introduction of Community Health Services Administrator**  
Introduction of Samantha Lo, Community Health Services Administrator.
  
3. **Public Health – Long-Term Care Services**  
Presentation by Public Health Supervisor Lori Fore on long-term care services available in Pine County.
  
4. **Award Contract #1803**  
Consider award of contract #1803 to the lowest responsible bidder, Landwehr Construction, in the amount of \$954,047.80 as determined by the County Engineer, for the following:  
SAP 058-661-026 Located on CSAH 61, 0.2 miles South of CSAH 41 over the Willow River.
  
5. **Second Quarter Budget Update**
  
6. **Commissioner Updates**  
East Central Solid Waste Commission  
Pine County Chemical Health Coalition  
Northeast Minnesota Area Transportation Partnership  
Soil & Water Conservation District  
Lakes & Pines Community Action Council  
Other
  
7. **Other**
  
8. **Upcoming Meetings (Subject to Change)**
  - a. **Pine County Board Meeting, Tuesday, July 17, 2018, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
  - b. **Land Advisory Committee, Tuesday, July 17, 2018, 1:00 p.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
  - c. **Bid Opening for North Pine Government Center, Tuesday, July 17, 2018, 2:00 p.m.**, Board Room, Pine County Courthouse, Pine City, Minnesota.
  - d. **Facilities Committee, Wednesday, July 18, 2018, 2:00 p.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
  - e. **Special Meeting-Committee of the Whole (Environmental & Summer Food & Fun), Thursday, July 19, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota. Summer Food & Fun will take place at the Zion Lutheran Church, 410 Main Street South, Pine City after the board meeting.
  - f. **Extension Committee, Thursday, July 19, 2018, 3:00 p.m.**, Jury Assembly Room, Courthouse, Pine City, Minnesota.
  - g. **Snake River Watershed Board, Monday, July 23, 2018, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
  - h. **NLX, Wednesday, July 25, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  - i. **Arrowhead Transit, Thursday, July 26, 2018, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  - j. **Northeast Emergency Communications Board – ITV, Thursday, July 26, 2018, 10:00 a.m.**, Commissioners Conference Room, Courthouse, Pine City, Minnesota.
  - k. **Facilities Committee, Wednesday, August 1, 2018, 9:00 a.m.**, Hinckley Highway Shop, 530 Morris Avenue North, Hinckley, Minnesota.
  - l. **Soil & Water Conservation District, Thursday, August 2, 2018, 9:00 a.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
  - m. **Pine County Board Meeting, Tuesday, August 7, 2018, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
  
9. **Adjourn**