

Minutes of the Pine County Board Meeting
Regular Meeting
Tuesday, February 6, 2018, 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, John Mikrot, Jr. and Matt Ludwig were present. Also present was County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

1. Regular Agenda Item #3: Facilities Committee Report
Remove Facilities Committee Report from February 6th agenda and reschedule to February 20th county board meeting.
2. Minutes of Boards, Reports and Correspondence
Addition of correspondence dated February 2, 2018 from the Minnesota Board of Water and Soil Resources regarding Determination of Adequacy, Pine County Buffer Ordinance.
3. Addition to Consent Agenda Item #16: Central MN Council on Aging
Consider approval of the Central MN Council on Aging Memorandum of Agreement for administration of the Older American's Act. Authorize Board Chair to sign.
4. Regular Agenda Item #11: Commissioner Update
Additional information/handout related to Legislative Broadband meeting.

Commissioner Ludwig moved to adopt the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the January 16, 2018 county board meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the January 23, 2018 Special Meeting – Committee of the Whole (Strategic Planning) meeting. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mohr moved to approve the Minutes of the January 30, 2018 Special Meeting – Committee of the Whole (Local Government Officials) meeting. Second by Commissioner Mikrot. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

- Pine County HRA Senior Housing Minutes (regular meeting) – December 27, 2017
- Pine County Land Surveyor Monthly Report – January 2018
- Pine County Chemical Health Coalition Minutes – January 8, 2018
- Minnesota Board of Water and Soil Resources regarding Determination of Adequacy, Pine County Buffer Ordinance dated February 2, 2018

Commissioner Chaffee moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Ludwig moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. **January 2018 Disbursements**
Approve Disbursements Journal Report, January 1, 2018 – January 31, 2018.
2. **Application for Local Option Disaster Abatement**
Approve the application for local option disaster abatement for Joey J. Lee, 15413 Henriette Road, Pine City, PID 28.0256.000, pay 2017.
3. **Resolution for Cancellation of State Contracts**
Approve Resolution 2018-04 to begin contract cancellations of tax forfeited lands and tax forfeited repurchase contracts due to unpaid 2017 annual payment and/or unpaid 2017 real estate taxes. Authorize Board Chair and County Administrator to sign.
4. **Cancellation of 2015 Outstanding Warrants**
Approve cancellation of 2015 outstanding warrants.
5. **Set Aside Land Sale/Repurchase Proceeds**
Approve the setting aside of 10% of the gross tax forfeited land/repurchase sale proceeds received after administrative costs and special assessments are deducted in 2018, for the purpose of offsetting the costs associated with the clean up/demolition of blight tax forfeited properties. This percentage must be approved on an annual basis.
6. **2017 Assessment Clerical Corrections**
Acknowledge 2017 assessment clerical corrections.
7. **Additional 2018 Waste Hauler Licenses**
Approve the following additional businesses who have met the requirements of the Pine County Solid Waste Ordinance and applied for a Waste Hauler License for 2018: Mike's Sanitation, Nordstrom's Sanitation, Ron's Roll Offs, Shamrock Trucking and Vanderpoel Disposal. Authorize Board Chair to sign licenses.
8. **Department of Public Safety Grant Agreement Amendment**
Approve the amendment to the Department of Public Safety Grant Agreement (East Central Drug and Violent Offender Task Force) to allow for use of funds left over in 2017 be carried over to year 2018. The grant fund for 2018 will then be \$150,407.55. Authorize Board Chair and County Administrator to sign.

9. **Additional Low Income Septic Upgrade Grant**
Approve the Low-Income Septic Upgrade Grant agreement with the Minnesota Board of Water and Soil Resources to receive additional grant funds for low income septic upgrades. No expenses are anticipated, an additional \$8,681 of septic upgrades will be completed. Authorize Board Chair to sign.
10. **Septic Fix-Up Special Assessments**
Approve Resolution 2018-05 Extending Septic Fix Up Special Assessment on parcel 28.0460.00, owned by Randy and Mary Kenowski, in the amount of \$14,950. Authorize Board Chair and County Administrator to sign.
11. **Payment Card Industry Compliance**
Approve the Pine County Payment Card Industry Compliance Internal Control Policy and Pine County Security Incident Response Plan.
12. **Donation**
Approve acceptance of a \$3,000 donation from the Askov American Legion to support the Veterans Van Program.
13. **Appointment to Northeast Minnesota Regional Advisory Committee (RAC)**
Approve reappointment of Sheriff Jeff Nelson to the Northeast Regional Advisory Committee for 2018.
14. **Personnel**
 - A. Approve the transfer of part-time Deputy Sheriff Zachary Bettschen to full-time deputy sheriff, effective February 18, 2018. No change to pay or grade.
 - B. Approve the promotion of Deputy Sheriff Patrick Ellstrom to sergeant, effective February 19, 2018, grade 12, step 7, at \$31.31 per hour.
 - C. Approve granting regular employment status (completion of probation) to the following employees:
 - Yvette Weis, Child Support Officer (internal promotion), effective January 22, 2018
 - Brenda Danielson, Social Worker, effective February 2, 2018
 - Piper Sauter, Case Aide (internal lateral transfer), effective January 12, 2018
 - Danielle Finke Oné, Public Health Nurse, effective January 18, 2018
 - Julie Larson, Office Support Specialist, effective February 2, 2018
15. **Training**
 - A. Approve Probation Director Terry Fawcett to attend the Correction's Capitol Day, April 5, 2018 at the State Capitol in St. Paul. Terry serves as the Vice-Chair of the Legislative Committee on the Minnesota Association of County Probation Officers (MACPO) Board of Directors. Lodging and meals: \$139.
 - B. Approve County Administrator David Minke and Commissioners Steve Hallan and John Mikrot, Jr., and any commissioners who desire, to attend the Association of Minnesota Counties Legislative Conference, February 28-March 1, 2018, at the InterContinental Hotel – St. Paul. Registration per attendee: \$275; Lodging per attendee: \$175 per night; \$18 per day parking fee. Total cost: \$486 per attendee.

- C. Approve Financial Workers Colleen Nelson and JoDee Simon to attend child care assistance training, February 26-March 1, 2018 in St. Paul. Registration: \$0; lodging and meals: \$459 plus tax.
- D. Approve Public Health Emergency Preparedness Coordinator Wendy Bloom to attend the Roadmap to Ready Training in San Diego, California on March 27-28, 2018 (including travel days of March 26 & 29th). The county has received a travel scholarship to include three nights lodging, airfare, ground transportation, per diem meals and incidentals while in travel status. The cost to Pine County would be approximately \$136 for meals and checked baggage of \$75-\$100. Pine County's cost would be paid by the Public Health Emergency Preparedness Grant.
- E. Approve Maternal Child Health Nurses Christina Schoeberl, Dawn Moffett and Jessica Fehlen to attend the 2018 Mayo Perinatal Nursing Conference, February 22, 2018, at the Mayo Clinic in Rochester. Registration: \$165 per person (x3), \$495; Lodging for one night, \$150; Meals, \$81. Total conference cost: \$726.
- F. Approve Child and Teen Check-Up Coordinator Stephanie Larson to attend the 2018 Evergreen Conference: Improving Outcomes for Youth and Families, March 22-23, 2018, in Bemidji. Registration: \$240; Lodging \$220; Meals \$30; and mileage \$210 (unless county car is available). Total cost: approximately \$700. Cost of the conference would be paid by the Child and Teen Check-Up Program Grant.
- G. Approve Veterans Services Officer Ben Wiener to attend the Minnesota Department of Veterans Affairs (MDVA) spring conference, March 20-22, 2018, in Walker. Registration \$0; Lodging \$175; Mileage: approximately \$177. Total cost: \$352. Funds are available in the 2018 Veterans Service Office budget through the CVS0 grant.

16. Central MN Council on Aging Memorandum of Agreement

Approve the Central MN Council on Aging Memorandum of Agreement for administration of the Older American's Act. Pine County's portion of the cash match for the administrative operation is \$2,534. Authorize Board Chair to sign.

REGULAR AGENDA

1. Introduction of Cultural Community Coach

Probation Director Terry Fawcett introduced Cultural Community Coach Lawrence Staples. Lawrence provided an overview of his work.

2. Land/Zoning Advisory Committee Report

Commissioner Chaffee stated the Land/Zoning Advisory Committee met January 25, 2018. In attendance were Commissioners Chaffee and Ludwig, County Administrator David Minke, Land Commissioner Greg Beck, Auditor-Treasurer Cathy Clemmer, property owners Jim and Wilda Obey and landowner Michael Kubesh. Discussion of an easement across the Obey property for roadway purposes to access the county memorial forest land was discussed. Commissioner Chaffee stated the Land/Zoning Committee recommended allowing Land Commissioner Beck up to 90 days to negotiate an easement with the Obeyes, and, should an agreement not be reached, that the process continue to a condemnation process.

Motion by Commissioner Chaffee to allow Land Commissioner Beck to continue negotiations, up to 90 days, with the Obeyes for the purchase of an easement for roadway purposes to the county

memorial forest land. If negotiations cease on or before the end of the 90-day period, to then continue forward with a condemnation action. Commissioner Ludwig seconded the motion.

Chair Hallan commented if progress is being made in negotiations, and additional time is necessary, the board should consider extension of the 90-day deadline.

Chair Hallan delayed the voting on this motion until after the testimony of the public present.

Attorney Jim Taurinskas, representing Jim and Wilda Obey, stated the Obeyes' objection to the easement and condemnation process. The following landowners stated their objection to the easement and condemnation: Pete Taurinskas, Todd Libra, Elton Anderson, Roy Mattson, Paul Dorow, Krista Mattson, and Leonard Ouradnik.

Upon conclusion of the public testimony, the board voted on the motion as presented. The motion carried 5-0.

3. Facilities Committee Report

Report removed from agenda and rescheduled to February 20, 2018 regular agenda.

4. Youth in Government Model Assembly

Four Pine County 4-H youth attended the MN Youth in Government Model Assembly Conference at the Minnesota Capitol Complex. 4-H Coordinator Heidi Vanderloop and 4-H students Ian Duchene, Jacob Goodner and Garrett Rehn shared their experiences of the conference.

5. Central MN Council on Aging

Central MN Council on Aging Executive Director Lori Vrolson provided an update regarding the Council's activity over the past year. The Central MN Council on Aging provides three key responsibilities: administer Federal Older Americans Act funding to help older adults remain at home as long as possible, work with communities to develop local programming and supports to aid in this effort, and operating Senior LinkAge on behalf of the MN Board on Aging at the local level.

6. Mental Health Bonding Resolution

Health & Human Services Director Becky Foss expressed her support for the Mental Health Bonding Resolution, stating Minnesota's mental health system does not have adequate capacity to respond to the needs of individuals in crisis with appropriate treatment options.

Motion by Commissioner Ludwig to approve Resolution 2018-03 affirming Pine County's support for capital investment for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs. Second by Commissioner Chaffee. Motion carried 5-0.

Chair Hallan called a 5-minute recess at 11:42 a.m.

The board reconvened at 11:47 a.m.

7. I-Record System Replacement

IT Manager Ryan Findell stated the I-Record System currently in use by the sheriff's office for video evidence for the courts and county attorney is in a non-reliable state and in need of

replacement. Funds for this replacement are not in the IT budget, however another IT project may be eliminated to balance the cost to purchase the I-Record system.

Motion by Commissioner Chaffee to approve the purchase of a replacement I-Record system for the sheriff's office for an estimated cost of \$32,520. Second by Commissioner Mohr. Motion carried 5-0.

8. Interactive Commissioner Presentation

Chair Hallan will be unable to be physically present at the February 20, 2018 county board meeting, however will be present by video conference. IT Manager Findell explained the process of video conferencing and reviewed the requirements to comply with the open meeting law.

9. 2018 Pine County Aquatic Invasive Species (AIS) Plan

Land and Resources Manager Caleb Anderson stated a brainstorming session was held to gather ideas for the 2018 Aquatic Invasive Species Plan. Local lake associations and interested parties presented proposed activities. An additional \$2,000 was requested from the Cross Lake Association for the Eurasian Watermilfoil and Curly-Leave Pondweed treatment on Cross Lake. The total of the 2018 AIS activities, with the \$2,000 additional request, is \$160,345.

Motion by Commissioner Ludwig to approve the 2018 Pine County Aquatic Invasive Species (AIS) Plan in an amount totaling \$160,345. Second by Commissioner Mohr. Motion carried 5-0.

10. Schedule Special Meeting-Committee of the Whole

A Special Meeting-Committee of the Whole was scheduled for Friday, March 16, 2018 at 9:30 a.m., Board Room, Pine County Courthouse, for the purpose of discussion of the comprehensive plan implementation.

11. Commissioner Updates

Arrowhead Counties Association: Commissioner Mikrot stated the main meeting was uneventful; the round table discussion consisted of identifying counties' top legislative priorities: Pine County - Indian Child Welfare Act (ICWA) funding, other counties - Payment In Lieu of Taxes (PILT).

Pine County Zoning Board: Commissioner Ludwig stated January 18th was the first meeting of the new board. Commissioner Ludwig stated this board is going to speed up the process addressing variances and conditional use permits. Discussion was held of adding interim (temporary) use permits versus conditional use (permanent) permits.

Snake River Watershed: Commissioner Mohr stated elections took place--he was elected Vice Chair. The Watershed is conducting an outreach (mailers) to landowners regarding the watershed. There has been an overwhelming response.

Lakes & Pines Community Action Council: Chair Hallan stated discussion was held regarding headstart and early childhood development. Pine City School District has contracted with Lakes & Pines to oversee their headstart program..

Joint Boards Meeting (City of Pine City, School District, PTCC and Pine County):

Commissioner Mohr and Hallan attended. Housing development project in a blighted piece of property in Pine City was discussed. Breakout sessions meet separately outside of the Joint Boards meeting on designated topics. Updates are then given on the topics at the Joint Boards meeting.

Commissioner Chaffee left the meeting at 12:22 p.m.

NLX: Commissioner Ludwig stated NLX is waiting for a determination of federal funding.
Arrowhead Transit: Chair Hallan attended, stating there is a new transportation plan that MnDOT is rolling out--Arrowhead is submitting a plan to be the regional planner and Pine County will be in the plan that is submitted.
Joint RAC/ECB: Chief Deputy Paul Widenstrom attended this meeting as Chair Hallan was unavailable.
Aggregate Mining Workshop: Commissioner Ludwig stated workshop was well received. A lot of contractors were present.
Rush Line Task Force: Commissioner Mikrot in attendance. Election of officers took place, with everyone holding their same elected positions. Reviewed 2018 work schedule. Ramsey County requesting additional funding.
Central Minnesota Emergency Medical Services (Central MN EMS): Commissioner Ludwig attended. Received 300 doses of Naloxone so Pine County will put an order in; comes to the county at no cost. Central MN EMS will be requesting our legislators to find another funding source for payment for first responder training which is so important to rural communities.
Mille Lacs Band of Ojibwe meeting: Chair Hallan, Steve Chaffee and David Minke met with Katie Draper, MLBO Government Affairs. High hopes for the success and longevity of the Cultural Community Coach.
Soil & Water Conservation District: Commissioner Ludwig stated the State is doing a level 3 performance evaluation review and survey, which will include commissioners, for comments on county Soil & Water Conservation Districts.
East Central Regional Juvenile Center: Commissioner Ludwig attended. Budget discussed--voted to turn any excess funds back to the reserves because of the need to upgrade cameras.
Legislative Broadband meeting: Commissioner Hallan stated the meeting was hosted by East Central Regional Development Commission for the discussion of the importance of broadband. Great representation by city and township elected officials, senators, representatives, and representatives from congressional and senate seats. Pine County is near the bottom in the list of all counties in Minnesota for connectivity.
Other: None.

12. Upcoming Meetings

Upcoming meetings were reviewed.
Commissioner Ludwig will attend the East Central Solid Waste Commission as Chair Hallan is unable to attend.

13. Adjourn

With no further business, Chair Hallan adjourned the meeting at 12:45 p.m. The next regular meeting of the county board is scheduled for February 20, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners