

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, May 1, 2018 - 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, John Mikrot and Matt Ludwig were present. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. Jim Taurinskas, attorney for Jim and Wilda Obey, and Steve Quam, attorney for the Minnesota Land Trust, requested to be allowed to speak at the Munch Township/Obey Access Easement Update (regular agenda item #5).

Commissioner Chaffee moved to adopt the Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the April 17, 2018 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Land Surveyor Monthly Report – April 2018

Pine County Chemical Health Coalition Minutes – April 9, 2018

Commissioner Mohr moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Mikrot moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. **April 2018 Disbursements**
Approve the Disbursements Journal Report, April 1, 2018 – April 30, 2018.

2. **Application for Exempt Permit**
Approve the Application for Exempt Permit from MN Sokol Camp Association to conduct Minnesota lawful gambling on August 12, 2018 at the Sokol Camp, 19201 Woodland Acres S, Pine City, MN (Chengwatana Twp).

3. **Application for Abatement**
Approve the Application for Abatement for Gregory May, 80575 Old Military Road, Willow River, PID 22.0122.005, pay 2016-2018.

4. **Application for Local Option Disaster Abatement**
Approve the Application for Local Option Disaster Abatement for Joey Lee, 15413 Henriette Rd., Pine City, PID 28.0256.000, pay 2018.
5. **Approval of Tobacco License**
Approve the tobacco license for 2018 for Rock Creek Pit Stop. Authorize Board Chair and County Auditor to sign.
6. **Repurchase of Forfeited Land**
 - A. Approve Resolution 2018-19 for the repurchase of tax-forfeited land on a 10-year contract for Joseph Winger. Authorize Board Chair and County Auditor to sign.
 - B. Approve Resolution 2018-20 for the repurchase of tax-forfeited land on a 10-year contract for Alan Lewis. Authorize Board Chair and County Auditor to sign.
7. **Lighthouse Contract with Health & Human Services**
Approve the contract between Lighthouse Child & Family Services, LLC and Pine County Health & Human Services for the period of January 1, 2018 – December 31, 2019. The monthly rate for this service is \$4,800 per month, together with reimbursement of mileage, not to exceed a total annual amount (both services and mileage) of \$69,000. Authorize Board Chair and County Administrator to sign.
8. **2018 Federal Boating Safety Supplemental Equipment Grant**
Approve the 2018 Federal Boating Safety Supplemental Equipment Grant in the amount of \$1,230. This grant will be used only for safety enforcement equipment purchases. The grant period is from March 15, 2018 through August 31, 2018. This grant does not require matching funds.
9. **2018 Federal Supplemental Boating Safety Patrol Grant**
Approve the 2018 Federal Supplemental Boating Safety Patrol Grant in the amount of \$4,500. This grant will be used for enforcement hours only. The grant period is from May 11, 2018 through September 3, 2018. This grant does not require matching funds.
10. **2018 Squad Vehicles**
Award to Ford of Hibbing, the low bidder, for the purchase of five (5) Ford Explorers with police packages, \$27,476.45/each, for a total of \$137,382.25.
11. **Personnel (Promotion/Completion of Probationary Period)**
 - A. Approve the promotion of Diane Lombard from Office Support Specialist to full-time Support Enforcement Aide, effective May 2, 2018, \$20.03 per hour. Grade 5.
 - B. Approve the regular employment status for Social Worker Nicole Hart, effective April 5, 2018.
12. **New Hire**
Authorize the hiring of Jamie Adamczak, Highway Maintenance Worker, effective May 7, 2018, \$17.26 per hour, Grade 6.

13. **Training**

- A. Authorize Child Support Supervisor Jodi Blesener to attend the MN Association of County Social Services Administrators Conference, May 30-June 1, 2018, at Rutgers, Deerwood, Minnesota. Registration: \$125, Meals and Accommodations: \$377, Total Cost: \$502.
- B. Authorize Fiscal Officer Michelle Kelash to attend the 38th Annual Association of MN Social Services Accountants Conference, June 27-29, 2018, at Cragun's, Brainerd, Minnesota. Registration: \$75, Meals and Accommodations: \$439, Total Cost: \$514.
- C. Authorize IT Manager Ryan Findell to attend the 2018 Minnesota County Information Technology Leadership Association (MNCITLA) Annual Conference, July 11-13, 2018 in Duluth, Minnesota. Registration is included in the membership fee, Lodging: \$455, Mileage: approximately \$125. Total cost: \$580.
- D. Authorize Land & Resources Manager Caleb Anderson and Environmental Technician Leah Hart to attend the Basic Wetland Delineation Training, June 4-8, 2018, in Arden Hills. Registration: \$900 each, which includes lunch; Accommodations: \$95/night per person for four nights which includes continental breakfast; Meals: Dinner only: \$15 per person for four nights. Total Cost: \$2,649.

REGULAR AGENDA

1. **Recognition of Retirement**

The board recognized the retirement of corrections officer Rik Rarick and thanked him for his 15+ years of service to Pine County.

2. **Zuercher RMS System Implementation Update**

Chief Deputy Paul Widenstrom provided an update on the recent implementation of the Zuercher records management system. Certificates of Appreciation were presented to the following staff in recognition and appreciation of their diligence on this project: Ryan Findell, Kent Bombard, Darlene Mallet, Paul Widenstrom, Marcella Danielson, Ryan Thompson and Kelly Schroeder.

3. **Technology Committee Report**

Commissioner Mohr provided an overview of the April 24, 2018 Technology Committee meeting. Items of discussion included the records retention schedule status, migration to WINDOWS 10, local assessor data input into the county system, Zuercher implementation, new website update, and the status of the four-phase replacement of the DVR and camera system in the jail.

4. **Employment and Training Services Annual Report**

Dwayne Green, Executive Director of the Employment and Training Center and Joe Mulford, President of Pine Technical and Community College (PTCC) provided an overview of the services and programs PTCC provides and the work of the Employment and Training Center.

5. **Munch Township/Obey Access Easement Update**

County Attorney Reese Frederickson provided an update on the negotiations with Jim and Wilda Obey for the purchase of an easement for roadway purposes to the county memorial forest, over 1,000 acres of land in Munch Township. To date, the Obeyes have rejected the county's offer based on the appraisal and have not provided any counter offer. The 90-day negotiation period

expires May 7, 2018. Frederickson provided four options for the board's consideration: proceed with eminent domain, pursue a cartway, designate the memorial forest as walk-in only, or continue to search for a road order. Steve Quam, attorney for the Minnesota Land Trust, stated the Land Trust's position—that it was opposed to an industrial/commercial access. After discussion, it was the request of the county board that the county attorney draft a resolution for consideration at the May 15, 2018 county board meeting to proceed with eminent domain; meanwhile, the county attorney shall be receptive to conversations with the land owner, the land trust, and other interested parties in negotiating an access to the memorial forest short of eminent domain.

6. **Recycling Roll-Off Servicing Contract**

Land Services Director Kelly Schroeder reviewed the recycling roll-off servicing contract, stating PHASE would service the roll-off site in Hinckley on Tuesday and Thursday each week.

Motion by Commissioner Ludwig to approve the contract with PHASE, Inc. for recycling roll-off servicing contract, January 2018 – December 2018, for a cost of \$28,600. Second by Commissioner Mohr. Motion carried 5-0.

7. **Schedule Special Meetings – Committee of the Whole**

Motion by Commissioner Ludwig, second by Commissioner Mohr, to set the following Special Meetings-Committee of the Whole:

May 23, 2018, 1:00 p.m., Pine County Courthouse, Pine City for the purpose of awarding bids for the North Pine Government Center.

June 5, 2018, 9:00 a.m., Pine County Courthouse, Pine City for the purpose of a legislative update and discussions with Minnesota House of Representative Jason Rarick and Minnesota State Senator Tony Lourey.

8. **Commissioner Updates**

Arrowhead Counties Association (ACA): Commissioner Mikrot stated the ACA viewed correspondence from Governor Dayton stating he will not support any spending on tax proposals which would threaten the fiscal integrity of the state. Mental health crisis, peer bonding, and Medicaid work requirements were discussed.

Mille Lacs Band Ojibwe meeting: Commissioner Chaffee stated Director of Government Affairs Katie Draper, will be moving her office from Hinckley to Wahkon. Also discussed was that the Mille Lacs Band is the 40th largest employer in the state, and pays \$1.9 million in property taxes. Dustin Goslin, Economic Development Director with Mille Lacs Corporate Ventures, will be the guest speaker at the Local Government Officials meeting on May 29th.

East Central Regional Development Commission (ECRDC): Commissioner Mikrot stated the Mille Lacs Lake Scenic Byway Assessment and Request for Designation documents were submitted to MnDOT and ECRDC is awaiting a decision. ECRDC continues to participate with MnDOT's District 1 (includes Pine County) and MnDOT's District 3 (Isanti, Kanabec, Mille Lacs) on the bike trail processes. Safe Routes to School for Pine City was discussed.

NLX: Commissioner Ludwig stated funding in the amount of \$1.2 million by July is necessary to keep the NLX project moving forward.

Pine County Chemical Health Coalition Community Dinner: Commissioner Ludwig stated the dinner went well and stated there is great growth in participation from last year to this year.

Old Mill Site Redevelopment: Chair Hallan stated the county has an interest as a part of the Old

Mill property in Pine City is tax forfeited. The soil contamination is concentrated to a few areas.

Zoning Board: Commissioner Ludwig stated surveys were sent out to townships and cities; a steering committee was formed to analyze the data when received. Variance changes were also discussed.

Pine County Fair Economic Impact Report: Chair Hallan stated approximately \$1 million worth of commerce is generated around the Pine County Fair; 3:1 return on the fair board money spent. The complete Impact Report is posted on the Pine City Chamber and Pine County websites.

Lower St. Croix – 1st Policy Committee meeting: Soil & Water Conservation District member Steve Odegard and Chair Hallan attended the meeting. Washington County is the main participant due to location. Determining alternates to the members of the policy committee and the hiring of a consultant to write the plan were also discussed.

Other: None.

9. **Upcoming Meetings**

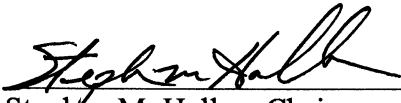
Upcoming meetings were reviewed.

At 11:55 a.m. Chair Hallan called a recess until 1:00 p.m.

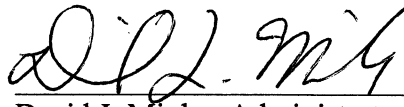
The road tour commenced at 1:00 p.m. County commissioners, County Engineer LeBrun, County Administrator Minke, and Land Services Director Kelly Schroeder, toured the roads of southern Pine County and the engineer provided an overview of the road plan.

10. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 2:35 p.m. The next regular meeting of the county board is scheduled for May 15, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners