Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, John Mikrot and Matt Ludwig were present. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Hallan requested the following revisions to the Agenda:
Addition: Consent Agenda Item #8: Consider approval of Application for Exempt Permit for Sturgeon Lake Relief Association.
Additional information provided for Regular Consent Item #9 / 2019 Budget Discussion.

Commissioner Ludwig moved to adopt the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the October 16, 2018 county board meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence
Pine County HRA Senior Housing Regular Meeting Minutes – August 22, 2018
Notice Regarding Wellhead Protection Plan for the City of Askov – October 17, 2018
Pine County Chemical Health Coalition Minutes – October 8, 2018
Pine County Land Surveyor Monthly Report – October, 2018
Pine County Zoning Board Minutes – August 23, 2018
Commissioner Mohr moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 5-0.

CONSENT AGENDA

1. October 2018 Disbursements

2. Application for Abatement
   Approve the Application for Abatement for Sunrise Homes/JC Homes, 7424 566th St., Pine City, PID 43.5229.000, pay 2018.

3. Application for Repurchase
   Approve Resolution 2018-58 for Repurchase of Tax Forfeited Land in full, Angela Campbell, PID 08.5257.000, and authorize Board Chair and County Auditor to sign.
4. **Correctional Care Contract**
   A. **Essentia Health Jail Nursing Contract Termination**
      Approve the termination of nursing services contract between Essentia Health and Pine County Jail effective December 7, 2018.
   B. **Health Authority Services Contract Termination**
      Approve the termination of Health Authority Services contract between Dr. Petry/Gateway and Pine County Jail effective December 7, 2018.
   C. **Contract with MEND Correctional Care**
      Approve entering into a contract for jail clinical services with MEND Correction Care and authorize Board Chair and County Administrator to sign. MEND services annual fee - $231,600; in 2017 jail paid $255,000 for same services. The term of this contract is for three years, effective December 7, 2018.

5. **Agreement for Psychiatric Services with Kanabec County Family Services**
   Approve the agreement between Pine County Health & Human Services and Kanabec County Family Services to purchase seven hours of psychiatric services per month from Kanabec County Family Services, at the rate of $125 per hour. This contract is effective December 1, 2018 – December 31, 2019. Authorize Board Chair and County Administrator to sign.

6. **Cooperative Agreement – Windemere Township**
   Approve the Cooperative Agreement with Windemere Township and authorize Board Chair and County Administrator to sign.

7. **Personnel**
   A. **Regular Status/Completion of Probationary Period**
      Approve the regular status for Registered Nurse Kelsi Ervin, effective November 22, 2018.
   B. **Promotion**
      Approve the promotion of Jessica Fehlen from Family Health Team Leader to Public Health Supervisor effective November 11, 2018 at $34.50 per hour (Grade 15 on the non-union scale).

8. **Application for Exempt Permit**
   Approve the Application for Exempt Permit for Sturgeon Lake Relief Association to conduct lawful Minnesota gambling on November 16, 2018 at Doc’s Pavilion, 34427 Majestic Pine Drive, Sturgeon Lake (Windemere Twp).

**REGULAR AGENDA**

A. **Introduction of Assistant County Attorney**
   County Attorney Reese Frederickson introduced new employee, Assistant County Attorney John Lauer.

1. **Public Hearing – Fee Schedule for Interim Use Permits, Septic Compliance Inspections, and Solid Waste Fees**
   Land and Resources Manager Caleb Anderson provided an overview for the establishment/amendment of the fee schedule for the Land Services department.
   Requested fee change/establishment:

<table>
<thead>
<tr>
<th>Service</th>
<th>Current</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interim Use Permit (establishment)</td>
<td>N/A</td>
<td>$650</td>
</tr>
<tr>
<td>Septic Compliance Inspection fee</td>
<td>$150</td>
<td>$200</td>
</tr>
<tr>
<td>Solid Waste Fee</td>
<td>$6 per improved taxable parcel</td>
<td>$8 per improved taxable parcel</td>
</tr>
</tbody>
</table>
The board discussed how the establishment or fee change amounts were determined. Chair Hallan opened the public hearing at 10:10 a.m. and called for public comment. Traci LeBrun inquired as to services received which are funded by the Solid Waste fees. With no additional public comment, Chair Hallan closed the public hearing at 10:15 a.m. Additional conversation took place as to surrounding county recycling fees and the use and cost of the recycling sheds.

**Motion** by Commissioner Ludwig to establish the fee for Interim Use Permits at $650, effective January 1, 2019. Second by Commissioner Mohr. Motion carried 5-0.

**Motion** by Commissioner Chaffee to increase the Septic Compliance Inspection Fee to $200 to better align with private businesses, effective January 1, 2019. Second by Commissioner Mikrot. Motion carried 5-0.

**Motion** by Commissioner Mohr to approve Resolution 2018-56 increasing the Solid Waste fee from $6 to $8 per improved taxable parcel. Second by Commissioner Chaffee. Motion carried 5-0.

2. **Technology Committee**
   Commissioner Mohr provided an overview of the October 23, 2018 Technology Committee meeting. Items of discussion included the new website, creation of a Facebook page for Solid Waste, retention schedule staff training, jail technology needs (DVR & cameras), the North Pine Government Center update, and data security changes.

3. **Family Pathways Presentation**
   Presentation by Roxie Karelis, Director of Community Services for Family Pathways, of services provided in our community by Family Pathways.

4. **Briana Michels with MLBO/Grand Casinos**
   Presentation by Briana Michels, Learning and Development Specialist at Grand Casino – Hinckley, relating to historical trauma in the tribal community.

5. **Central MN Initiative Foundation – Jail Work Release Program**
   Central Minnesota Initiative Foundation recently honored the Pine County Jail for their jail work release program; presentation of a video recently released by the Central MN Initiative Foundation related to Pine County’s jail work release program.

6. **Nemadji One Watershed One Plan**
   Land and Resources Manager Caleb Anderson stated Carlton County Soil & Water Conservation District (SWCD) was awarded a One Watershed One Plan planning grant for the Nemadji Watershed. Caleb has met with staff from various groups to draft a Memorandum of Agreement and workplan for the planning process.

   **Motion** by Commissioner Ludwig to enter into a Memorandum of Agreement to participate in the drafting of the Nemadji One Watershed One Plan and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

   **Motion** by Commissioner Mohr to appoint Commissioner Ludwig as primary, and Commissioner Mikrot as alternate, to serve on the Policy Committee. Second by Commissioner Chaffee. Motion carried 5-0.

7. **Memorandum of Agreement – Willow River Transfer Station**
   Land and Resources Manager Caleb Anderson stated Sturgeon Lake Township was agreeable to entering into a Memorandum of Agreement with the county regarding the operation of the Canister Site Transfer Station located at Co. Hwy 61 & Dago Lake Road.
Motion by Commissioner Chaffee to enter into a Memorandum of Agreement with Sturgeon Lake Township regarding the operation of the Canister Site Transfer Station and authorize Board Chair and County Administrator to sign. Second by Commissioner Mikrot. Motion carried 5-0.

8. **Arrowhead Counties Association Legislative Priorities**
The Arrowhead Counties Association (ACA) identified five priorities to be considered for the 2019 legislative session. ACA requested each member county to rank the five priorities and submit the rankings to the association. Pine County’s top two priorities are: (1) the State takeover of non-Federal share of ICWA costs, and (2) Fix PILT for acquired lands and protect the success of PILT increases for DNR administered lands as its second priority. The remaining legislative priority ranking will be determined by Commissioner Ludwig and/or Mikrot.

9. **2019 Budget Update**
Commissioners discussed the preliminary 2019 budget. The consensus of the board was to proceed with the $18,790,664 preliminary levy, which is a 4.9% increase from 2018.

10. **January, 2019 Meeting**
Minnesota statute requires the first county board meeting of the year be held on the first Tuesday after the first Monday in January. The regular/organizational meeting for 2019 is scheduled for Tuesday, January 8, 2019 at 10:00 a.m. at the Pine County Courthouse, Pine City.

11. **Commissioner Updates**
Arrowhead Counties Association: Commissioner Mikrot stated legislative priorities were identified.
Snake River Watershed: Commissioner Mohr stated a representative from the Board of Water and Soil Resources (BWSR) was present and the proposal for the One Watershed One Plan (1W1P) will be considered at the next meeting.
East Central Regional Development Commission: Commissioner Mikrot stated the audit was complete and looked good.
NLX: meeting cancelled.
Pine County HRA: Chair Hallan stated this was a good meeting, and the county is working with the Minnesota Housing Partnership (MHP) on housing in Pine County.
Resource Training & Solutions’ CCOGA Insurance Advisory Committee: Chair Hallan stated new wellness plans will be offered and rolled out after the first of the year.
Rush Like Task Force – cancelled
Zoning Board: Commissioner Ludwig was unable to attend; Land and Resources Manager Caleb Ander stated the meeting went well.
Courthouse Security Committee: Judge Flanagan chaired this meeting. Several areas of concern were identified.
Zoning Initiative public meetings: Two meetings were recently held. Enforcement and definitions discussed. Good feedback from the public.
Other: Central MN Council on Aging: Chair Hallan attended. Open enrollment for seniors on Medicare is taking place.

12. **Other**
Commissioner Ludwig stated the East Central Environmental Club, which presented at the public comment section of the October 16 2018 county board meeting, asked for a continued dialogue with the county. Commissioner Ludwig asked this matter be placed on the agenda at a Committee of the Whole meeting for discussion.
Chair Hallan also requested discussion of a wetland credit bank be scheduled at a Committee of the Whole meeting.

13. **Upcoming Meetings**
   Upcoming meetings were reviewed.

14. **Adjourn**
   With no further business, Chair Hallan adjourned the meeting at 11:51 a.m. The next regular meeting of the county board is scheduled for November 20, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

[Signatures]

Stephen M. Hallan, Chair
Board of Commissioners

David J. Minke, Administrator
Clerk to County Board of Commissioners