

PINE COUNTY BOARD MEETING
Minutes of Organizational and Regular Meeting
and
Committee of the Whole
Tuesday, January 2, 2018, 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota

County Administrator David Minke called the meeting to order at 10:00 a.m. Commissioners Steve Hallan, Josh Mohr, Steve Chaffee, John Mikrot, Jr. and Matt Ludwig were present, along with County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

County Administrator Minke called for nominations for Chair.

Commissioner Chaffee nominated Commissioner Hallan for Chair. With no further nominations, a unanimous white ballot was cast to elect Commissioner Hallan as Chair. Motion carried 5-0.

Chair Hallan called for nominations for Vice-Chair.

Commissioner Ludwig nominated Commissioner Chaffee for Vice-Chair. With no further nominations, a unanimous white ballot was cast to elect Commissioner Chaffee as Vice-Chair. Motion carried 5-0.

Chair Hallan called for public comment. Aileen Croup requested commissioners use their microphones so they may be heard easily.

Chair Hallan requested the following revisions to the Agenda:

1. Move item #2 (Recycling Recognition) on the Regular Agenda to Item E1 (immediately following adoption of the agenda).
2. Additional information and correction for Regular Agenda Item #4 Zoning Board Appointments
 - a. Add additional name (Rick Williams) to the list for the at-large list term expiring 12/31/19
3. Correction for Regular Agenda Item #5 Per Diems.
 - b. Change “Planning Commission” on Resolution #2018-01 and the agenda request to “Zoning Board”
4. Additional information for Regular Agenda Item #6
Request for Bids for Official Publication for 2018
 - Bids Opened December 29, 2017
 - First Publication: Pine City Pioneer - \$8.75 per column inch for the financial statement, the proceedings of the County Board, the delinquent tax list, legal notices and other such notices that are required by law to be published during 2018.
 - The Pine City Pioneer will subcontract the legal publications to the Pine County Courier, Hinckley News, and Askov American
 - Second Publication: Askov American - \$7.35 per column inch for the second publication of the 2017 auditor’s financial statement.

5. Addition of Closed Meeting per M.S. 13D.03 to consider negotiation strategies and develop, discuss and review labor negotiation proposals, for negotiations conducted pursuant to Minnesota Statutes 179A.01 to 179A.25.

Commissioner Ludwig moved to adopt the amended Agenda. Second by Commissioner Mohr. Motion carried 5-0.

Chair Hallan recognized and thanked Chris' Food Center, Pine City Car Wash and Rock Creek Motor Stop as hosts of Pine County recycling sheds. Roger Theuninck from Chris' Food Center was present to receive a plaque.

Chair Hallan made the following Board and Committee assignments for 2018:

Outside Boards and Committees	2018 Representative	2018 Alternate
AMC Committee – Environment & Natural Resources	Mohr	
AMC Committee – General Government	Mikrot	
AMC Committee – Health & Human Services	Chaffee	
AMC Committee – Public Safety Policy Committee	Hallan	
AMC Committee – Transportation & Infrastructure	Ludwig	
AMC Committee – Indian Affairs Advisory Council	Hallan	Chaffee
Arrowhead Counties Association (ACA)	All	
Association of Minnesota Counties (AMC)	All	
Central MN Jobs and Training Service	Hallan	Ludwig
Central Regional EMS Committee	Ludwig	Mikrot
East Central Regional Development Commission (ECRDC)	Mikrot	Hallan
East Central Regional Juvenile Center (ECRJC) Advisory Committee	Ludwig	Mikrot
East Central Regional Library	Mohr	Chaffee
East Central Solid Waste Commission (ECSWC)	Hallan	Ludwig
Extension Committee	Chaffee/Mohr	
Fiber-Optic Joint Power Board	Hallan	Mohr
GPS 45:93 Joint Powers Board	County Administrator David Minke	Hallan
Lakes and Pines Community Action Council (CAC)	Hallan	Mikrot
Law Library	Mohr	Chaffee
Northeast Minnesota Area Transportation Partnership	Hallan	Mikrot
Northeast Emergency Communication Board (f/k/a NE MN Regional Radio Board)	Hallan	Chief Deputy Paul Widenstrom
NLX	Ludwig	Chaffee

Rush Line Corridor Task Force	Mikrot	Mohr
Snake River Watershed Joint Powers Board	Mohr	Hallan
Soil & Water Conservation District Liaison	Ludwig	Mohr
State Community Health Services Advisory Committee	Hallan	Community Health Board Administrator Kathy Filbert

County Established Committees	2018 Appointment	2018 Alternate
Budget Committee	All	
Economic Development	Mikrot/Mohr	
Facilities Committee	Ludwig/Mohr	
GIS Committee	Hallan/Mohr	
Government Operations	Ludwig/Mikrot	
Health & Human Services	Hallan/Chaffee	
Investment Committee	Ludwig/Hallan	
Land/Zoning Advisory Committee/ *Liaison to Zoning Board	Chaffee/Ludwig*	
Legislative Committee	All	
Mille Lacs Band of Ojibwe	Hallan/Chaffee	
Negotiations (Labor Relations) Committee	Chaffee/Mohr	
Personnel Committee	Chaffee/Ludwig	Mohr
Pine County Chemical Health Coalition	Ludwig/Mikrot	
Public Safety Committee	Hallan/Ludwig	
Technology Committee	Hallan/Mohr	
Transportation Committee	Hallan/Mikrot	

Other Appointments	2018 Appointment
Equal Employment Opportunity Coordinator required by section 3.2 of the County Policy and Procedure Manual	Jackie Koivisto
AMC Delegate Appointments (county is authorized 1 delegate for each commissioner and three additional delegates)	Steve Hallan Matt Ludwig Josh Mohr Mark LeBrun Steve Chaffee Becky Foss John Mikrot, Jr. David Minke
Northeast Minnesota Regional Advisory Committee	Sheriff Jeff Nelson

After discussion, the 2018 Board of Commissioners regular meetings were set as follows:

- The meetings on the first Tuesday of the month (except as noted below) begin at 10:00 a.m. at the Board Room, Pine County Courthouse, Pine City, Minnesota.
- The meetings on the third Tuesday of the month begin at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota (and at Sandstone upon completion of the government building).

2018 County Board regular meeting dates are set as follows:

January 2nd and 16th
February 6th and 20th
March 6th and 20th
April 3rd and 17th
May 1st and 15th
June 5th and 19th
July 3rd and 17th
August 7th and 21st
September 4th and 18th
October 2nd and 16th
November 6th and 20th
December 5th (Wednesday due to AMC Conference) and 18th

Board of Equalization, June 18, 2018, 6:00 p.m., Board Room, Courthouse, Pine City, Minnesota.

Truth in Taxation, December 6, 2018, at 6:00 p.m., Board Room, Courthouse, Pine City, Minnesota.

Committee Meetings. Generally are in the Commissioners' Conference Room, Courthouse, Pine City, Minnesota.

Facilities	1 st Wednesday at 9:00 a.m.
Personnel	2 nd Tuesday at 9:00 a.m. (except for January, 2018 Personnel Committee meeting which will be held on Wednesday, January 10, 2018 at 9:00 a.m.)
Technology	4 th Tuesday of even numbered months (February, April, June, August, October and December) at 9:00 a.m.

All meetings subject to change. Contact the County Administrator's Office for further information.

Commissioner Mohr moved to approve the Minutes of the December 19, 2017 county board meeting and Summary for publication. Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Land Surveyor Monthly Report – December 2017

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mikrot moved to approve the Consent Agenda. Second by Commissioner Mohr. Motion carried 5-0.

CONSENT AGENDA

1. December, 2017 Disbursements

Approve Disbursements Journal Report, December 1, 2017 – December 31, 2017.

2. 2018 Waste Hauler Licenses

Approve the 2018 waste hauler licenses for the following businesses: Curt's Rolloffs, Jim's

Mille Lacs Disposal, Jones Construction, LePage & Sons, Matt’s Sanitation, Mille Lacs Band of Ojibwe, Quality Disposal Systems, Talon Sanitation, LLC, Tri-Township Disposal District, Veit, and Waste Management. Authorize Board Chair to sign the 2018 licenses.

3. 2018 Child and Teen Check-Up Contract

Acknowledge the Child and Teen Check-Up Program.

REGULAR AGENDA

At 10:17 a.m. Chair Hallan recessed the County Board meeting and opened the Regional Railroad Authority annual meeting.

1. Pine County Regional Railroad Authority Annual Meeting

Motion by Commissioner Ludwig to approve the Railroad Authority officer appointments: Chair: Commissioner Steve Hallan; Vice-Chair: Commissioner Steve Chaffee; Secretary: Administrator David Minke (non-voting); and Treasurer: Auditor/Treasurer Cathy Clemmer (non-voting). Second by Commissioner Chaffee. Motion carried 5-0.

There being no further business, the Regional Railroad meeting was adjourned at 10:18 a.m. and the County Board meeting was reconvened.

2. Recycling Recognition

Moved to Item E1 (immediately after adoption of the agenda).

3. Northern Lights Express

Sandstone City Administrator Kathy George and MnDOT NLX project manager Frank Lotterele updated the board on the status of the Northern Lights Express (NLX) project and Administrator George restated the city of Sandstone’s desire for a NLX maintenance facility to be located in the city of Sandstone.

4. Zoning Board Appointments

Board Chair Hallan appointed the following to the Pine County Zoning Board:

District	Commissioner	Nomination	Term Expiration
1	Steve Hallan	Nancy Rys	12/31/2021
2	Joshua Mohr	Gary Valvoda	12/31/2019
3	Steve Chaffee	Dirk Nelson	12/31/2021
4	John Mikrot	Richard Glattly	12/31/2019
5	Matt Ludwig	Skip Thomson	12/31/2021
At Large		Rick Williams	12/31/2019
At Large		Patrick Schifferdecker	12/31/2021

5. Per Diems

Motion by Commissioner Ludwig to approve Resolution 2018-01 establishing per diems for various board and committees. Authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

6. Request for Bids for Official Publication for 2018

Sealed bids were opened December 29, 2017 for the publication of the financial statements, proceedings of the County Board and such other notices as required by law. Pine City Pioneer presented a bid of \$8.75 per column inch for the first publication. The Pine City Pioneer will subcontract to the Hinckley News, Pine County Courier and Askov American these legal publications. The Askov American presented a bid of \$7.35 per column inch for the second publication.

Motion by Commissioner Chaffee to award the first publication of the financial statement, proceedings of the County Board and such other notices as required by law to the Pine City Pioneer at \$8.75 per column inch, as the official county newspaper, and the second publication of the financial statement and other such notices to the Askov American at \$7.35 per column inch. Second by Commissioner Mohr. Motion carried 5-0.

7. Schedule Strategic Planning Meeting

A Special Meeting – Committee of the Whole for the purpose of strategic planning was scheduled for Tuesday, January 23, 2018 at 9:00 a.m. in the Board Room at the Pine County Courthouse, Pine City. Department heads will present an overview of the direction of their departments.

8. Appointment to Extension Committee

Motion by Commissioner Ludwig to appoint Commissioners Josh Mohr and Steve Chaffee to the Extension Committee. Second by Commissioner Mikrot. Motion carried 5-0.

9. Commissioner Updates

Arrowhead Counties Association: Commissioners Mikrot and Ludwig were unable to attend.
Northeast Emergency Communications Board (NEECB): Meeting cancelled.

NLX: Meeting was cancelled.

Meeting with Representative Rarick: Commissioner Chaffee, Administrator Minke, Pine City Mayor Carl Pederson, Pine City School Superintendent Annette Freiheit and Pine Technical & Community College President Joe Mulford were in attendance to meet with Representative Rarick. Topics discussed were affordable housing, economic development and legislative priorities. This same group will meet with State Senator Tony Lourey on January 4th.

Central Minnesota Emergency Medical Services: Meeting cancelled.

Other: None.

10. Upcoming Meetings

Upcoming meetings were reviewed.

Change in date of the Personnel Committee to Monday, January 10, 2018 at 9:00 a.m.

Chair Hallan called for a five-minute recess at 10:57 a.m.

The meeting reconvened at 11:02 a.m.

11. Labor Negotiations Update

Motion by Commissioner Chaffee to close the meeting as provided by Minnesota Statute 13D.02 to consider negotiation strategies and develop, discuss and review labor negotiations proposals,

for negotiations conducted pursuant to Minnesota Statutes §179A.01 to 179A.25. Second by Commissioner Ludwig. Motion carried 5-0.


The meeting was closed at 11:03 a.m. with the following present: Chair Hallan, Commissioners Mohr, Chaffee, Mikrot and Ludwig; County Attorney Reese Frederickson, and County Administrator David Minke.

Motion by Commissioner Ludwig to open the meeting at 11:40 a.m. Second by Commissioner Chaffee. Motion carried 5-0.

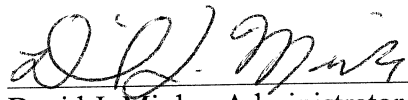
Motion by Commissioner Mohr to approve the Agreement between Pine County and AFSCME, Council 65, Local 1647, AFL-CIO (Human Services Unit) for the period of January 1, 2018 – December 31, 2020. Authorize Board Chair and County Administrator to sign. Second by Commissioner Ludwig. Motion carried 4-1. Commissioner Chaffee opposed.

12. Adjourn

With no further business, Chair Hallan adjourned the meeting at 11:42 a.m. The next regular meeting of the county board is scheduled for January 16, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners