

**MINUTES
OF
PINE COUNTY BOARD MEETING
SPECIAL MEETING and
COMMITTEE OF THE WHOLE
July 19, 2018 – 9:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota**

Chair Steve Hallan called the meeting to order at 9:00 a.m. Present were Commissioners Josh Mohr, Steve Chaffee, John Mikrot, Jr., and Matt Ludwig Also present was County Administrator David Minke.

The pledge of allegiance was said.

Motion by Commissioner Mikrot to approve the Agenda. Second by Commissioner Mohr. Motion carried 5-0.

1. Award of Bids for North Pine Government Center

County Engineer Mark LeBrun stated on July 17, 2018 bids were opened by Project Manager Troy Haug for construction of the North Pine Government Center. All bid categories received at least one bidder. The low bidders from bid openings of May 22 and July 17, 2018 are as follows

Bid # Cat.	Bid Category	Bidder Name	Bids			Alternates 1, 2, 3			Optional Deduct
			Labor & Equip	Material Only	Combined	1. Brick v.Precast	2. Light Fxtrs	3. Generator	Lighting
3	Concrete	Cem-Con Corp.			\$ 148,828.00				
4	Masonry	Harbor City Masonry	256,800.00	203,135.00	\$ 459,935.00	(48,630.00)			
6	Carpentry	Intercon Group			\$ 766,100.00				
7	Roofing	Herzog Roofing			\$ 272,245.00				
8A	Alum Storefronts	St. Germain's			\$ 117,436.00				
8B	Doors, Hardware	Northern Door			\$ 49,500.00				
9A	Acoustical Ceilings	Twin City Acoustical			\$ 26,100.00				
9B	Tile	Henrickson							
9C	Flooring	Henrickson	38,387.00	55,315.00	\$ 93,702.00				
10	Specialties	Construction Supply		11,188.00	\$ 11,188.00				
21	Fire Supression	Absolute Fire Protection			\$ 50,300.00				
22	Plumbing	Lundberg Plumbing			\$ 190,555.00				
23	HVAC	Senra-Sota			\$ 558,200.00				
26	Electrical/Security	Granite Ledge Electrical			\$ 630,950.00		(25,000.00)	(85,000.00)	(24,000.00)
31	Earthwork/Utilities	MPJ Enterprises			\$ 53,797.56				

Alternative options to reduce costs were discussed which included precast versus brick, alternative light fixtures and the generator.

Two bids were received for category #6 (carpentry). Kraft Builders submitted a bid in the amount of \$1,128,732 and Intercon Group submitted a bid in the amount of \$766,100. Intercon Group's bid was received 20 minutes after the deadline for bid submission. It was determined by the county attorney, in concurrence with the county engineer, this informality in no way affected the bid submitted and the late submission would be considered an informality and/or technicality. The Intercon Group's bid complied in all material aspects and the bidder did not gain an advantage with the late bid.

Motion by Commissioner Ludwig to waive the informality and award all bids, except electrical and roofing, and to proceed using brick versus precast (alternate 1). Second by Commissioner Mohr. Motion carried 5-0.

2. **Snake River Watershed District Management Board and One Watershed, One Plan**

Jason Weinerman, Conservationist for the Board of Water and Soil Resources provided an overview of the Snake River Watershed Management Board and 1W1P concept for the Snake River watershed.

3. **Land Services Department Updates**

A. **Property Tax Wetland Exemption**

Land Services Director Kelly Schroeder explained in 1983 Minnesota statute exempted from property tax all type 3, 4 and 5 wetlands that are at least 10 acres if within a township and at least 2.5 acres if within an incorporated city. In Pine County, these exemptions will take effect in 2019.

After discussion, **it was the consensus of the board** that abatements (1) will be available for the current year and previous two years, (2) are discretionary and require the approval of the assessor, auditor and county board, and (3) require a minimum refund of \$25 to process the abatement.

B. **Wetlands Administration Update**

Land and Resources Manager Caleb Anderson provided an overview of Wetlands Conservation Act (WCA) activity since April 3, 2018 when the county accepted responsibility to administer WCA within the county.

C. **County Zoning Initiative Update**

The first Zoning Initiative work session was held July 16th. Twenty-seven people were in attendance with 11 townships represented. Input was gathered on the types of districts the county zoning ordinance will need. Zoning staff will draft those districts based on this input and present for review at the next Zoning Initiative meeting in August.

D. **Ag Plastics Recycling Program Update**

Land and Resources Manager Caleb Anderson provided an update on the ag plastics recycling pilot project which commenced in February 2018. Twenty-eight thousand pounds of plastic were collected. Another collection event will take place this fall.

E. **Household Hazardous Waste (HHW) Facility Report**

Land Resources Manager Caleb Anderson stated use of the HHW facilities has increased every year since inception. The city of Sandstone held its first HHW event with 74 participants, Willow River is scheduled to hold an event this fall.

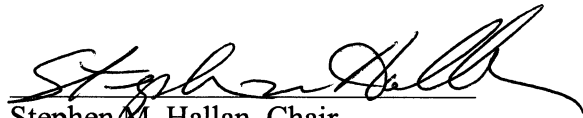
F. Willow River Transfer Station Progress/Plan

Land Services Director Kelly Schroeder stated the county received a grant to facilitate the permanent opening of the Willow River Transfer Station. The first step is to complete the purchase of the property from the Department of Natural Resources. The anticipated open date is January, 2019.

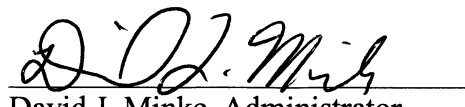
G. Aquatic Invasive Species Program Update

Land and Resources Manager Caleb Anderson provided an overview of the program since inception. Increasing the wages for watercraft inspectors to encourage applicants for this position was discussed.

With no further business, the meeting was adjourned at 11:25 a.m.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board