

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, October 2, 2018 - 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Josh Mohr, Steve Chaffee, John Mikrot and Matt Ludwig were present. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

Addition: Consent Agenda Item #11: Hiring of part-time Corrections Officer Taylor Breauchy, effective October 3, 2018, \$18.77 per hour, grade 7, pending satisfactory physical.

Addition: Regular Agenda Item #8-Commissioner Updates: Wanderers meeting.

Commissioner Mohr moved to adopt the amended Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Ludwig moved to approve the Minutes of the September 18, 2018 county board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mikrot moved to approve the Minutes of the September 25, 2018 Special Meeting-Committee of the Whole (Budget Committee). Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Land Surveyor Monthly Report – September 2018

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Mikrot. Motion carried 5-0.

CONSENT AGENDA

1. September 2018 Disbursements

Approve Disbursements Journal Report, September 1, 2018 – September 30, 2018.

2. Local Option Disaster Abatement

Approve the Application for Local Option Disaster Abatement for Lester Lowe, 314 Pokegama Avenue W, Henriette. PID 39.0006.000, pay 2018.

3. Repurchase of Tax Forfeited Land

Approve:

- A. Resolution 2018-52 for the repurchase of tax forfeited land with a 10-year contract for John J. Martin. PID 09.5705.000.
- B. Resolution 2018-53 for the repurchase of tax forfeited land with a 10-year contract for Daniel Roethler. PID 44.5071.000.
- C. Resolution 2018-54 for the repurchase of tax forfeited land, in full, for Brian J. Scanlan. PID 25.0285.001.

Authorize Board Chair and County Auditor to sign.

4. **Tax Forfeited Land Auction**

Total monies bid for the sale of tax-forfeited land at the land auction on September 21, 2018 was \$627,820. Twenty-two tracts out of 37 tracts were sold. Remaining unsold properties remain available for sale over the counter at the Auditor's Office.

5. **Budget Adjustment**

Approve the following budget adjustment in the Health and Human Services Fund:

Line item 12-420-600-0010-6299 from \$45,500 to \$5,500

Line item 12-420-600-0010-6297 from \$0 to \$40,000

No financial impact to these changes, merely accounting for the expenses in the appropriate places within the HHS budget.

6. **Northeast MN Regional Advisory Committee (RAC) 2018 Bylaws**

Approve the 2018 Northeast MN Regional Advisory Committee (RAC) Bylaws and authorize Board Chair to sign.

7. **Reappointment of Medical Examiner**

Approve Resolution 2018-51 for the appointment of Dr. A. Quinn Strobl as medical examiner for Pine County effective January 1, 2019 through December 31, 2021.

8. **Agreement of Institutional and Program Affiliation with University of Minnesota**

Approval to enter into an Agreement of Institutional and Program Affiliation with the Regents of the University of MN through its School of Nursing. This agreement will allow jail Mental Health Practitioner Christine Dresel to act as a preceptor for an advanced practice nursing student for the spring of 2019 semester. There is no financial impact. Authorize Board Chair and County Administrator to sign.

9. **Personnel (Full-Time Status/Completion of Probationary Period)**

Approve regular employment status to PHN Sarah Johnson, effective October 10, 2018.

10. **Training**

- A. Approve Probation Director Terry Fawcett to attend the AMC Annual Conference, December 3-4, 2018, Bloomington, Minnesota. Registration: \$375; Lodging: \$115 plus tax; Meals: provided by conference. Total cost: \$490.
- B. Approve attendance by Administrator David Minke and any County Commissioners wishing to attend, the AMC Annual Conference, December 3-4, 2018, Bloomington, Minnesota. Registration: \$375 each; Lodging: \$263.42 (2 nights at \$115 plus tax); Meals: provided by conference.
- C. Approve Community Health Services Administrator Samantha Lo and Public Health Educator Hailey Freedlund to attend the annual MN Prevention Program Sharing Conference, October 25-26, 2018, in St. Cloud. Registration: \$80 (\$160 total), Meals: approx. \$41 (\$82 total), Accommodations: \$222 total, Travel: \$98 total. Total costs: \$562. All expenses associated

with the conference will be reimbursed by the Planning and Implementation Grant, as the grant requires coalition members to attend this conference.

- D. Approve Financial Workers Judith Tengwall, Bev Olson, Colleen Nelson, Anne Stitt and Sandra Larson to attend the annual MN Financial Worker and Case Aide Association Conference, October 24-26, 2018 in Plymouth. Registration: \$370/person (\$1,850 total), Meals: included in registration, Accommodations: \$110/person (\$440 total), Travel: \$155. Total costs: \$2,445.

11. **New Hire**

Approve the hiring of part-time correction officer Taylor Breauchy, effective October 3, 2018, \$18.77 per hour, grade 7.

REGULAR AGENDA

1. **Public Hearing – Shoreland Management Ordinance Amendments**

Land Services Director Kelly Schroeder explained the additional amendments to the Shoreland Management Ordinance as requested by the DNR. Reporting of interim use permits to the DNR was discussed.

Chair Hallan opened the public hearing at 10:05 a.m. and called for public comment. There was no public comment. Chair Hallan closed the hearing at 10:06 a.m.

Motion by Commissioner Ludwig to approve Pine County Ordinance 2018-50 amending Pine County Shoreland Management Ordinance sections 3.9.1 and 3.9.2 to add “interim uses” to the list of items which must be provided to the DNR, and authorize Board Chair and County Administrator to sign. Second by Commissioner Mohr. Motion carried 5-0.

2. **Technology Committee**

Commissioner Mohr provided an overview of the September 25, 2018 Technology Committee meeting. Items of discussion included the wireless (WiFi) upgrade for all county buildings, security changes for mobile devices, and the October go-live date for the new website.

3. **2017 Financial Statement**

County Auditor-Treasurer Cathy Clemmer stated the 2017 audit was complete and requested authority for publication of the financial statement. The county received an unmodified opinion.

Motion by Commissioner Ludwig to accept the 2017 audit with an unmodified opinion and authorize publication of the 2017 Pine County Financial Statement. Seconded by Commissioner Mohr. Motion carried 5-0.

4. **Willow River Transfer Station Project**

The purchase price for the 7-acres identified as the location for the new Willow River Transfer Station, to be purchased from the DNR, is \$15,000.

Motion by Commissioner Mikrot to authorize Land Services Director Kelly Schroeder to proceed forward with the purchase of the 7-acres from the DNR (PID 31.0208.000), pending a Memorandum of Agreement of the operation of the transfer station with Sturgeon Lake Township. Second by Commissioner Mohr. Motion carried 5-0.

5. **Noxious Weed and Invasive Plant**

Land Services Director Kelly Schroeder stated an infestation of meadow knapweed and spotted knapweed, which are on the state’s Prohibited Eradicate Noxious Weed List, has been identified in the Dell Grove and Pine Lake townships. Schroeder requested authorization to proceed with applying for a grant to hire an intern, and purchase herbicide, to work with landowners in these

townships to treat these weeds. The intern would also do other noxious weed work as identified by the Land and Resources Manager.

Motion by Commissioner Chaffee to authorize the Land Services Department to apply for a \$20,000 grant to purchase herbicide and hire an intern to work with Dell Grove and Pine Lake Townships, as well as other noxious weed work within the county. Second by Commissioner Mohr. Motion carried 5-0.

6. Commissary Partnership Agreement

Jail Administrator Rod Williamson stated Summit Foods is expanding the services it currently provides the jail to include additional software, kiosks and tablet computers. The enhancements would include money management and accountability, ease in adding funds to inmates' accounts; inmate debit cards issued upon release, and automated inmate services and records.

Motion by Commissioner Ludwig to approve a Commissary Partnership Agreement between the Pine County Jail and Summit Foods to provide expanded commissary services. Authorize Board Chair to sign. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Chaffee left the meeting at 10:33 a.m.

7. Community Coach Memorandum of Understanding

Probation Director Terry Fawcett updated the board on the Cultural Community Coach partnership between the county and the Mille Lacs Band of Ojibwe.

Motion by Commissioner Mohr to approve the 2019 Memorandum of Understanding between the Mille Lacs Band of Ojibwe and Pine County for the Cultural Community Coach. Authorize Board Chair and County Administrator to sign. Second by Commissioner Mikrot. Motion carried 4-0.

Commissioner Chaffee returned to the meeting at 10:36 a.m.

8. Commissioner Updates

Arrowhead Counties Association: Commissioner Mikrot stated discussion to determine the legislative priorities to be presented at the annual conference was held: auditor-treasurer appointment, dark stores (empty stores) and PILT were the top three priorities.

Solid Waste Tour-Carlton County: Chair Hallan stated the Carlton County Solid Waste site was toured and the operation was very impressive.

Snake River Watershed: Commissioner Mohr commented on the corrective measures taken on a Kanabec County road/bridge project to reduce runoff into the Snake River.

Minnesota Department of Human Services, MLBO meeting: Chair Hallan stated good information and communication between the Department of Human Services, Mille Lacs Band and the county regarding out-of-home placements.

NLX: meeting cancelled.

Central MN Council on Aging (Executive Committee): Chair Hallan stated the budget was discussed.

Public Health Advisory Committee: Chair Hallan stated the committee worked to identify its three top priorities.

Arrowhead Transit: Chair Hallan unable to attend due to meeting conflict.

Northeast Emergency Communications Board: Chair Hallan attend via ITV. Discussion of outdated equipment/radios and funding for replacement.

Lakes & Pines annual meeting: Chair Hallan stated this was the annual meeting/recognition night.

Other: Wanderers Meeting: Commissioner Ludwig attended the Wanderers meeting. Items discussed were the Centurylink broadband permits, status of the Hay Creek and Tamarack bridge replacements, recycling of the white farm plastic and STS assistance with this, and increased sheriff's office patrolling in the area. Commissioner Ludwig thanked county staff for their prompt response to his request for information while at the meeting.

9. Upcoming Meetings

Upcoming meetings were reviewed.

10. Adjourn

With no further business, Chair Hallan adjourned the meeting at 11:01 a.m. The next regular meeting of the county board is scheduled for October 15, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H. C. Andersen Ave, Askov, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minick, Administrator
Clerk to County Board of Commissioners