

**MINUTES  
OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting  
Tuesday, June 19, 2018 - 10:00 a.m.  
6333 H C Andersen Alle, Askov, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m. Present were Commissioners Steve Chaffee, John Mikrot, Jr., and Matt Ludwig. Also present were County Administrator David Minke and County Attorney Reese Frederickson. Commissioner Josh Mohr was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

1. Addition to Consent Agenda #9, New Hire  
Approve the hiring of part-time Court Security Officers Michael Manther and William Scheremet, effective June 20, 2018, \$18.46 per hour, Grade 6.
2. Addition to Regular Agenda #4A, Appointment of Alternate Representative  
Consider the appointment of Commissioner Josh Mohr as the Alternate County Representative to the Lower St. Croix 1W1P Policy Committee.
3. Addition to Regular Agenda #4B, Flooding Update

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Mikrot moved to approve the Minutes of the June 5, 2018 Special Meeting-Committee of the Whole (Legislative Update). Second by Commissioner Chaffee. Motion carried 4-0.

Commissioner Ludwig moved to approve the Minutes of the June 5, 2018 board meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 4-0.

**Minutes of Boards, Reports and Correspondence**

Pine County Chemical Health Coalition Minutes – June 11, 2008  
Motion by Commissioner Chaffee to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 4-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 4-0.

**CONSENT AGENDA**

**1. Review May, 2018 Cash Balance**

<b>Fund</b>	<b>May 31, 2017</b>	<b>May 31, 2018</b>	<b>Increase(Decrease)</b>
General Fund	(63,436)	258,530	321,966
Health and Human Services Fund	(854,519)	(457,053)	397,466
Road and Bridge Fund	1,720,978	4,125,032	2,404,053

Land Management Fund	2,196,401	2,203,225	6,824
TOTAL (inc non-major funds)	18,576,286	25,309,348	6,733,062

2. **Premises Permit Application**

Approve a Premises Permit Application from the American Legion Post 51 to conduct Minnesota lawful gambling at the Floppie Crappie Lakeside Pub, 10762 Lakeview Shore Drive, Pine City, MN (Pokegama Twp).

3. **Application to Conduct Excluded Bingo**

Approve an Application to Conduct Excluded Bingo from the Kiwanis of Moose Lake to conduct Minnesota lawful gambling on August 30, 2018 at Doc's Pavilion, 34427 Majestic Pine Dr., Sturgeon Lake, MN (Windemere Twp.).

4. **Approval of Licenses**

Approve the following licenses:

A. 3.2 licenses for July 1, 2018 through June 30, 2019:

Duxbury Store, Ray & Marge's Resort, and Duquette General Store

B. Tobacco License -- through December 31, 2018

Dollar General Store #18905

C. 3.2 Temporary License

Jack Pine Riders

All subject to Pine County Sheriff, Pine County Attorney, Township and State approval.

5. **Tax Forfeit Conveyance Requests**

Approve:

Resolution 2018-32 for the conveyance of tax forfeited land to the City of Sandstone

PIDs 45.5093.001, 45.5250.001, 45.5251.002, 45.5251.000, 45.5434.000, 45.5327.000 and 45.5341.000 for purpose of demolition of structures and clean up to correct blight conditions; and

Resolution 2018-31 for the conveyance of tax forfeited land to the City of Pine City

PIDs 42.0179.000 and 42.0205.000 (both parcels through a no charge Conditional Use Deed) for use of parks and open green space along with possible storm water and utility related infrastructure; and

PID 42.5188.000 (Old Feed Mill for the appraised value of \$1.00) (through purchase) for purpose of demolition of structures and clean up to correct blight conditions.

Authorize Board Chair and County Auditor to sign.

6. **Joint Powers Agreement – Work Release Services**

Approve a Joint Powers Agreement between the State of Minnesota, acting through its Commissioner of Corrections, Department of Corrections, Work Release Unit and Pine County. The term of the agreement is July 1, 2018 through June 30, 2019. The State to pay \$55 per day, per state offender, not to exceed \$50,000. Authorize Board Chair and County Administrator to sign the Joint Powers Agreement.

7. **Agreement for Prosecution Services for Township Ordinance Violations– Township of Arlone**

Approve an Agreement for Prosecution Services for violation of township ordinances between the Township of Arlone and Pine County for a one-year term—May 1, 2018 through April 30, 2019; \$100 per case file submitted to county attorney for review and/or charging of violations of township ordinances. Authorize Board Chair and County Auditor to sign.

8. **Training**

- A. Authorize Child Protection Social Workers Jenny Morrison and Nicole Hart to attend the Stand Against Child Abuse Conference, July 23-24, 2018, in Duluth. Registration: \$200/each, Accommodations: \$145, Mileage: county card will be used. Total Cost: \$545.
- B. Authorize Assessor Office Clerk III Kim Kylander to attend the Summer Minnesota Association of Assessment Personnel (MAAP) workshop, August 16-17, 2018 in Duluth. Registration: \$85, Accommodations: \$129+ tax, Mileage: \$81.64. Total Cost: approx. \$295.64.

9. **New Hire**

Approve the hiring of part-time Court Security Officers Michael Manther and William Scheremet, effective June 20, 2018, \$18.46 per hour, Grade 6.

**REGULAR AGENDA**

1. **Facilities Committee Report**

Commissioner Ludwig provided an overview of the June 6, 2018 Facilities Committee meeting. A project status update on the North Pine Government Center was given. The roof, masonry, heating/ventilation, electrical, carpentry and plumbing have been rebid; these bids will be opened July 17<sup>th</sup>, the Facilities Committee will meet July 18<sup>th</sup> to review, and the bids will be presented to the full board July 19<sup>th</sup>. The John Wright Building Lease to East Central School was discussed. The lease ended April, 2018; the county attorney will meet with a representative from the State of Minnesota for clarification when the building ownership will revert to the county. Other items were informational only.

2. **Health & Human Services Advisory Committee Report**

Chair Hallan provided an overview of the June 6, 2018 Health & Human Services Advisory Committee meeting. Public Health reviewed several annual reports with the committee; Chair Hallan requested these reports be presented to the full board. Also discussed were activities of public health and the request of Mille Lacs and Kanabec counties to form a joint Community Health Board. Pine County is not interested in joining other counties in a joint community health board. Other items were informational only.

3. **Personnel Committee Report**

Commissioner Chaffee provided an overview of the June 12, 2018 Pine County Personnel Committee meeting. The Personnel Committee acknowledged the resignation of Corrections Officer Adam Zielinski, effective May 18, 2018, and the request to approve the backfill of the open position and any subsequent vacancies that may occur due to an internal promotion or lateral transfer. Other items were informational only.

**Motion** by Commissioner Chaffee to approve the recommendation of the Personnel Committee. Second by Commissioner Ludwig. Motion carried 4-0.

4. **Vacation of County Road No. 2**

County Engineer Mark LeBrun explained as part of the preliminary plat recommendation for Hollers Point on Cross Lake, the vacation of a portion of Co. Road 2. County Engineer LeBrun has determined no future need for this road.

**Motion** by Commissioner Ludwig to approve Resolution 2018-33 vacating the portion of Old County Highway No. 2 lying west of County State Aid Highway No. 9 located in Sections 27 and 34, Township 39 North, Range 21 West to Thomas L. Foster and Angela F. Foster.

Authorize Board Chair and County Administrator to sign resolution. Second by Commissioner Chaffee. Motion carried 4-0.

4A. **Appointment of Alternate Representative**

**Motion** by Commissioner Hallan to appoint Commissioner Josh Mohr as the Alternate County Representative to the Lower St. Croix One Watershed One Plan (1W1P) Policy Committee. Second by Commissioner Ludwig. Motion carried 4-0.

4B. **Flooding Update**

County Engineer Mark LeBrun provided an update on road damage due to the recent rain event.

5. **Commissioner Updates**

Public Health Advisory Committee: Community Health Services Administrator Samantha Lo will begin employment with Pine County on June 27, 2018.

Soil & Water Conservation District: Commissioner Ludwig stated the forester is doing a great job; a Natural Resources Conservation Services (NRCS) update was given.

Central MN Council on Aging: Central MN Council on Aging has presented its funding request to Pine County.

East Central Regional Juvenile Center: Commissioner Ludwig unable to attend due to meeting conflict.

Fiber Optic: Chair Hallan and County Administrator Minke met with representatives from Midco to discuss wireless internet as a Midco pilot project in East Central Minnesota.

Central MN Jobs and Training Service: Services provided to unemployed individuals by Central MN Jobs and Training.

East Central Solid Waste Commission: Methane gas was discussed, as well as the recycling of the large, white agricultural bags.

East Central Regional Library: Commissioner Mohr not present to provide update.

Pine County Chemical Health Coalition: The Coalition is seeking volunteers to work at the Coalition booths at upcoming fairs/festivals. The Pine County Sheriff's Office has made a request for a donation towards the cost of drug disposal.

Pine City City Hall Open House: Chair Hallan and Commissioner Mohr attended this second public meeting. Discussion of the city hall location was discussed.

Pine County Joint meeting: Poverty awareness presentation. Next meeting October 11<sup>th</sup>.

Board of Equalization: Commissioners thanked Land Services Director Kelly Schroeder for the information provided for this meeting.

Other

6. **Other**

Commissioner Ludwig stated he has received feedback on elk restoration in Pine County and would like to review this subject at the next board meeting.

7. **Upcoming Meetings**

Upcoming meetings were reviewed.

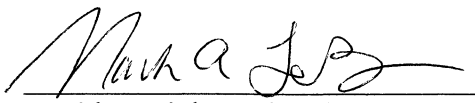
Chair Hallan is unable to attend the upcoming State Community Health Services Advisory Committee. The alternate representative was the previous community health services (CHS) administrator. The board discussed the appointment of the incoming CHS administrator as alternate to this committee.

**Motion** by Commissioner Chaffee to appoint Community Health Services Administrator Samantha Lo as the alternate representative to the State Community Health Services Advisory Committee. Second by Commissioner Ludwig. Motion carried 4-0.

8. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 10:57 a.m. The next regular meeting of the county board is scheduled for Tuesday, July 3, 2018 at 10:00 a.m. at the Pine County Courthouse, 635 Northridge Drive NW, Pine City, Minnesota.

  
Stephen M. Hallan, Chair  
Board of Commissioners

  
David J. Minke, Administrator  
Clerk to County Board of Commissioners  
for