

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, July 3, 2018 - 10:00 a.m.
Board Room, Courthouse, Pine City, Minnesota**

Chair Hallan called the meeting to order at 10:00 a.m. Commissioners Steve Chaffee and Matt Ludwig were present. Commissioner Mikrot arrived at 10:07 a.m. Also present were Acting County Administrator Mark LeBrun and County Attorney Reese Frederickson. Commissioner Mohr was absent (excused).

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan requested the following revisions to the Agenda:

1. Additional information provided for Regular Agenda Item #5, Flood Update—Consideration of Emergency Declaration.
2. Addition: Consent Agenda #9 - Police Officer Declaration-PERA for Deputy Sheriff Chad Wiener.

Commissioner Chaffee moved to adopt the amended Agenda. Second by Commissioner Ludwig. Motion carried 3-0.

Commissioner Ludwig moved to approve the Minutes of the June 18, 2018 Pine County Board of Equalization. Second by Commissioner Chaffee. Motion carried 3-0.

Commissioner Chaffee moved to approve the Minutes of the June 19, 2018 county board meeting and Summary for publication. Second by Commissioner Ludwig. Motion carried 3-0.

Minutes of Boards, Reports and Correspondence

East Central Regional Library Minutes – May 14, 2018

Pine County Land Surveyor Monthly Report – June 2018

Minnesota Public Utilities Commission – Notice of Comment Period

Commissioner Ludwig moved to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Chaffee. Motion carried 3-0.

Commissioner Chaffee moved to approve the amended Consent Agenda. Second by Commissioner Ludwig. Motion carried 3-0.

CONSENT AGENDA

1. June 2018 Disbursements

Approve the Disbursements Journal Report, June 1, 2018 – June 30, 2018.

2. **Application for Abatement**
Approve the Applications for Abatement for Hoffman's Oak Park Campground, 52777 Hoffman Dr., Kerrick, PIDs 16.8900.025 and 16.8900.115, pay 2018.
3. **Repurchase of Tax Forfeited Land**
 - A. Approve Resolution 2018-35 for the repurchase of tax forfeited land on a 10-year contract for Stephen and Chay Brune. Authorize Board Chair and County Auditor to sign.
 - B. Approve Resolution 2018-36 for the repurchase of tax forfeited land in full for Richard J. and Diane L. Armstrong. Authorize Board Chair and County Auditor to sign.
4. **Electronic Transfer of Funds Policy and Procedure**
Approve the revised Pine County Electronic Transfer of Funds Policy and Procedure, last updated in 2011.
5. **Easement Agreement with City of Rock Creek**
Approve the Easement Agreement with the City of Rock Creek, for a five-year period (August 6, 2018 through August 5, 2023), for ingress and egress to access county-owned land for removal of gravel, sand and earthen materials. Authorize Board Chair and County Attorney to sign.
6. **Pine County Community Health Board Agent**
Approve Resolution 2018-34 appointing Community Health Services Administrator Samantha Lo as the agent of the Pine County Community Health Board, to act on the Community Health Board's behalf. Authorize Board Chair and County Administrator to sign.
7. **Personnel/New Hire**
Authorize the hiring of Office Support Specialist Samantha Robbins, effective July 23, 2018, \$14.61 per hour, Grade 2, Step 1.
8. **Training**
 - A. Authorize Social Services Supervisor Patrick Meacham to attend the MN Supervisors' Conference, September 9-12, 2018 at Breezy Point, Minnesota. Registration: \$60, Accommodations: \$630 (includes meals), Mileage: approx. \$155, Total cost: \$845.
 - B. Authorize Senior Property Appraiser Jennifer Christensen to attend the Minnesota Department of Revenue's Professional Assessment Certification and Education Course on the Sustainable Forest Incentive Act and 2c Managed Forest Classification, July 30-31, 2018 in Grand Rapids, Minnesota. Course cost: \$125 per person which includes meals, a county vehicle will be used, Accommodations: \$93 plus tax. Total cost \$218 plus tax.
9. **Police Officer Declaration-PERA for Deputy Sheriff Chad Wiener**
Approve Resolution 2018-38 approving Police Officer Declaration for the Public Employees Retirement Association Police Officer Declaration for Chad Wiener. Authorize Board Chair and County Administrator to sign Resolution.

REGULAR AGENDA

1. **Technology Committee Report**
Commissioner Ludwig provided an overview of the June 26, 2018 Technology Committee meeting. Items of discussion included the status of the camera system in the jail, new website and

North Pine Government Center technology updates, document imaging and Microsoft Windows licensing.

2. Insurance Committee Report

Commissioners Chaffee and Ludwig provided an overview of the June 27, 2018 Insurance Committee meeting. Items of discussion included Pine County Claims Data update, plan options and alternatives for 2019, Resource Training Solutions update, and ancillary coverage bid review.

3. Introduction of Interim 4-H Program Coordinator

Frank Moyer, Interim 4-H Program Coordinator, introduced himself and provided an overview of Extension's summer projects.

Commissioner Mikrot joined the meeting.

3A. Introduction of Community Health Services Administrator Samantha Lo

Health & Human Services Director Becky Foss introduced Community Health Services Administrator Samantha Lo.

4. Hollers Point on Cross Lake Final Plat

Land Services Director Kelly Schroeder stated the Pine County Zoning Board at its June 28, 2018 meeting reviewed the final plat of Hollers Point on Cross Lake and recommended its approval. The final plat is substantially similar to the preliminary plat and all necessary requirements have been met.

Motion by Commissioner Ludwig to approval the final plat of Hollers Point on Cross Lake and authorize the Board Chair, County Administrator, and County Attorney to sign the plat. Second by Commissioner Hallan. Motion carried 4-0.

5. Flood Update – Consideration of Emergency Declaration

County Engineer Mark LeBrun and Emergency Management Coordinator Denise Baran provided an update on the flood event of June 16, 2018, stating damage to state parks, bridges and roadways. Pine County's threshold is \$109,480; current calculation is at \$108,352 with preliminary assessments.

Motion by Commissioner Chaffee to approve Resolution 2018-37 Declaring a Local Emergency for Pine County. Second by Commissioner Mikrot. Motion carried 4-0.

6. Payments in Lieu of Taxes Class Action Lawsuit

County Attorney Reese Frederickson explained the Federal Payment in Lieu of Taxes (PILT) lawsuit initiated by Kane County, Utah, which has been classified as a class action lawsuit. There is no cost to the county to join in the lawsuit, and the county will likely receive additional PILT payments from 2015-2017, amounts to be received are unknown.

Motion by Commissioner Ludwig to authorize Pine County to join the Class Action Lawsuit Kane County, Utah v. United States, Case nos. 17-739C and 17-1991-C and to authorize the County Administrator to serve as the county's primary contact and complete the opt-in Notice Form and other paperwork that may be necessary. Second by Commissioner Mikrot. Motion carried 4-0.

7. Award Contract #1802

County Engineer Mark LeBrun reported bids were opened July 2, 2018 for Contract #1802. The engineer’s estimate for the project was \$2,477,361.38; the bid from Knife River was \$2,521,302.07 (approximately 1.77% over engineer’s estimate).

Motion by Commissioner Chaffee to award bid for Contract #1802 to Knife River and authorize Board Chair and County Administrator to sign contract. Second by Commissioner Mikrot. Motion carried 4-0.

8. Elk Management

Commissioner Ludwig stated inquiry from citizens had been made recently regarding the reintroduction of elk into portions of Pine County. A presentation had been made to the board on February 17, 2015 by the Fond du Lac Resource Management Division regarding reintroducing elk to the areas including the Nemadji State Forest in Pine County. At that time a letter of support was given for the Fond du Lac Resource Management Division to complete a feasibility study regarding the reintroduction of elk into Pine County. No further action has taken place.

9. Commissioner Updates

Law Library: No report available.

Snake River Watershed: No report available.

St. Croix Policy Committee (1W1P): No report available.

East Central Regional Development Commission: Commissioner Mikrot stated election of officers took place--no change in officers; Commissioner Mikrot was appointed to the Revolving Loan Fund committee.

NLX: Commissioner Ludwig stated NLX is moving from a data-driven project to an advocacy-driven project. Fund raising efforts were discussed.

Central MN EMS: Commissioner Ludwig stated a \$20,000 training mannequin was purchased; policies for use are being created. Funding discussion took place. Narcan use was discussed.

State Community Health Services Advisory Committee (SCHSAC): Chair Hallan stated CSA Samantha Lo and he attended this meeting. Several presentations were given.

Other: Commissioner Mikrot stated a Household Hazardous Waste event was held at the highway garage in Sandstone this past weekend, with a great turnout. The next event will be held in Willow River on August 11th.

10. Other

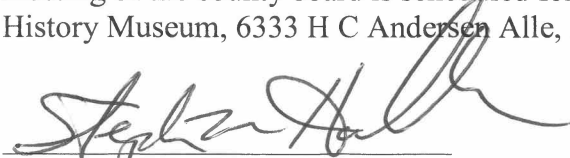
None.

11. Upcoming Meetings

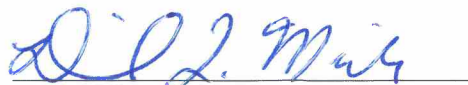
Upcoming meetings were reviewed.

12. Adjourn

With no further business, Chair Hallan adjourned the meeting at 10:43 a.m. The next regular meeting of the county board is scheduled for July 17, 2018 at 10:00 a.m. at the Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners