AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1       Commissioner Hallan
District 2       Commissioner Mohr
District 3       Commissioner Chaffee
District 4       Commissioner Mikrot
District 5       Commissioner Ludwig

Tuesday, September 3, 2019, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

A) Call meeting to order
B) Pledge of Allegiance
C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
D) Adopt Agenda
E) Approve Minutes of August 20, 2019 county board meeting and Summary for publication
F) Approve Minutes of the August 21, 2019 Special Meeting-Committee of the Whole (Budget).
G) Approve Minutes of the August 27, 2019 Special Meeting-Committee of the Whole (Budget).
H) Minutes of Boards, Reports and Correspondence
   Chemical Health Coalition Minutes – August 12, 2019
   Pine County Housing and Redevelopment Authority Minutes – June 26, 2019
   Pine County Land Surveyor Monthly Report – August, 2019
I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. August, 2019 Disbursements and Claims Over $2,000
   Consider approval of August, 2019 Disbursements Journal and Claims over $2,000.

2. Donations
   A. Accept $1,000 donation from Mr. and Mrs. Peter Christian and designate to the Pine County Sheriff’s Office K-9 program; to be used to help offset expense of canine program.
   B. Accept $500 donation from Jens Jensen Post No. 243 and $100 from American Legion Post 151 for Veterans Outreach.
3. **Personnel**
   A. Consider promotion of part-time deputy sheriff Colin Waddle to full-time status, effective September 1, 2019. No change in pay rate or grade.
   B. Consider temporary, one-year transfer of deputy sheriff Cody LaRoue to DWI enforcement officer, effective October 1, 2019 through September 30, 2020; this position is funded by a $97,582.45 DWI enforcement grant. No change in pay rate or grade.

4. **New Hire**
   A. Authorize the hiring of Office Support Specialist Stacey N. Bisek, Grade 2, step 2, $15.69 per hour.

5. **Training**
   A. Consider Corrections Agent Michelle Sellner to attend the Minnesota Corrections Association Conference, October 22-25, 2019, in Nisswa, Minnesota. Registration $275, Lodging $300. Total cost: $575. Agent will use county vehicle, as available. Funds are available in the 2019 Probation budget.
   B. Consider Public Health Educator Hailey Freedlund to attend the Food Justice Summit, November 4-6, 2019, in Duluth, Minnesota. All funds are allocated through the regional SHIP grant, coordinated by Kanabec County. No impact on Pine County specific SHIP grant or county funds.
   C. Consider County Administrator David Minke to attend the Minnesota Association of County Administrators (MACA) annual conference, October 2-4, 2019, at Deerwood, Minnesota. Registration $175, Meals/lodging $482, Mileage $92. Total cost: $749. Funds are available in the 2019 Administrator’s budget.

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**REGULAR AGENDA**

1. **Insurance Committee Report**
   The Insurance Committee met August 19, 2019. Report was given at August 20, 2019 county board meeting. Minutes provided for information only.

2. **School Supply Drive / Shop with a Cop**
   A. Consider acceptance of various donations totaling $700 for the School Supply Drive.
   B. Pine County Sheriff’s Office Shop with a Cop update.

3. **Award Contract #1905**
   Consider award of contract #1905 to the lowest responsible bidder as determined by the County Engineer, Knife River Corp., in the amount of $1,288,145.31, for SAP 058-607-025 located on CSAH 7 between I-35 and CSAH 61 in Pine City.

4. **Commissioner Updates**
   Snake River Watershed Joint Powers Board
   Lower St. Croix 1W1P Policy Committee
   East Central Regional Development Commission
   Technology Committee: Cancelled
   NLX
   HRA Board meeting
   Central Regional EMS
   Other

5. **Other**
6. **Upcoming Meetings (Subject to Change)**
   a. Pine County Board Meeting, Tuesday, September 3, 2019, 10:00 a.m., Board Room, Courthouse, Pine City, Minnesota.
   b. Facilities Committee – RESCHEDULED to October 1, 2019 at 8:30 a.m.
   c. Soil & Water Conservation District, Wednesday, September 4, 2019, 2:00 p.m., 130 Oriole Avenue, Sandstone, Minnesota.
   d. MN Council on Aging (Board of Directors), Thursday, September 5, 2019, 10:00 a.m., 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.
   e. Health Insurance Committee, Monday, September 9, 2019, 9:00 a.m., Board Room, Courthouse, Pine City, Minnesota.
   f. East Central Solid Waste Commission, Monday, September 9, 2019, 9:00 a.m., 1756 180th St., Mora, Minnesota.
   g. East Central Regional Library, Monday, September 9, 2019, 9:30 a.m., 244 South Birch Street, Cambridge, Minnesota.
   h. Chemical Health Coalition, Monday, September 9, 2019, 3:00 p.m., East Central High School, Finlayson, Minnesota.
   i. Personnel Committee, Tuesday, September 10, 2019, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.
   j. Special Meeting-Committee of the Whole (Budget), Tuesday, September 10, 2019, 10:30 a.m., Board Room, Courthouse, Pine City, Minnesota.
   k. Technology Committee, Wednesday, September 11, 2019, 9:30 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.
   l. AMC Fall Policy Conference, September 11-13, 2019, Arrowwood Conference Center, Alexandria, Minnesota.
   m. Central Minnesota Workforce Development Board, Friday, September 13, 2019, 12:15 p.m., Workforce Center, 406 E. 7th St., Monticello, Minnesota.
   n. Lakes & Pines Community Action Council, Monday, September 16, 2019, 10:00 a.m., 1700 Maple Avenue E., Mora, Minnesota.
   o. Mille Lacs Band of Ojibwe meeting, Monday, September 16, 2019, 2:00 p.m., Meshakwad Community Center, Hinckley, Minnesota.
   p. HHS Committee meeting, Monday, September 17, 2019: CANCELLED
   q. House Capital Investment Committee (for Oberstar trail funding), Tuesday, September 17, 2019, 8:30 – 8:45 a.m., Pine Technical and Community College, Pine City, Minnesota (board House Capital Investment Committee bus and then 15 minutes to tour the trail route)
   r. Pine County Board Meeting, Tuesday, September 17, 2019, 10:00 a.m., North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota.

7. **Adjourn**