



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, October 1, 2019, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of September 17, 2019 board meeting and Summary for publication
- F) Approve Minutes of September 24, 2019 Special Meeting-Committee of the Whole (Land Tour)
- G) Minutes of Boards, Reports and Correspondence
 - Pine City Township correspondence (Comprehensive Land Use Plan) – September 18, 2019
 - City of Sandstone correspondence – City of Sandstone Wellhead Protection Program – August 27, 2019
- H) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **September 2019 Disbursements and Claims over \$2,000**
Consider approval of Disbursements Journal Report, September 1, 2019 – September 30, 2019 and Claims over \$2,000.
2. **Applications**
Consider approval of the applications:
 - A. Tax Court Abatement: Northern Natural Gas, multiple parcels, payable 2016 & 2017, tax court ordered.
 - B. Local Option Disaster Abatement: Juli Swanson, 4560 580th Street, Pine City, PID 43.0298.001, pay 2018.
 - C. Temporary Liquor License: YMCA Camp Miller, 89382 E. Frontage Road, Sturgeon Lake, October 24-27, 2019, pending approval from county sheriff and State of Minnesota.
 - D. Excluded Bingo: Sturgeon lake Relief Association on November 22, 2019 at Doc's Sports Bar and Grill Pavilion, 34427 Majestic Pine Drive, Sturgeon Lake, MN (Windemere Township).

- E. Repurchase: Consider approval of Resolution 2019-43 for the repurchase of tax forfeited land in full for Robin Raudabaugh, Personal Representative for the Betty Karas Estate. Authorize Board Chair and County Administrator to sign.
3. **Septic Fix-Up Special Assessment Pay-Off**
Consider authorizing the Board Chair and County Administrator to sign the Mortgage Satisfaction for Mary Louise Kenowski and Randy Kenowski for pay off of a septic fix-up special assessment.
4. **Off Highway Vehicle Enforcement Grant Program**
Consider approval of the 2020-21 Off Highway Vehicle Grant in the amount of \$8,075 for 2020 and \$8,075 for 2021, totaling \$16,150. The grant will be used for the enforcement, equipment and training for the community. This grant does not require matching funds. Authorize Board Chair and County Administrator to sign.
5. **Personnel**
A. Consider approval of the transfer of part-time deputy sheriff Grant Crider to temporary full-time deputy sheriff for the period of October 1, 2019 through September 30, 2020. No change in grade.
B. Consider authorizing the promotion of Office Support Specialist Samantha J. Robbins to Support Enforcement Aide with the HHS Child Support Unit effective Wednesday, October 2, 2019, Grade 5, Step 1, \$17.92 per hour.
6. **New Hire**
A. Consider authorizing the hiring of Jeremy Cummings as a part-time Recycling Center Attendant, effective October 2, 2019. Grade 1, non-union, \$14.62 per hour.
B. Consider authorizing the hiring of Jenae Hicks as a Public Health Educator, effective October 21, 2019. Grade 10, Step 3, \$26.03 per hour, pending successful background check.
7. **Training**
A. Authorize RN Christina Schoeberl, PHN Dawn Moffett, and RN Amber Koski to attend the Minnesota Breastfeeding Coalition Statewide Workshop and Conference from October 23-25, 2019 in Rochester. All costs associated with attendance are budgeted through the Evidence-Based Home Visiting Grant and the Local Public Health Grant. Registration \$470, Lodging and meals \$484. Total cost: \$954.

REGULAR AGENDA

1. **Retirement**
Recognition of Highway Maintenance Worker Tim Duffney and his 15 years of service to Pine County.
2. **Initiative Foundation Presentation**
Presentation by Initiative Foundation Grants and Development Manager Carl Newbanks.
3. **Pine Technical and Community College Presentation**
Presentation by Pine Technical and Community College President Joe Mulford.
4. **Tax-Forfeit Land Auction**
A. Total monies bid for the sale of tax-forfeited land at the land auction on September 20, 2019 was \$799,715. Twenty-two tracts out of 33 tracts were sold. Remaining unsold properties remain available for sale over the counter at the Auditor's Office.

B. Consider approval of Resolution 2019-46 withdrawing Tract 15 (PID 06.0081.002, Brook Park Township) and Tract 17 (PID 07.0015.000, Bruno Township) from the 2019 Land Auction Listing. Authorize Board Chair and County Administrator to sign.

5. **2018 Financial Statement (Audit)**

Presentation by County Auditor-Treasurer Kelly Schroeder and consider formal approval of the 2018 Financial Statements and authorize summary for publication.

6. **2019 Out-of-Home Placement Update**

2019 out-of-home placement update by Health & Human Services Director Becky Foss.

7. **Road Exchange with Sturgeon Lake Township**

A. Consider approval of Resolution 2019-44 revoking County Road 166 to Sturgeon Lake Township for the following description: Commencing at or near the Northeast corner of Section 18, Township 45 North, Range 20 West, of the 4th Principal Meridian, Pine County, Minnesota, and traveling northerly through and along Sections 5, 6, 7 and 8, all being in Township 45 North, Range 20 West, of the 4th Principal Meridian, Pine County, Minnesota, and terminating at the Carlton County Line.

Authorize Board Chair and County Administrator to sign.

B. Consider approval of Resolution 2019-45 establishing Dago Lake Road as Pine County Road 166.

Description:

Sturgeon Lake Township Road T-634 (Dago Lake Road) described as commencing at or near the intersection of CSAH 61 of Section 26, Township 45 North, Range 20 West, of the 4th Principal Meridian, Pine County, Minnesota, thence traveling easterly through and along Sections 25, 26, 35, 36 terminating at northeast corner of Section 36, Township 45, Range 20 West, of the 4th Principal Meridian, Pine County, Minnesota.

Authorize Board Chair and County Administrator to sign.

8. **Award Contract #1906**

Consider award of contract #1906 to Midwest Contracting, LLC, the lowest responsible bidder, in the amount of \$1,900,435.60 as determined by the County Engineer for the following:

SAP 058-667-001 located on CSAH 67, between CSAH 9 and 1.25 miles W of CSAH 9

Authorize Board Chair and County Administrator to sign.

9. **2020 Health Insurance Renewal**

Consider approval of the Resources Training Solutions proposal for Health Insurance for 2020 and authorize the County Administrator so sign.

10. **Schedule Special Meeting-Committee of the Whole**

Schedule the Special Meeting-Committee of the Whole (Local Government Officials) for October 29, 2019 at 6:00 p.m., in Pine City.

11. **County Membership in Minnesota Rural Counties and Greater Minnesota Parks and Trails**

Consider membership in Minnesota Rural Counties and Greater Minnesota Parks and Trails.

12. **Commissioner Updates**

MN Council on Aging
Arrowhead Counties Association
Snake River Watershed
NLX: Cancelled
HRA Board meeting
Pine County Transit

Labor Negotiations
Lower St. Croix 1W1P
Other

13. **Other**

14. **Upcoming Meetings (Subject to Change)**

- a. **CANCELLED: Facilities Committee, Tuesday, October 1, 2019, 8:30 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- b. **Pine County Board Meeting, Tuesday, October 1, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- c. **Lakes & Pines Annual Board Meeting, Tuesday, October 1, 2019, 4:30 p.m.**, 1700 Maple Avenue East, Mora, Minnesota
- d. **SCRED Legislative Forum – Presentation to Project RISE Team, Tuesday, October 1, 2019, 5:30 p.m.**, The Spare Room Events Center at Chucker’s Bowl in Rush City, Minnesota.
- e. **State Community Health Services Advisory Committee (SCHSAC) Quarter Meeting and Awards Ceremony, October 2-4, 2019**, Cragun’s Conference Center, Brainerd, Minnesota.
- f. **MN Council on Aging, Thursday, October 3, 2019, 10:00 a.m.**, 250 Riverside Avenue North, Sartell, Minnesota.
- g. **East Central Regional Juvenile Center, Thursday, October 3, 2019, 12:30 p.m.**, 7565 Fourth Avenue, Lino Lakes, Minnesota.
- h. **Investment Committee, Monday, October 7, 2019, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- i. **Personnel Committee, Tuesday, October 8, 2019, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- j. **NE MN Area Transportation Partnership, Wednesday, October 9, 2019, 10:00 a.m.**, Beaver Bay community Center, 711 McDonald Avenue, Beaver Bay, Minnesota.
- k. **Soil & Water Conservation District, Wednesday, October 9, 2019, 2:00 p.m.**, 1610 Hwy. 23 No., Sandstone, Minnesota
- l. **Law Library, Thursday, October 10, 2019, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- m. **Joint Boards, Thursday, October 10, 2019, 6:00 p.m.**, North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota.
- n. **East Central Solid Waste Commission, Monday, October 14, 2019, 9:00 a.m.**, 1756 180th St., Mora, Minnesota.
- o. **East Central Regional Library, Monday, October 14, 2019, 9:30 a.m.**, Cambridge Public Library, 244 South Birch Street, Cambridge, Minnesota.
- p. **Mille Lacs Band of Ojibwe meeting, Monday, October 14, 2019, 2:00 p.m.**, Meshakwad Community Center, Hinckley, Minnesota.
- q. **Chemical Health Coalition, Monday, October 14, 2019, 4:00 p.m.**, Hinckley/Finlayson High School, Hinckley, Minnesota.
- r. **Closing – John Wright Building, Tuesday, October 15, 2019, 8:30 a.m.**, Sandstone City Hall, Sandstone, Minnesota.
- s. **Pine County Board Meeting, Tuesday, October 15, 2019, 10:00 a.m.**, North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota.
- t. **Health & Human Services Committee, Tuesday, October 15, 2019, 1:00 p.m.**, North Pine Government Center, 1602 Highway 23 No., Sandstone, Minnesota.

15. **Adjourn**