AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1  Commissioner Hallan
District 2  Commissioner Mohr
District 3  Commissioner Chaffee
District 4  Commissioner Mikrot
District 5  Commissioner Ludwig

Tuesday, June 4, 2019, 10:00 a.m.
Board Room, Pine County Courthouse
Pine City, Minnesota

A) Call meeting to order

B) Pledge of Allegiance

C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.

D) Adopt Agenda

E) Approve Minutes of May 21, 2019 county board meeting and Summary for publication

F) Approve Minutes of the May 28, 2019 Special Meeting-Committee of the Whole (Extension/County Investments)

G) Approve Minutes of the May 28, 2019 Special Meeting-Committee of the Whole (Local Government Officials)

H) Minutes of Boards, Reports and Correspondence
   Pine County Chemical Health Coalition Minutes – May 13, 2019
   Pine County Land Surveyor Monthly Report – May 2019
   Initiative Foundation correspondence – May 14, 2019

I) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **May 2019 Disbursements**

2. **PERA Resolutions**
   Consider approval of Resolutions 2019-29 and 2019-30 for the Public Employees Retirement Association Police Officer Declarations for John Clair Kubesh and Grant Crider. These Resolutions/Declarations indicate the employees have met all of the requirements of the Police and Fire Plan membership requirements from their date of hire. Authorize Board Chair to sign Resolutions.
3. **Gas Tank Removal Bid**  
Consider accepting the low bid of Carlson-McCain in the amount of $13,596 with variable costs of $5,500 for a total of $19,100.

4. **New Access at North Pine Government Campus**  
Consider MNDOT permit approval for new access location at North Pine Government Campus and approve Extinguishment of Access and authorize Board Chair and County Administrator to sign.

5. **Personnel**  
A. Consider approval of the regular employment status for Social Worker Samantha Ziegler, effective June 11, 2019.
B. Consider the appointment of Correction Officer JohnClair Kubesh to part-time deputy sheriff, effective June 10, 2019, Grade 10, Step 1, $24.70 per hour.

6. **New Hire**  
A. Authorize the hiring of Registered Nurse Amber Stumne, effective June 10, 2019, grade 10, step 4, $27.06 per hour, contingent upon successful background check.
B. Authorize the hiring of MnChoices Assessor Miranda Auger, effective June 10, 2019, grade 10, step 1, $23.98 per hour, contingent upon successful background check.
C. Authorize the hiring of Health Educator Krista Jensen, effective June 24, 2019, grade 10, step 5, $28.09 per hour, contingent upon successful background check.
D. Authorize the hiring of part-time Corrections Officer Brandon Janssen, effective June 11, 2019, grade 7, step 1, $19.33 per hour, pending satisfactory physical.
E. Authorize the hiring of part-time Corrections Officer Evan Peterson, effective June 11, 2019, grade 7, step 1, $19.33 per hour, pending satisfactory physical.
F. Authorize the hiring of part-time Deputy Sheriff Grant Crider, effective June 10, 2019, Grade 10, Step 1, $24.70 per hour.
G. Authorize the hiring of part-time Dispatcher Isaac Simpson, effective June 5, 2019, Grade 6, Step 1, $19.33 per hour.
H. Authorize the hiring of part-time Dispatcher Nickole Mensen, effective June 5, 2019, Grade 6, Step 1, $19.33 per hour.

7. **Training**  
A. Consider Child Support Officer Tiffanie Anderson to attend the National Child Support Enforcement Association’s Leadership Symposium, August 11-14, 2019, in Minneapolis. Registration: $499; Meals: approx. $50; Lodging: $607; Total cost: $1,156. Funds are available in the 2019 Health & Human Services budget.
B. Consider Case Aide (and CQI coordinator) Samantha Burch and Family Home Visitor Dawn Moffett to attend the Family Home Visiting CQI Breastfeeding Improvement Collaborative In-Person Learning Session, June 26-27, 2019, in Minneapolis. Lodging: $175; Meals: $30. Total cost: $205. This learning session is required as part of the Evidenced Based Home Visiting Grant and all expenses are covered by the grant.

**REGULAR AGENDA**

1. **Health & Human Services Committee Meeting Report**  
The Health & Human Services Committee will meet June 3, 2019. Minutes will be provided for review at the June 18, 2019 county board meeting.
2. **Central Minnesota Jobs and Training Services, Inc. (CMJTS)**
   Annual update by Executive Director for the Central Minnesota Jobs and Training Service Barbara Chaffee and staff. CMJTS is a partner in the Minnesota WorkForce Center System, serving 11 counties in Central Minnesota, including Pine County.

3. **Probation 2018 Comprehensive Plan**
   Presentation by Probation Director Terry Fawcett of the 2018 Comprehensive Plan.

4. **Performance Management Program Participation**
   Consider approving Resolution 2019-28 to Participate in the Council on Local Results and Innovation Performance Measurement Program and approving the 10 identified performance measures. Authorize Board Chair and County Administrator to sign.

5. **Oberstar Trail 2020 Capital Budget Request**
   Consider authorizing County Auditor-Treasurer Kelly Schroeder to complete the preliminary request for funding in the State’s 2020 Capital Budget.

6. **Recycle Center Attendant Positions**
   Consider approving job description for the Recycle Center Attendant and approving filling two (2) part-time Recycle Center Attendant positions (grade 1, $14.62-$19.00 per hour, non-union).

7. **Pine City Canister Transfer Station Memorandum of Agreement**
   Consider approval of the Memorandum of Agreement between the City of Pine City and Pine County for operation of a pilot project canister transfer station at the Pine City Compost Site. Authorize Board Chair and County Administrator to sign.

8. **Commissioner Updates**
   Meeting with Katie Draper, MLBO
   Snake River Watershed Cycle II Monitoring – Professional Judgment Team
   NLX
   HRA meeting
   Pine City Mill Site Committee
   Lower St. Croix 1W1P Policy Committee Meeting
   AMC Spring District 1 meeting
   Central Regional EMS
   Other

9. **Other**

10. **Upcoming Meetings (Subject to Change)**
    a. **Pine County Board Meeting, Tuesday, June 4, 2019, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
    b. **Facilities Committee Meeting, Wednesday, June 5, 2019, 9:00 a.m.,** North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
    c. **Soil & Water Conservation District, Wednesday, June 5, 2019, 2:00 p.m.,** John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
    d. **Nemadji 1W1P Policy Committee, Thursday, June 6, 2019, 9:00 a.m.,** Carlton SWCD, 808 3rd St., Carlton, Minnesota.
e. MN Council on Aging, Thursday, June 6, 2019, 10:00 a.m., 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.
f. East Central Regional Juvenile Center, Thursday, June 6, 2019, 12:30 p.m., 7565 Fourth Avenue, Lino Lakes, Minnesota.
g. East Central Solid Waste Commission, Monday, June 10, 2019, 9:00 a.m., 1756 180th St., Mora, Minnesota.
h. East Central Regional Library, Monday, June 10, 2019, 9:30 a.m., Aitkin Public Library, 110 First Avenue NE, Aitkin, Minnesota.
i. Pine County Chemical Health Coalition, Monday, June 10, 2019, 3:00 p.m., Hinckley/Finlayson High School, Hinckley, Minnesota.
j. Personnel Committee, Tuesday, June 11, 2019, 9:00 a.m., Commissioner Conference Room, Courthouse, Pine City, Minnesota.
k. Investment Committee, Tuesday, June 11, 2019, 10:00 a.m. (or after conclusion of Personnel Committee), Commissioner Conference Room, Courthouse, Pine City, Minnesota.
l. Law Library, Thursday, June 13, 2019, 12:00 p.m., Law Library, 2nd floor, Courthouse, Pine City, Minnesota.
m. Joint Boards Meeting, Thursday, June 13, 2019, 6:00 p.m., Pine Technical and Community College, Pine City, Minnesota.
n. Central MN Workforce Development Board, Friday, June 14, 2019, 12:15 p.m., Workforce Center, 406 E. 7th St., Monticello, Minnesota.
o. Board of Equalization, Monday, June 17, 2019, 6:00 p.m., Board Room, Courthouse, Pine City, Minnesota.
q. Pine County Board Meeting, Tuesday, June 18, 2019, 10:00 a.m. North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.

11. Adjourn