



## AGENDA

### *PINE COUNTY BOARD REGULAR MEETING*

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

**Tuesday, February 5, 2019, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**Pine City, Minnesota**

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of January 22, 2019 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
  - Pine County Chemical Health Coalition Minutes – January 14, 2019
  - Mitigation Plan Approval correspondence dated January 18, 2019 from the US Department of Homeland Security
  - Pine County Land Surveyor Monthly Report – January 2019
  - Zoning Board Minutes – November 29, 2018
- G) Approve Consent Items

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **January 2019 Disbursements**  
Consider approval of Disbursements Journal Report, January 1, 2019 – January 31, 2019.
2. **Food Service Agreement Amendment**  
Consider approval of Amendment Number Eleven to the Food Service Management Agreement Between the Pine County Jail and Summit Food Service, LLC (formerly known as A'viands, LLC), effective January 15, 2019. This reflects a 2.5% increase for food service in the jail. Authorize Board Chair and County Administrator to sign.

3. **Cancellation of 2016 Outstanding Warrants**

Consider approval of cancellation of 2016 outstanding warrants.

4. **2019 Tax Forfeit Blight Percentage**

Consider setting aside a percentage of tax forfeited land sale/repurchase proceeds for the purpose of offsetting the costs associated with the clean up/demolition of blight tax forfeited properties. The Land Committee recommends 10 percent of the gross land/repurchase sale proceeds received after administrative costs and special assessments are deducted in 2019; this is the same rate as was set aside in 2018. This percentage must be approved on an annual basis.

5. **Personnel**

- A. Consider promotion of Kimberly Kylander, from administrative assistant III to full-time property appraiser, effective February 5, 2019, \$23.17 per hour, grade 8, step 3.
- B. Consider the promotion, and appointment, of Mindy Sandell as full-time Veterans Service Officer, effective February 5, 2019, \$28.85 per hour, grade 10.

6. **Training**

Consider Deputy Assessor Troy Stewart and Senior Property Appraiser Jennifer Christensen to attend the PACE 2 course, July 29-30, 2019 at the Anoka County Sheriff's Building, 13301 Hanson Blvd., Andover, Minnesota. Course cost: \$125 each. A county vehicle will be used so no mileage will be incurred. Total cost: \$250. Funds are available in the 2019 Assessor's office budget.

**REGULAR AGENDA**

1. **Lakes & Pines Community Action Council**

Presentation by Lakes & Pines Community Services Director & Agency Planner Dawn van Hees. Consideration of Resolution 2019-04 authorizing administration of Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program. Authorize Board Chair and County Administrator to sign.

2. **Extension Committee Reappointments**

Consider approval of the reappointment of Mary Lange, representing District 3, and David Durheim, representing District 5, to the Extension Committee; for the term January 1, 2019 to December 31, 2021.

3. **Easement Over Tax Forfeited Land**

Consider granting Richard Dvorak, adjoining land owner to Pine County tax forfeit parcel 20.0199.000, a 40' x 288.13' road easement for the appraised value of \$100. Authorize Board Chair and County Administrator to sign.

4. **Agency Agreement with MnDOT for Temporary Trunk Highway Detours**

Consider approval of Resolution 2019-07 and Agency Agreement #1033194 between Pine County and MnDOT which provides for payment by the State to the County for road life consumed on CSAH 7, 61 and 23 used as a temporary trunk highway detour. Authorize Board Chair and County Administrator to sign.

5. **Commissioner Updates**

Canvassing Board

NLX

Transit Advisory Committee

Zoning Board  
Snake River Watershed  
Lakes & Pines  
Negotiations – Teamsters  
Lower St. Croix 1W1P Policy Committee  
Land & Zoning Advisory Committee  
Other

6. **Other**

7. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, February 5, 2019, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Facilities Committee, Wednesday, February 6, 2019, 9:00 a.m.**, John Wright Building conference room, 130 Oriole Street E, Sandstone, Minnesota.
- c. **Special Election Canvassing Board, Wednesday, February 6, 2019, 9:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- d. **Soil & Water Conservation District, Wednesday, February 6, 2019, 2:00 p.m.**, John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- e. **Central MN Council on Aging, Thursday, February 7, 2019, 10:00 a.m.**, 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.
- f. **Law Library, Thursday, February 7, 2019, 12:00 p.m.**, Law Library, Courthouse, Pine City, Minnesota.
- g. **East Central Regional Juvenile Center Advisory, Thursday, February 7, 2019, 12: 15 p.m.**, 7565 Fourth Avenue, Lino Lakes, Minnesota.
- h. **Mille Lacs Band of Ojibwe, Friday, February 8, 2019, 11:00 a.m.**, Community Center, Hinckley, Minnesota.
- i. **East Central Solid Waste Commission, Monday, February 11, 2019, 9:00 a.m.**, 1756 180<sup>th</sup> Street, Mora, Minnesota.
- j. **East Central Regional Library, Monday, February 11, 2019, 10:00 a.m.**, 244 South Birch Street, Cambridge, Minnesota.
- k. **Pine County Chemical Health Coalition, Monday, February 11, 2019, 3:00 p.m.**, Hinckley/Finlayson High School, Hinckley, Minnesota.
- l. **Personnel Committee, Tuesday, February 12, 2019, 9:00 a.m.**, Commissioners’ Conference Room, Courthouse, Pine City, Minnesota.
- m. **Association of Minnesota Counties Legislative Conference, February 13-14, 2019**, Intercontinental Hotel, St. Paul, Minnesota.
- n. **Northeast Minnesota Area Transportation Partnership meeting, Wednesday, February 13, 2019, 10:00 a.m.**, Carlton County Transportation Building, Carlton, Minnesota.
- o. **Pine County Board Meeting, Tuesday, February 19, 2019, 10:00 a.m.** Pine County History Museum, 6333 H C Andersen Alle, Askov, Minnesota.

8. **Adjourn**