



AGENDA

PINE COUNTY BOARD REGULAR MEETING

- District 1 Commissioner Hallan
- District 2 Commissioner Mohr
- District 3 Commissioner Chaffee
- District 4 Commissioner Mikrot
- District 5 Commissioner Ludwig

Tuesday, April 16, 2019, 10:00 a.m.
Pine County History Museum
6333 H C Andersen Alle, Askov, Minnesota

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes of April 2, 2019 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
 - Wellhead Protection Plan for the City of Brook Park Part II Plan
 - City of Rock Creek Comprehensive Plan Notification from the City of Rock Creek - March 25, 2019
 - Nemadji 1W1P Minutes and Bylaws
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. Review March, 2019 Cash Balance (attached)

Fund	March 31, 2018	March 31, 2019	Increase(Decrease)
General Fund	2,130,292	2,590,284	459,992
Health and Human Services Fund	200,324	664,974	464,649
Road and Bridge Fund	3,243,641	1,309,579	(1,934,062)
Land Management Fund	2,094,576	1,883,122	(211,454)
TOTAL (inc non-major funds)	9,833,007	8,433,728	(1,399,278)

2. **Application for Exempt Permit**

Consider approval of an Application for Exempt Permit from Ruffed Grouse Society – Rum River Chapter to conduct Minnesota lawful gambling on August 3, 2019 at Wings North, 19379 Homestead Rd, Pine City, MN (Pokegama Township).

3. **Easement Over Tax Forfeit Land**

Consider authorizing the Board Chair and County Administrator to sign an updated Quit Claim Deed granting Richard Dvorak, adjoining landowner to Pine County tax-forfeit parcel 20.0199.000, a 30' x 208.13' easement.

4. **Tank Removals – Henriette Gas Station**

Consider approval to move forward to collect bids for removal of three underground gas tanks from tax-forfeit parcel 39.5030.000 with final Board approval to accept/award bid at a later date. The estimated cost is \$10,000 to \$15,000 from the tax-forfeit Property Blight Clean-Up/Demolition Fund. Funding may be available to compensate expenses.

5. **Well Sealing**

Consider approval:

- A. To move forward to collect bids for the sealing of wells located at 1) 26912 Crooked River Road (Chengwatana Township), and 2) Section 23-43-17 (New Dosey Township), with final Board approval to accept/award the bid at a later date.
- B. Approve Land Commissioner/Forester Greg Beck or County Auditor-Treasurer Kelly Schroeder to administer grant applications through the Soil & Water Conservation District (SWCD).

The estimated cost is \$1,500 per well. With a SWCD grant requiring a 50% cost share, the total Land Department expense is estimated at \$1,500 from the Tax Forfeit Property Blight Clean-Up/Demolition Fund.

6. **2019 Timber Auction**

Consider approval of eight parcels, with over 6,400 cords, to be offered at an appraised value of \$170,000+ at the timber auction on Tuesday, May 14, 2019, 10:00 a.m., Pine County Courthouse, Pine City, Minnesota.

7. **Donation**

Consider acceptance of a \$1,000 donation from the New Horizon Thrift Store in Pine City and designate to the Pine County Sheriff's Office K-9 program; to be used to help offset expense of the canine program.

8. **Training**

- A. Consider County Assessor Kim Kylander to attend the Basic Appraisals Principles course, August 5-8, 2019 in St. Cloud, and the Basic Appraisal Procedures course, August 26-29, 2019 in St. Cloud. The course cost for each course is \$450. Lodging: estimated \$345 for each course. Meals: \$121 per course. Mileage calculated at .58 per mile. Each course is \$916 (excluding mileage) for an estimated total cost of \$1,832. Funds are available in the 2019 Assessor's budget.
- B. Consider Child Protection Investigator Kristen Schroeder to attend BCA training "Child Pornography and Child Sexual Abuse", July 15-16, 2019, in St. Paul. Registration: \$395, Lodging: approx. \$120, Meals: approx. \$40. Estimated Total Cost: \$555. Funds are available in the 2019 Health and Human Services budget.
- C. Consider Probation Director Terry Fawcett to attend the AMC Futures Advanced Leadership Academy and Task Force, phase two training, on May 9-10, 2019, St. Paul. Lodging: \$150. Use of county vehicle as available. Funds are available in the 2019 Probation budget.

REGULAR AGENDA

1. **SSTS Ordinance Amendment Public Hearing (to be heard at 10:00 a.m. or as soon thereafter is practicable)**
 - A. Presentation/comments
 - B. Questions from the Board
 - C. Open Public Hearing/Comments from the public
 - D. Close Public Hearing
 - E. Board -- additional discussion if necessary
 - F. Consider adoption of Ordinance 2019-17 amending the Pine County Subsurface Sewage Treatment Systems Ordinance and approve summary for publication.

2. **Health and Human Services**

The Health and Human Services Committee met April 2, 2019 (Minutes attached). Items reviewed at the April 2, 2019 board meeting. Informational only, no board action necessary.

3. **Facilities Committee Report**

The Facilities Committee met April 3, 2019. (Minutes attached). Informational only, no board action necessary.

4. **Personnel Committee Report**

The Personnel Committee met April 9, 2019. (Minutes attached). The Personnel Committee made the following recommendations:

 - A. **Health & Human Services**
 - i. Acknowledge the retirement of Public Health MnChoices Assessor Jan Chaffee, effective March 29, 2019, and approve backfilling the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
 - (a) Approve the transfer of the MnChoices Assessor position from Public Health to Social Services. The position is Grade 10 with a minimum hourly wage of \$23.98.
 - ii. Acknowledge the resignation of Licensed Practical Nurse (LPN) Stephanie Larson, effective March 12, 2019, and approve backfilling the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
 - (a) Approve the conversion of the position from a Licensed Practical Nurse to a Registered Nurse. The position is Grade 10 with a minimum hourly wage of \$23.98.
 - iii. Acknowledge the resignation of Licensed Practical Nurse (LPN) Wendy Bloom, effective March 28, 2019, and approve backfilling the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.
 - (a) Approve the conversion of the position from a Licensed Practical Nurse to a Health Educator. The position is Grade 10 with a minimum hourly wage of \$23.98.
 - B. **Sheriff's Office - Jail**
 - i. Acknowledge the retirement of Corrections Officer Don Miller, effective March 28, 2019 and approve backfilling the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer. Position is a Grade 7 with a minimum hourly wage of \$19.33.

Other items are for information only.

5. **Legislative Update – Rep. Nathan Nelson**

6. **St. Croix State Park Rename**

Consider approval of Resolution 2019-20 requesting removal of the renaming of St. Croix State Park from HF 2209, the Omnibus Natural Resources Finance Bill, to allow opportunity for public comment on the proposal.

7. **Grindstone River Hinckley Dam**

Consider approval of Resolution 2019-21 supporting the replacement of the Grindstone River dam.

8. **DNR/MDHA Land Acquisition Approval**

Consider approval of Resolution 2019-19 approving the proposed land acquisition by the Minnesota Department of Natural Resources and the Minnesota Deer Hunters Association for including in the Pine County V & S 1 Wildlife Management area.

9. **Scheduling a Special Meeting – Committee of the Whole**

Consider scheduling a Special Meeting-Committee of the Whole for Tuesday, May 28, 2019 at 9:00 a.m., at the Henriette City Hall, 119 Main St. S, Henriette, for the purpose of discussing University of Minnesota Extension programs and county investments and financial information.

10. **First Quarter 2019 Financial Report and County Board Goals Update**

County budget update for the first three months of 2019.

11. **Closed Meeting (Pursuant to M.S. §13D.05, Subd. 3(b) – Attorney Client Privilege**

Tricas vs. Pine County. Attorneys Erin Benson and Ann Goering from Ratwik, Roszak & Maloney will be in attendance to update the board on the case.

12. **Commissioner Updates**

East Central Regional Library
Pine County Chemical Health Coalition
NE MN Area Transportation Partnership
HRA Planning/Training
Soil & Water Conservation District
Lakes & Pines Executive Committee
Other

13. **Other**

14. **Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, April 16, 2019, 10:00 a.m.**, Pine County History Museum, 6333 H C Anderson Alle, Askov, Minnesota.
- b. **Arrowhead Counties Association, Wednesday, April 17, 2019, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- c. **Extension Committee, Thursday, April 18, 2019, 3:00 p.m.**, Northern Hollows winery, 6916 Canary Road, Grasston, Minnesota.
- d. **Rush Line Task Force, Thursday, April 18, 2019, 4:30 p.m.**, Maplewood Community Center, 2100 White Bear Avenue, Maplewood, Minnesota.
- e. **Courthouse Security Meeting, Friday, April 19, 2019, 12:00 p.m.**, Jury Room B, Courthouse, Pine City, Minnesota.

- f. **Snake River Watershed Joint Powers Board, Monday, April 22, 2019, 9:00 a.m.,** Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.
- g. **Lower St. Croix 1W1P Policy Committee, Monday, April 22, 2019, 4:00 p.m.,** Wyoming Library, 26855 Forest Blvd, Wyoming, Minnesota.
- h. **East Central Regional Development Commission, Monday, April 22, 2019, 7:00 p.m.,** 100 Park St. So., Mora, Minnesota.
- i. **Technology Committee, Tuesday, April 23, 2019, 9:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- j. **Special Meeting-Committee of the Whole (Body/Squad Cameras),** Board Room, Courthouse, Pine City, Minnesota.
- k. **NLX, Wednesday, April 24, 2019, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- l. **Regional Advisory Committee (RAC) meeting, Thursday, April 25, 2019, 10:00 a.m.,** St. Louis County EOC – Pike Lake, 5735 Old Miller Trunk Highway, Duluth, Minnesota..
- m. **Special Meeting-Committee of the Whole (DNR Regional Commissioner), Tuesday, April 30, 2019, 9:00 a.m.,** St. Croix State Park Visitor Center, 30065 St. Croix Park Road, Hinckley, Minnesota.
- n. **Facilities Committee, Wednesday, May 1, 2019, 9:00 a.m., location to be determined.**
- o. **Soil & Water Conservation District, Wednesday, May 1, 2019, 2:00 p.m.,** John Wright Building, 130 Oriole Avenue, Sandstone, Minnesota.
- p. **Central Minnesota Council on Aging Advisory/Board meeting, Thursday, May 2, 2019, 10:00 a.m.,** 250 Riverside Avenue North, Suite 300, Sartell, Minnesota.
- q. **Pine County Board Meeting, Tuesday, May 7, 2019, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.

15. Adjourn