

**MINUTES
OF
PINE COUNTY BOARD MEETING
SPECIAL MEETING
and
COMMITTEE OF THE WHOLE/BUDGET COMMITTEE**

**August 21, 2019 – 9:00 a.m.
Pine County Courthouse, Pine City Minnesota**

Chair Josh Mohr called the meeting to order at 9:00 a.m. Present were Commissioners Steve Hallan, Steve Chaffee, John Mikrot, Jr. and Matt Ludwig. Also present were Auditor-Treasurer Kelly Schroeder, Probation Director Terry Fawcett, IT Manager Ryan Findell, and County Administrator David Minke.

The pledge of allegiance was said.

Motion by Commissioner Ludwig to approve the agenda. Second by Commissioner Hallan. Motion carried 5-0.

The county board received presentations as to department budget status and requests from the following departments:

ProbationProbation Director Terry Fawcett
Auditor/TreasurerAuditor/Treasurer Kelly Schroeder

- Auditor/Treasurer
- TNT
- Elections

Planning / Zoning / Solid WasteAuditor/Treasurer Kelly Schroeder

- Aquatic Invasive Species
- Zoning
- Recycling/Solid Waste

Discussion to schedule a public hearing to discuss (1)
increase of solid waste fee, and (2) consider adding solid
waste assessment on mobile homes.

801 Non-DepartmentalAuditor/Treasurer Kelly Schroeder

Chair Mohr called a recess at 11:00 a.m.

The meeting reconvened at 11:05 a.m. Auditor-Treasurer Kelly Schroeder provided information for the following funds:

Fund 22 (Land)Auditor/Treasurer Kelly Schroeder
Fund 39 (2015A G.O. Jail Bonds)Auditor/Treasurer Kelly Schroeder
Fund 40 (2012 G.O. Courthouse Bonds).....Auditor/Treasurer Kelly Schroeder
Fund 41 (2017A G.O. CIP Bonds)Auditor/Treasurer Kelly Schroeder

The order of presentations was adjusted to move the Administration budget presentation to 11:30 a.m.

AdministrationCounty Administrator David Minke

- Central Services
- Contracted Attorneys
- Medical Examiner
- Library
- Snake River Watershed
- Housing and Redevelopment Authority (HRA)

Chair Mohr called a recess at 11:50 a.m. for lunch

The meeting reconvened at 1:05 p.m.

The following departments presented their budget status and requests:

Sheriff's Office – JailJail Administrator Rod Williamson

- Jail Operations
 - The proposed budget includes \$40,000 for camera replacements and budgets boarder revenue at \$200,000.
- Court Security
- Sentence to Service
 - Review of the sentence to serve program was requested.

Sheriff's Office.....Office Manager Denise Baran

- Dispatch
- Gun Permits
- Emergency Management

Sheriff's Office.....Sheriff Jeff Nelson


- Operations
 - The request includes eliminating two of the part-time positions and creating one full-time position.

The next Special Meeting-Committee of the Whole (Budget) meeting is scheduled for Tuesday, August 27, 2019, at 9:00 a.m., Board Room, Courthouse, Pine City, Minnesota.

With no further business, the meeting adjourned at 2:55 p.m.



 Joshua C. Mohr, Chair
 Board of Commissioners



 David J. Minke, County Administrator
 Clerk to County Board