

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, July 2, 2019 - 10:00 a.m.
Pine County Courthouse
Pine City, Minnesota**

Chair Josh Mohr called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, John Mikrot and Matt Ludwig. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Mohr called for public comment. There was no public comment.

Chair Mohr requested the following revisions to the Agenda:

Addition to Agenda/Consent Agenda Item #4D – New Hire

Authorize the hiring of part-time Corrections Officer Courtney Hart, effective July 8, 2019, Grade 7, Step 1, \$19.33 per hour, pending satisfactory physical.

Correction to Agenda/Regular Agenda Item 2 – Amendment to JPA Contract #144212

Correction to read: "...amendment including an increase to the per diem rate, from \$55.00/day to \$57.50/day per offender..."

Commissioner Chaffee moved to approve the amended Agenda. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the June 18, 2019 Board Meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Land Surveyor Monthly Report

Insurance Committee Meeting Minutes (report was given at the 6/18/19 meeting)

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Hallan moved to approve the amended Consent Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

CONSENT AGENDA

1. **June 2019 Disbursements**

Approve the Disbursements Journal Report, June 1, 2019 – June 30, 2019.

2. **Applications**

Approve the following permits/applications:

- A. Application for Exempt Permit from the Pine Technical & Community College Foundation to conduct Minnesota lawful gambling on October 25, 2019 at Snake River Fur Post, 12551 Voyageur Lane, Pine City, MN (Pine City Township).

- B. Application for Temporary On-Sale Liquor License for the Pine City area Chamber of Commerce for an event July 18, 2019 at WCMP Radio, 15429 Pokegama Lake Road, Pine City (Pine City Township).
 - C. Application for Local-Option Disaster Abatement for Michael and Annette Lewis, 48036 Olson Road, Hinckley, PID 12.0470.000, pay 2018, due to fire May 11, 2018 (returned to home September 14, 2018).
3. **DHS Resolution**
 Approve Resolution 2019-32 for DHS Request For Proposals to provide health care services to recipients of Families and Children and Minnesota Care. This resolution supports the recommendation of Pine County Health and Human Services approving Blue Plus and Health Partners as Managed Care Organizations providing managed health care services in Pine County. Authorize Board Chair to sign Resolution.
4. **New Hire**
- A. Authorize the hiring of full-time Eligibility Worker Jill Koch, effective July 8, 2019, Grade 6, step 1, \$18.99 per hour, pending satisfactory background check.
 - B. Authorize the hiring of part-time Corrections Officer Preston Oetterer, effective July 8, 2019, Grade 7, step 1, \$19.33 per hour, pending satisfactory physical.
 - C. Authorize the hiring of full-time Children’s Mental Health Social Worker Amber Andrews, effective July 15, 2019, Grade 10, step 2, \$25.01 per hour, pending satisfactory background check.
 - D. Authorize the hiring of part-time Corrections Officer Courtney Hart, effective July 8, 2019, Grade 7, Step 1, \$19.33 per hour, pending satisfactory physical.
5. **Training**
- A. Approve Social Services Supervisor Pat Meacham and Financial Assistance Supervisor II Michelle Morgan to attend the MN Supervisor Conference from September 8-11, 2019, at Breezy Point. Registration: \$60, Accommodations/Meals: \$640, Travel: \$179 (if no county car available). Total: \$1,570.
 - B. Approve Collections Officer Kari Sammis and Child Support Officer Christina Frey to attend the Minnesota Family Support and Recovery Council Annual Conference from October 7-9, 2019, in St. Cloud. Registration: \$190. Total \$380.
6. **Donation**
 Accept a \$315 donation from the Walter Chryn family reunion and designate to the Pine County Sheriff’s Office K-9 program; to be used to help offset expense of the canine program.

REGULAR AGENDA

1. Opioid Lawsuit

County Attorney Reese Frederickson explained that counties and cities in Minnesota and across the country are joining lawsuits against pharmaceutical companies to recover costs from the opioid epidemic; Frederickson stated the county has been approached to join in this lawsuit. The advantages of participating in the litigation were discussed; Frederickson stated there really are no disadvantages in joining and there is no cost to the county to join in the lawsuit. **Motion** by Commissioner Chaffee to direct the county attorney to join the lawsuit. Second by Commissioner Hallan. Motion carried 5-0.

2. **Amendment to JPA Contract #144212**

Jail Administrator Rod Williamson stated the Minnesota Department of Corrections is requesting an amendment to the existing housing contract to include an increase to the per diem rate, from \$55.00/day to \$57.50/day per offender, effective July 1, 2019, and to include additional language to section 3.5 regarding reimbursement for offender bus tickets upon discharge up to \$50.00 maximum per offender.

Motion by Commissioner Ludwig to approve the amendment to JPA Contract #144212 and authorize Board Chair and County Administrator to sign. Second by Commissioner Hallan. Motion carried 5-0.

3. **Update Pine County Security Incident Response Plan**

County Auditor-Treasurer Kelly Schroeder stated an Incident Response Plan was adopted in 2018. Schroeder requested an update of outdated information relating to the county auditor-treasurer designation, removal of the specific name of the board chair, removal of Redfin, Priority and DCS Holdings as external contacts and addition of CoCard as an external contact. Additional updates would also include the moving of the communications responsibility to the county administrator; and legislative leadership, decision making, and oversight as the responsibility of the board chair/county board.

Motion by Commissioner Mikrot to approve the update to the Pine County Security Incident Response Plan. Second by Commissioner Chaffee. Motion carried 5-0.

4. **Summary of County Administrator Performance Review**

Motion by Commissioner Mohr to approve the summary conclusions of the June 18, 2019 performance evaluation of County Administrator David Minke. Second by Commissioner Hallan. Motion carried 5-0.

5. **Commissioner Updates**

State Community Health Services Advisory Committee (SCHSAQ) Quarterly Meeting:

Commissioner Chaffee was unable to attend. Community Health Services Administrator Samantha Lo attended. Items discussed were the State Improvement Plan/funding and implementation; trauma experienced by children visiting incarcerated parents/Commissioner Chaffee would like to have this topic discussed at a committee of the Whole; legislative priorities; and farmers' mental health.

Snake River Watershed Cycle II Monitoring – Professional Judgment Team: Commissioner Mohr unable to attend.

NLX: meeting cancelled.

HRA meeting: Commissioner Ludwig stated the HRA is considering housing projects (affordable housing and elderly housing).

RAC meeting: Chief Deputy Paul Widenstrom attended.

Pine City Mill Site Committee: Commissioner Hallan stated movement forward with the Minnesota Housing Partnership involvement.

Lower St. Croix 1W1P Policy Committee Meeting: cancelled.

GPS: 45:93 June meeting: County Administrator David Minke attended. Humphrey Institute presentation. "Last Mile" broadband discussed.

Census Partnership Meeting: Commissioner Hallan stated the purpose of the meeting was to bring awareness of the upcoming 2020 census and that census job opportunities are available.

Other: Chair Mohr stated he attended the East Central Regional Library Board Meeting (Finance Committee). Next year's budget was discussed—possible increase of 2.72%. Pine County's 2019 contribution to the East Central Regional Library was \$329,722.

Commissioner Mikrot stated he attended the East Central Regional Development Commission meeting. Election of officers took place.

6. **Other**
None.

7. **Upcoming Meetings**

Addition: Special Meeting-Committee of the Whole (Meeting with Congressman Stauber), Tuesday, July 2, 2019, 4:30 p.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone.

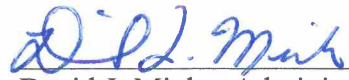
Upcoming meetings were reviewed.

8. **Adjourn**

With no further business, Chair Mohr adjourned the meeting at 10:58 a.m. The next regular meeting of the county board is scheduled for Tuesday, July 16, 2019 at 10:00 a.m. at the North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.



Joshua Mohr, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners