

**MINUTES  
OF THE  
PINE COUNTY BOARD MEETING  
Regular Meeting  
Tuesday, September 3, 2019 - 10:00 a.m.  
Pine County Courthouse  
Pine City, Minnesota**

Chair Josh Mohr called the meeting to order at 10:00 a.m. Present were Commissioners Steve Hallan, Steve Chaffee, John Mikrot and Matt Ludwig. Also present were County Administrator David Minke and County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Mohr called for public comment. There was no public comment.

Chair Mohr requested the following revisions to the Agenda:

**Correction:** Upcoming Meetings 6h. Chemical Health Coalition meeting. Start time change from now through end of year: 4:00 p.m. (rather than 3:00 p.m.)

**Additions:** (1) **Consent Agenda 5D. Training:** Consider Veterans Service Officers Mindy Sandell and Ben Wiener to attend the MN Association of County Veterans Service Officers Fall Conference, September 8-11, 2019, in Nisswa, Minnesota. Registration \$0/included in lodging costs; Lodging \$1,272/total; Travel: \$244. Total Cost: \$1,516. The 2019 VSO budget is projected to be over budget due to personnel costs; however, attendance at the conference is vital to maintaining CEUs for the VSOs, and will be billed out to various line items in the VSO budget.

(2) **Regular Agenda 2(1). Minnesota Rural Counties:** Presentation by Dan Larson, Executive Director for Minnesota Rural Counties. (3) **Regular Agenda 3(1):** Recycling discussion.

Commissioner Ludwig moved to approve the amended Agenda. Second by Commissioner Chaffee. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the August 20, 2019 Board Meeting and Summary for publication. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Chaffee moved to approve the Minutes of the August 21, 2019 Special Meeting-Committee of the Whole (Budget). Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Hallan moved to approve the Minutes of the August 27, 2019 Special Meeting-Committee of the Whole (Budget). Second by Commissioner Chaffee. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Chemical Health Coalition Minutes – August 12, 2019

Pine County Housing and Redevelopment Authority Minutes – June 26, 2019

Pine County Land Surveyor Monthly Report – August, 2019

**Motion** by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. Motion carried 5-0.

Commissioner Mikrot moved to approve the amended Consent Agenda. Second by Commissioner Hallan. Motion carried 5-0.

## CONSENT AGENDA

1. **August, 2019 Disbursements and Claims Over \$2,000**  
Approve the August, 2019 Disbursements Journal and Claims over \$2,000.
  
2. **Donations**
  - A. Accept \$1,000 donation from Mr. and Mrs. Peter Christian and designate to the Pine County Sheriff's Office K-9 program; to be used to help offset expense of canine program.
  - B. Accept \$500 donation from Jens Jensen Post No. 243 and \$100 from American Legion Post 151 for Veterans Outreach.
  
3. **Personnel**
  - A. Approve promotion of part-time deputy sheriff Colin Waddle to full-time status, effective September 1, 2019. No change in pay rate or grade.
  - B. Approve temporary, one-year transfer of deputy sheriff Cody LaRoue to DWI enforcement officer, effective October 1, 2019 through September 30, 2020; this position is funded by a \$97,582.45 DWI enforcement grant. No change in pay rate or grade.
  
4. **New Hire**
  - A. Authorize the hiring of Office Support Specialist Stacey N. Bisek, Grade 2, step 2, \$15.69 per hour.
  
5. **Training**
  - A. Approve Corrections Agent Michelle Sellner to attend the Minnesota Corrections Association Conference, October 22-25, 2019, in Nisswa, Minnesota. Registration \$275, Lodging \$300. Total cost: \$575. Agent will use county vehicle, as available.
  - B. Approve Public Health Educator Hailey Freedlund to attend the Food Justice Summit, November 4-6, 2019, in Duluth, Minnesota. All funds are allocated through the regional SHIP grant, coordinated by Kanabec County.
  - C. Approve County Administrator David Minke to attend the Minnesota Association of County Administrators (MACA) annual conference, October 2-4, 2019, at Deerwood, Minnesota. Registration \$175, Meals/lodging \$482, Mileage \$92. Total cost: \$749.
  - D. Approve Veteran Services Officers (VSO) Mindy Sandell and Ben Wiener to attend the MN Association of County Veteran Service Officers Fall Conference, September 8-11, 2019, in Nisswa, Minnesota. Registration \$0/included in lodging costs; Lodging \$1,272/total; Travel: \$244. Total Cost: \$1,516.

## REGULAR AGENDA

1. **Insurance Committee Report**  
The Insurance Committee met August 19, 2019. Report was given at August 20, 2019 county board meeting. Minutes provided for information only.
  
2. **School Supply Drive / Shop with a Cop**
  - A. **Consider acceptance of various donations totaling \$700 for the School Supply Drive.**  
Sheriff Nelson stated the school supply drive went very well. School supplies were donated to every district school within the county.  
**Motion** by Commissioner Hallan to acceptance various donations totaling \$700 for the School Supply Drive. Second by Commissioner Chaffee. Motion carried 5-0.
  - B. **Pine County Sheriff's Office Shop with a Cop update.**  
Sheriff Nelson stated the Pine County Sheriff's Office, in collaboration with the Mille Lacs

Band Tribal Police and Minnesota State Patrol took approximately 35 students, ranging in age from Kindergarten to High School, to shop for school supplies. The Salvation Army provided funding.

2(1). **Minnesota Rural Counties**

A. Dan Larson, Executive Director with Minnesota Rural Counties provided information related to services provided as an advocate for rural county concerns. The cost associated with joining this organization is \$2,400 annually.

3. **Award Contract #1905**

County Engineer Mark LeBrun stated bid opening for Contract #1905 occurred August 26, 2019. Two bids were received; County Engineer LeBrun recommended the contract be awarded to the low responsible bidder, Knife River Corporation, for SAP 058-607-025 located on CSAH 7 between I-35 and CSAH 61 in Pine City.

**Motion** by Commissioner Hallan to award the bid for Contract #1905 to Knife River Corporation in the amount of \$1,288,145.31. Second by Commissioner Chaffee. Motion carried 5-0.

3(1). **Recycling Update**

**North Pine Transfer Station:** Commissioner Hallan visited the site recently. Stated the site looks great. Commissioner Hallan asked Auditor-Treasurer Kelly Schroeder about the usage; Kelly stated on average 25-30 cars per day are using the site.

**Pilot Project at Pine City Compost Site:** Kelly stated the pilot project should be operational the week of September 23<sup>rd</sup>. Recycling containers will be placed along the east side of the compost site to not impede usage of the composting site.

4. **Commissioner Updates**

**Snake River Watershed Joint Powers Board:** Commissioner Mohr stated the watershed is completing an ongoing grant. 1W1P application submitted. Discussion on cost.

**Lower St. Croix 1W1P Policy Committee:** Commissioner Hallan stated discussion of how the organization is going to be governed took place.

**East Central Regional Development Commission (ECRDC):** Commissioner Mikrot an application has been received for a project in Lindstrom. The applicant is requesting a \$40,000 investment from the ECRDC and was approved to move forward. An update on EZ Box was given; the item has not yet been UL approved.

**NLX:** Commissioner Ludwig stated NLX set their annual budget at \$87,000. Legislative Bonding Committee attending a meeting scheduled for September 4<sup>th</sup>; did make the bonding bill.

**HRA meeting:** Commissioner Ludwig stated the HRA has applied for a grant with the Minnesota Housing Partnership to build housing units. That grant will help them decide the model and size for housing unit

**Central Regional EMS:** \$18,000 Naloxone grant in for the year. Minnesota Department of Health awarded a \$2,000 grant to be used for emergency response.

Other: None.

5. **Other**

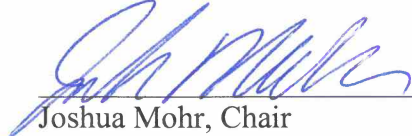
6. **Upcoming Meetings**

Upcoming meetings were reviewed.

Due to a meeting conflict Commissioner Mikrot will attend the East Central Solid Waste Commission meeting on September 9<sup>th</sup> at 9:00 a.m.

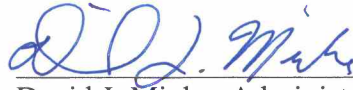
7. **Adjourn**

With no further business, Chair Mohr adjourned the meeting at 11:04 a.m. The next regular meeting of the county board is scheduled for Tuesday, September 17, 2019 at 10:00 a.m. at the North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.



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Joshua Mohr, Chair  
Board of Commissioners



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David J. Minke, Administrator  
Clerk to County Board of Commissioners