



AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, October 20, 2020, 10:00 a.m.

North Pine Government Center

1602 Hwy. 23 No.

Sandstone, Minnesota

- **The Meeting Will be In Person and Via WebEx (video / phone conference) and streamed live on the internet.**
- **Not more than two county commissioners will be present in the meeting room.**
- **The public may join the meeting via WebEx, in person at the meeting room, or watch the livestream.**
- **If joining the meeting in person, the total number of persons (including commissioners) cannot exceed 10 and social distancing of at least 6 feet will be in effect.**

The Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020 the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person.

The public is invited to join the meeting in person or remotely: by phone call 1-650-215-5226, (access code): 163 185 9285, (password): q5eKGePfn25. Click the link on the county website (www.co.pine.mn.us) for more information and to watch a live stream broadcast of the meeting.

- A) Call meeting to order
- B) Pledge of Allegiance
- C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- D) Adopt Agenda
- E) Approve Minutes
October 6, 2020 county board Minutes and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
Pine County Chemical Health Coalition Minutes – October 12, 2020
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review September, 2020 Cash Balance**

Fund	September 30, 2019	September 30, 2020	Increase/Decrease
General Fund	3,680,700	4,114,759	434,059
Health and Human Services Fund	776,082	1,516,339	740,256
Road and Bridge Fund	4,821,072	5,296,321	475,249
CARES Act	0	2,678,347	2,678,347
Land Management Fund	1,833,909	2,018,891	184,983
TOTAL (inc non-major funds)	14,578,320	21,055,391	6,477,071

2. **September 2020 Disbursements/Claims Over \$2,000**

Consider approval of the September 2020 disbursements and claims over \$2,000.

3. **City of Sturgeon Lake Prosecution Agreement**

Consider approval of Agreement for Prosecution Services with the City of Sturgeon Lake to prosecute misdemeanor ordinance violations, for a one-year term. City of Sturgeon Lake will pay \$100 per case file submitted for review or charging of violations. Authorize Board Chair and County Administrator to sign.

4. **Minnesota Department of Human Services County Grant Contract/Adult Mental Health Services**

Consider approval of the contract with the Minnesota Department of Human Services/Adult Mental Health Services and authorize Health & Human Services Director Becky Foss to sign. Contract term is January 1, 2021-December 31, 2022 and allows for reimbursement of up to \$541,466 over two years for the provision of adult mental health services in Pine County.

5. **Septic Fix-Up Special Assessments**

Consider approval of Resolution 2020-69 extending septic fix up special assessments as follows:

- A. Christopher A. Rix and Patricia A. Gaines, PID 08.0304.000, \$18,050
- B. Terry and Gwen Spsychalla, PID 17.5109.000, \$8,800
- C. Jimmy Torell and Dustin Nyquist, PID 21.0211.000, \$14,000

Authorize Board Chair and County Administrator to sign.

6. **Personnel / Promotion**

A. Consider approval of promotion of part-time Dispatcher Jenny McClain to full-time Dispatcher, effective November 8, 2020. Classification to remain unchanged.

7. **New Hire**

A. Consider approval of the hiring of Social Worker Sarah Manor, effective October 27, 2020, Grade 10, Step 1, \$24.70 per hour.

- B. Consider approval of the hiring of Eligibility Worker Andrea Norberg, effective October 26, 2020, Grade 6, Step 1, \$19.56 per hour, contingent upon completion of a successful background check.

8. **Training**

- A. Consider authorization for lodging costs for Probation Director Terry Fawcett for one night, November 3, 2020, \$160; Fawcett will serve on the Career Agent Panel for the Department of Corrections in St. Paul, November 3-4, 2020.. Funds are available in the 2020 Probation budget.

REGULAR AGENDA

1. **Facilities Committee Report (Minutes Attached)**

The Facilities Committee met October 7, 2020 and made the recommendation for the sale of the South Pine Government Center to the City of Pine City with the following terms:

- Building to be given to the City of Pine City at no cost
- City of Pine City gives the county up to one (1) year no rent lease of its current space
- County assigns existing leases to the City of Pine City (Central Minnesota Jobs and Training Services and Pregnancy Resource Center)
- Transfer date is December 31, 2020

2. **Health Insurance Committee Report (Minutes Attached)**

The Health Insurance Committee met October 8, 2020. The Health Insurance Committee made the following recommendations:

- A. Dental Plan: Change from The Standard to Guardian
- B. Life Insurance: Stay with current carrier, Minnesota Life
- C. Long Term Disability: Stay with current carrier, Madison National
- D. Short Term Disability: Stay with current carrier, Madison National
- E. Health Insurance: No committee recommendation

3. **Sandstone Recycling Drop-Off Center**

Consider entering into a Memorandum of Agreement with the City of Sandstone for up to 12 months for the county to use parcel 45.0021.000 as a residential recycling drop-off center. The Memorandum will be similar to past agreements entered with the City of Pine City, City of Willow River, and Sturgeon Lake Township for recycling facilities. Authorize Board Chair and County Administrator to sign the Memorandum of Agreement.

4. **Residential Recycling Contract**

Consider accepting the bid and authorizing the County Auditor/Treasurer or her designee to proceed with contract development with Cloquet Riverside Recycling for the county's residential recycling program for 2021. The contract is anticipated to expire December 31, 2021, with an option to extend through December 31, 2022 upon mutual agreement by the county and contractor. The anticipated cost of this contract is \$69,600; funds are available within the 2021 Solid Waste department's budget.

5. **Appoint Housing and Redevelopment Authority (HRA) Commissioner**

Consider appointment of Mary Kay Sloan as a commissioner from District 1 to the Housing and Redevelopment Authority Board for the period October 2020 – October 2025. This

appointment is pursuant to Resolution 2020-68 which establishes the process to appoint HRA commissioners.

6. Coronavirus Response Update

- A. Public Health Update
- B. CARES Act Funding Distribution Update
 - i. *WorkFast* (Pine Technical and Community College) Program Update
 - ii. Business and Non-profit program Update
 - iii. Other Programs
 - iv. Allocation Update

7. Third Quarter 2020 Budget Report

Presentation of third quarter 2020 budget report by County Administrator David Minke.

8. Commissioner Updates

- Soil & Water Conservation District
- Law Library
- East Central Solid Waste Commissioner
- East Central Regional Library
- Pine County Chemical Health Coalition
- Northeast Minnesota Area Transportation Partnership
- Labor Negotiations
- Other

9. Other

10. Upcoming Meetings (Subject to Change)—All meetings to be conducted remotely unless otherwise indicated. Contact the organization hosting the meeting for call-in information.

- a. Pine County Board of Commissioners, Tuesday, October 20, 2020, 10:00 a.m., 1602 Hwy. 23 No., Sandstone, Minnesota.
- b. CANCELLED: Arrowhead Counties Association, Wednesday, October 21, 2020, 6:00 p.m.
- c. AMC District 1 Fall Meeting, Thursday, October 22, 2020, 9:00 a.m.
- d. Northeast Minnesota Emergency Communications Board, Thursday, October 22, 2020, 10:00 a.m.
- e. Snake River Watershed Management Board, Monday, October 26, 2020, 9:00 a.m.
- f. East Central Regional Development Commission, Monday, October 26, 2020, 7:00 p.m.
- g. Technology Committee, Tuesday, October 27, 2020, 9:00 a.m.
- h. NLX, Wednesday, October 28, 2020, 10:00 a.m.
- i. Central Regional EMS, Friday, October 30, 2020, 10:00 a.m.
- j. Pine County Board Meeting, Tuesday, November 3, 2020, 10:00 a.m., North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.

11. Adjourn