



## AGENDA

### ***PINE COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL and REGULAR MEETING***

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

**Tuesday, January 7, 2020, 10:00 a.m.**  
**Board Room, Pine County Courthouse**  
**635 Northridge Drive NW**  
**Pine City, Minnesota**

- A) Call meeting to order (County Administrator)
- B) Pledge of Allegiance
- C) Election of County Board Chair and Vice-Chair for 2020
- D) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.
- E) Adopt Agenda
- F) 2020 Committee Assignments and other appointments
- G) 2020 County Board Schedule
- H) Approve Minutes of December 17, 2019 County Board Meeting and Summary for publication.
- I) Minutes of Boards, Committees and Correspondence
  - Pine County Zoning Board Minutes – November 21, 2019
  - Northern Natural Gas correspondence – Northern Lights 2021 Expansion Project – December 17, 2019
  - Pine County Land Surveyor Monthly Report – December 2019
- J) Approve Consent Items

### **CONSENT AGENDA**

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

#### **1. Applications**

##### **A. Local Option Disaster Abatement**

- i. Consider approval of a 2019 local option disaster abatement for Juli Swanson, PID 43.0298.001, City of Rock Creek, pay 2019 due a fire on October 16, 2018.

B. **Exempt Permit**

- i. Consider acknowledging the exempt permit application for the Ruffed Grouse Society – Rum River Chapter to conduct Minnesota lawful gambling on April 25, 2020 at Wing’s North, 19379 Homestead Rd., Pine City, MN (Pokegama Township)

2. **2020 Budget Adjustment**

Consider approval of 2019 budget adjustments and recognition of spending of reserves.

3. **Septic Fix-Up Special Assessment**

Consider authorizing the County Auditor to record a lien satisfaction on the Timothy D. & Vicki A. Cady property and authorize the county board chair and county administrator to sign Resolution 2020-02 extending a special assessment to the Timothy D. & Vicki A. Cady property/PID 03.0404.002, the Kenneth D. & Lisa J. Waletzko property/PID 13.0294.000, and the Kevin Blomker/Janice Johnston property/PID 28.0566.003.

4. **Health & Human Services Contract with Monarch Counseling Service**

Consider approval of a contract between Health & Human Services and Monarch Counseling Service for parent mentor services. The cost is \$30/hour for direct contact time, and \$5/15 minutes for travel. The total expenditures shall net exceed \$40,000 for 2020. The agreement is from January 1 – December 31, 2020. Authorize Board Chair and County Administrator to sign.

5. **Health & Human Services Contract with Lighthouse Child and Family Services**

Consider approval of a contract between Pine County Health & Human Services and Lighthouse Child and Family Services for community support program services to enable individuals with serious mental health and co-occurring conditions to maintain stabilization and community living. The services will not exceed \$78,000 annually, which is an annual increase of \$9,000. The term of this contract is one year, January 1 – December 31, 2020. Authorize Board Chair and County Administrator to sign.

6. **Lead County Agreement between Health & Human Services and Therapeutic Services Agency, Inc. (TSA)**

Consider approval of the Lead County Agreement between Pine County Health and Human Services and Therapeutic Services Agency, Inc. for placement services offered by TSA to children in foster care and need services beyond a regularly licensed county foster home. There is a 2.5% increase in rates; payment is made only if services are utilized. This contract is effective for the period of January 1, 2020 through December 31, 2020. Authorize Board Chair and County Administrator to sign.

7. **Snowmobile Safety Enforcement Grant Program**

Consider approval of the 2020-2021 Snowmobile Safety Enforcement Grant in the amount of \$4,766 for each fiscal year, totaling \$9,532 for the full grant period. This grant does not require matching funds, and is used for enforcement, education, equipment and maintenance. Authorize Board Chair and County Administrator to sign.

8. **Personnel**

- A. Consider authorization of regular employment status for Eligibility Worker Jill Koch, effective January 9, 2020.
- B. Ratify the promotion of part-time Corrections Officers David Ackermann and Brandon Janssen to full time status effective December 22, 2019. Grade and wage are to remain the same.

**9. New Hire**

- A. Consider approval of the hiring of Social Worker Samantha Maser, effective January 13, 2020, contingent upon successful background check. Grade 10, step 2, \$25.76 per hour.

**10. Training**

- A. Consider RNs Heidi Oehrlein and Toni Jensen to attend the 37<sup>th</sup> Annual MN Geriatric Care Conference, March 11, 2020, in Rochester. Registration: \$165/person; Lodging: \$300/total; Parking: approx. \$24; county car will be used if available. Total cost for both individuals: \$654. Funds are available in the 2020 Health & Human Services budget.

**REGULAR AGENDA**

**1. Certificates of Appreciation**

Land and Resources Manager Caleb Anderson to present Certificates of Appreciation to Gary Valvoda (County Board of Adjustments since 2015), Rick Williams (County Planning Commission since 2016), Richard Glatly (County Planning Commission since 2006 and Michael Kubesh (assisted county's ag plastics recycling program by volunteering his time and skid steer to load plastic on the recycling trucks).

**2. Zoning Board Appointments**

Consider approval of the following appointees to the Pine County Zoning Board, effective January 1, 2020 through December 31, 2023: District 2: Les Orvis; District 4: Ryan Clark; At-Large: Susan Grill.

**3. North Woods and Waters of the St. Croix Heritage Area**

Presentation and request for resolution of support by Marty Harding, Chair, North Woods and Waters of the St. Croix Heritage Area.

**4. Request for Bids for Official Publication for 2020**

Award bid.

**Recess** Regular Board meeting and Convene Rail Authority meeting.

**5. Pine County Regional Railroad Authority Annual Meeting**

Appoint Chair, Vice Chair, Secretary and Treasurer

(2019 appointments were Chair: Josh Mohr; Vice Chair: Steve Chaffee;

Secretary: County Administrator David Minke/non-voting; and Treasurer: Auditor/Treasurer Kelly Schroeder/non-voting)

Discussion of Regional Rail Authority business (if any).

**Adjourn** Rail meeting and Reconvene County Board meeting.

**6. Commissioner Updates**

Windemere Township Meeting (Sturgeon Lake flooding)

HRA meeting

Arrowhead Counties Association – Annual Dinner and Reception

Nemadji 1W1P Policy Committee meeting

**7. Other**

**8. Upcoming Meetings (Subject to Change)**

- a. **Pine County Board Meeting, Tuesday, January 7, 2020, 10:00 a.m.**, Board Room, Courthouse, Pine City, Minnesota.
- b. **Facilities Committee, Wednesday, January 8, 2020, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- c. **Soil & Water Conservation District, Wednesday, January 8, 2020, 2:00 p.m.**, 1610 Hwy. 23 No., Sandstone, Minnesota.
- d. **East Central Solid Waste Commission (ECSWC), Monday, January 13, 2020, 9:00 a.m.**, 1756 180<sup>th</sup> St., Mora, Minnesota.
- e. **East Central Regional Library, Monday, January 13, 2020, 9:30 a.m.**, 244 South Birch Street, Cambridge, Minnesota.
- f. **Pine County Chemical Health Coalition, Monday, January 13, 2020, 4:00 p.m.**, East Central High School, Finlayson, Minnesota.
- g. **Personnel Committee, Tuesday, January 14, 2020, 9:00 a.m.**, Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- h. **Mille Lacs Band of Ojibwe State of the Band Address, Tuesday, January 14, 2020, 10:00 a.m.**, Grand Casino Mille Lacs Events & Convention Center, Onamia, Minnesota.
- i. **Arrowhead Counties Association, Wednesday, January 15, 2020, 6:00 p.m.**, Hampton Inn, Duluth, Minnesota.
- j. **Pine County Board Meeting, Tuesday, January 21, 2020, 10:00 a.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.

**9. Adjourn**