



AMENDED

AGENDA

PINE COUNTY BOARD REGULAR MEETING

District 1	Commissioner Hallan
District 2	Commissioner Mohr
District 3	Commissioner Chaffee
District 4	Commissioner Mikrot
District 5	Commissioner Ludwig

Tuesday, March 17, 2020, 10:00 a.m.
North Pine Government Center
1602 Hwy. 23 No.
Sandstone, Minnesota

Whereas the World Health Organization has determined there is a COVID-19 pandemic, and the Center for Disease Control recommends no public meetings of greater than 50 people and any public contact should employ social distancing, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 12D.021, Subd. (1) has been met and it is not practical or prudent for the county board to meet in person. Therefore, members of the county board may join the meeting via telephone.

- A) Call meeting to order
- B) Pledge of Allegiance
- ~~C) Public Forum. Members of the public are invited to speak. After being recognized by the Chair, each speaker should state his/her name and limit comments to three (3) minutes.~~
- D) Adopt Agenda
- E) Approve Minutes of March 3, 2020 county board meeting and Summary for publication
- F) Minutes of Boards, Reports and Correspondence
 - Pine County Zoning Board Minutes – December 19, 2019 and January 23, 2020
 - Presidential Nomination Primary Canvassing Board Minutes – March 5/6, 2020
 - Pine County Housing and Redevelopment Authority (HRA) Board of Directors regular meeting Minutes – January 22, 2020
- G) Approve Consent Items

CONSENT AGENDA

The consent agenda is voted on without any discussion. Any commissioner may request an item be removed and added to the regular agenda.

1. **Review February, 2020 Cash Balance (attached)**

Fund	February 28, 2019	February 29, 2020	Increase(Decrease)
General Fund	3,607,572	3,113,692	(493,880)
Health and Human Services Fund	1,010,002	769,661	(240,341)
Road and Bridge Fund	1,742,423	4,635,595	2,893,173
Land Management Fund	1,826,766	2,482,249	655,483
TOTAL (inc non-major funds)	10,825,492	12,004,415	1,178,924

2. **February 2020 Disbursements/Claims Over \$2,000**

Consider approving February 2020 disbursements and claims over \$2,000.

3. **Application for Exempt Permit**

Consider Application for Exempt Permit from the Kerrick Firefighter's Relief Association to conduct Minnesota lawful gambling on September 12, 2020 at the Nickerson Bar, 94430 Main St., Nickerson, Minnesota (Nickerson Township).

4. **2020 Household Hazardous Waste Staffing Contract**

Consider approval of the Professional Services Contract for Household Hazardous Waste Staffing for 2020 and authorize Board Chair and County Administrator to sign. The contract amount (\$23,500) is within the Solid Waste budget for staffing.

4A. **ADDITION: Consent Agenda 4A: City of Askov Law Enforcement Agreement**

Consider approval of contract for law enforcement services, on an as needed basis to enforce city ordinances, with the City of Askov. Term of the contract is upon signature of contract through December 31, 2020. Rate: \$56.09 per hour. Authorize Board Chair and County Administrator to sign.

4B. **ADDITION: Consent Agenda 4B: City of Willow River Prosecution Agreement**

Consider approval of the Agreement for Prosecution Services between the City of Willow River and Pine County for a one year term beginning March 1, 2020. Authorize Board Chair and County Auditor to sign. The City will pay \$100 per case file submitted to the County for review or charging of misdemeanor violations of Willow River Ordinances.

5. **New Hire**

A. Consider approval of the hiring of Social Worker Kelly Becker, effective March 23, 2020, Grade 10, Step 1, \$24.70 per hour, contingent upon successful background check.

6. **Training**

A. Consider Public Health Nurse Dawn Moffett to attend the Minnesota Early Hearing Detection and Intervention and Birth Defects (EHDI/BD) annual meeting, March 19-20, 2020, in Minneapolis. This is a required meeting for all recipients of EHDI/BD funding. With the exception of mileage, all costs associated with attending the meeting are covered by the Minnesota Department of Health. Mileage: approx. \$100; funds are available in the 2020 Public Health budget.

B. Consider Registered Nurse Mallory Wilder to attend the Growing Great Kids (GGK) training, April 14-17, 2020, in St. Paul. Lodging: \$450, Meals: \$136. Total cost: \$586. All costs associated with attendance are budgeted for in the Evidence Based Home Visiting (EBHV) Grant.

C. Consider County Commissioner Steve Hallan and County Administrator David Minke to attend the Blandin Broadband Leadership Workshop in Grand Rapids, Minnesota, April 30-May 1, 2020.

Authorize lodging and mileage for other team members if required. Lodging: \$119 + tax each for the

- five attendees. Funds are available in the 2020 Commissioner and Administrator budgets.
- D. Consider Social Worker Nikki Wiener to attend the 2020 Association of MN Family Child Care Licensors Spring Workshop, April 29-30, 2020 in St. Cloud. Registration \$140; Lodging \$100. Total cost: \$240. Funds are available in the 2020 Health & Human Services budget.

REGULAR AGENDA

1. Public Hearing – Ordinance 2020-19 Concerning Septic Systems

~~Consider adoption of Pine County Ordinance 2020-19 on behalf of the Townships of Fleming, Partridge, and New Dosey, rescinding all prior ordinances and amendments to ordinances regulating subsurface sewage treatment systems within said townships.~~

2. Public Hearing – Ordinance 2020-20 County Zoning Ordinance Amendment

~~Consider adoption of Pine County Ordinance 2020-20 amending the Pine County Zoning Ordinance and rescinding all existing land use and zoning ordinances and amendments thereto adopted by New Dosey Township.~~

3. Public Hearing – Sales Tax for Transportation

~~Consider deferring action on a resolution authorizing a sales and excise tax for Pine County until after the annual road tour in May.~~

4. Personnel Committee (Minutes Attached)

The Personnel Committee met March 10, 2020 and made the following recommendations:

A. Health and Human Services

- i. Acknowledge the retirement of Eligibility Worker Colleen Nelson, effective March 27, 2020 and authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer.

B. Sheriff's Department

- i. Acknowledge the retirement of Dispatcher Jodie Benson, effective April 28, 2020 and authorize backfill of the position and any subsequent vacancies due to internal promotion or lateral transfer.

C. Auditor-Treasurer

- i. Approve the SAFE System point increase from 238 to 240 for the Payroll Clerk position.

D. Highway Department

- i. Approve the recruitment of an Assistant County Engineer, the proposed job description and SAFE System Grade 16 with a minimum starting wage of \$36.08 per hour, and authorize backfill of any subsequent vacancies due to internal promotion or lateral transfer.

E. Administration

- i. Approve adoption of Section 33 Employee Recognition, to the Pine County Policies and Procedures Manual.

Other items are for informational purposes only.

5. Health & Human Services Advisory Committee (Minutes Attached)

The Health & Human Services Advisory Committee met March 11, 2020. Information only, no action required.

6. 2nd Amendment Discussion

~~Review and discuss correspondence from State Senator Rarick and Representative Nelson, and Barry Burch regarding support for the 2nd Amendment to the Constitution.~~

7. **Soil & Water Conservation District (SWCD) Property Tax Levy Pilot Project**
Consider a letter of support from the Pine County Board of Commissioners for a 3-year pilot project for property tax levy authority.
8. **DNR Regional Trail Grant**
Acknowledge that a 2020 DNR Regional Trail Grant will not be applied for as described in Pine County Resolution 2020-17, instead a 2021 DNR Trail Grant will be applied for once that cycle opens in early 2021.
9. **2019 Juvenile Out-of-Home Placements**
~~Presentation by Probation Director Terry Fawcett on juvenile out-of-home placements for 2019.~~
10. **MN GreenCorps Host Site Application**
Consider adoption of Resolution 2020-21 committing to Pine County's Minnesota GreenCorps' 2020-2021 host site and authorize County Auditor-Treasurer Kelly Schroeder to sign a host site agreement with the MPCA upon successful application. GreenCorps member supervision (estimated at 0.08 FTE), office space, program materials, and access to vehicle will all be provided within the 2020 Solid Waste budget. All other position costs covered by state and federal government.
11. **Schedule Special Meeting/Committee of the Whole**
A. Special Meeting/Committee of the Whole, April 28, 2020, 10:00 a.m., location to be determined (possibly Windemere Township Hall)
B. Special Meeting/Committee of the Whole, April 28, 2020, 6:00 p.m. (Local Government Officials), Board Room, Courthouse, Pine City.
12. **Commissioner Updates**
Lower St. Croix One Watershed One Plan
Canvassing Board
1W1P – Nemadji – Cancelled
East Central Solid Waste Commission
East Central Regional Library
Minnesota Rural Counties
Pine County Chemical Health Coalition
Soil & Water Conservation District
Rural Broadband Coalition Broadband Day at the Capitol
Central Minnesota Jobs and Training Service
Lakes & Pines Community Action Council
Health Insurance Committee
Other
13. **Other**
ADDITION: COVID-19 Update
14. **Upcoming Meetings (Subject to Change)**
a. **Pine County Board Meeting, Tuesday, March 17, 2020, 10:00 a.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
b. **Arrowhead Counties Association: Cancelled.**
c. **Minnesota Board of Health Chronic Wasting Disease Town Hall Meeting, Wednesday, March 18, 2020, 6:30 p.m.**, North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
d. **Snake River Watershed, Monday, March 23, 2020, 9:00 a.m.**, Kanabec County Courthouse, 18 North Vine, Rooms 3 & 4, Mora, Minnesota.

- e. **East Central Regional Development Commission, Monday, March 23, 2020, 7:00 p.m.,** 100 Park Street, Mora, Minnesota.
- f. **Technology Committee, Tuesday, March 24, 2020, 9:00 a.m.,** Commissioner Conference Room, Courthouse, Pine City, Minnesota.
- g. **NLX, Wednesday, March 25, 2020, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.
- h. **Northeast Emergency Communications Board, Thursday, March 26, 2020, 10:00 a.m.,** via video conference, or Grand Lake Town Hall, 5297 Hwy. 53, Saginaw, Minnesota.
- i. **Rush Line Task Force, Thursday, March 26, 2020, 4:30 p.m.,** Maplewood Community Center, 2100 White Bear Avenue, Room A/B, Maplewood, Minnesota.
- j. **State Community Health Services Advisory Committee (SCHSAC), Friday, March 27, 2020, 10:00 a.m.,** Wilder Foundation, 451 Lexington Parkway No., St. Paul, Minnesota.
- k. **Lower St. Croix 1W1P, Monday, March 30, 2020, 4:00 p.m.,** Wyoming Area Library, 26855 Forest Blvd., Wyoming, Minnesota.
- l. **School – County Leadership Network, Tuesday, March 31, 2020, 6:00 p.m.,** North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- m. **Facilities Committee, Wednesday, April 1, 2020, 9:00 a.m.,** North Pine Government Center, 1602 Hwy. 23 No., Sandstone, Minnesota.
- n. **1W1P – Nemadji, Thursday, April 2, 2020, 9:00 a.m.,** Carlton SWCD, 808 3rd St., Carlton, Minnesota.
- o. **Central MN Council on Aging, Thursday, April 2, 2020, 10:00 a.m.,** 250 Riverside Avenue North, Sartell, Minnesota.
- p. **Minnesota Rural Counties (MRC), Monday, April 6, 2020, 10:00 a.m., via GoToMeeting.**
- q. **Pine County Board Meeting, Tuesday, April 7, 2020, 10:00 a.m.,** Board Room, Courthouse, Pine City, Minnesota.

➤ ~~**Board to Recess and Reconvene in Committee of the Whole seating format**~~

- ~~Review proposed Tobacco Ordinance~~
- ~~Discussion of courthouse annex project and architectural and construction manager selection~~

15. Adjourn