

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting**

**Tuesday, November 3, 2020 - 10:00 a.m.
North Pine Government Center, Sandstone, Minnesota**

Chair Steve Hallan called the meeting to order at 10:00 a.m.

Chair Hallan stated the Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020, the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for all members of the county board to meet in person. Members of the county board will join the meeting remotely.

The public was invited to join the meeting remotely by phone, WebEx or watch via live stream on YouTube.

Commissioner John Mikrot and Commissioner Matt Ludwig were present in the meeting room. Members present via electronic means were Chair Hallan, Commissioner Josh Mohr and Commissioner Steve Chaffee. Also present in the meeting room was County Administrator David Minke and present via electronic means was County Attorney Reese Frederickson.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. County Administrator David Minke provided voter location and registration information for today's election.

Chair Hallan requested the following revisions to the agenda:

Correction/Revisions

A. Consent Agenda Item #4B/New Hires

- i. 4Bi: Remove contingency for hiring of Eligibility Worker Denise Blesi. Successful background check has been received.
- ii. 4Bii: Correction of last name of part-time corrections officer: Timmy McKellar

B. Regular Agenda Item #5/Budget Update

Updated Budget Memo with updated levy chart inserted.

C. Regular Agenda Item #9/Upcoming Meetings

- i. 9c/Facilities Committee, November 4, 2020: Cancelled.
- ii. 9f/Correction to Canvassing Board date -- November 12, not November 6, 2020.

Motion by Commissioner Ludwig to adopt the amended Agenda. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye. Motion carried 5-0.

Motion by Commissioner Mikrot to approve the October 20, 2020 county board meeting and Summary for publication. Second by Commissioner Chaffee. A Roll Call vote was called by Chair

Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye. Motion carried 5-0.

Minutes of Boards, Reports and Correspondence

Pine County Surveyor's Report – October, 2020

Northern Natural Gas Air Permit in Hinckley – correspondence

Commissioner Chaffee requested additional information about the Northern Natural Gas Air Permit. County Administrator Minke will follow up.

Motion by Commissioner Mohr to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 5-0.

Motion by Commissioner Ludwig to approve the amended Consent Agenda. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 5-0.

CONSENT AGENDA

1. **Applications**

A. Approve the following abatement applications:

A. Stanley Copiskey, travel trailer on Lot 13R Hoffman's Oak Lake was removed and should have been removed for 2020 taxes (PID M16.8900.513).

B. Dave & Justine Koschak, travel trailer on Lot 14 Riverside Campground was removed and should have been removed for 2020 taxes (PID M16.8900.514).

B. Approve the following repurchase applications:

i. Resolution 2020-74 authorizing Eagle River Reserve, LTD, mortgage holder, to repurchase the property described as Lot 15, Block 1, Lofty Pines, PID 26.5383.000 on a 4-year repurchase contract.

ii. Resolution 2020-75 authorizing Eagle River Reserve, LTD, mortgage holder, to repurchase the property described as Outlot A, Lofty Pines, PID 26.5394.000 on a 4-year repurchase contract.

Authorize Board Chair and County Administrator to sign.

2. **Septic Fix-Up Special Assessments**

Approve of the following resolutions extending special assessments:

A. Resolution 2020-73

A. John Z. Ternes, PID 27.0197.001, \$28,275

B. Scott K. Dixon, PID 13.0070.001, \$17,000

C. Aaron Cekalla, PID 15.0307.001, \$13,500

B. Resolution 2020-71

i. Pine County Parcel 33.0725.000, owned by Troy Foucault and Megan Moore, \$14,500.

Authorize Board Chair and County Administrator to sign resolutions.

3. **Minnesota Pollution Control Agency Subsurface Sewage Treatment Systems Grant Agreement**

Approve the Minnesota Pollution Control Agency Fiscal Year 2021 Subsurface Sewage Treatment Systems Grant Agreement and authorize Board Chair and County Administrator to sign. This

grant program provides moderate-income and low-income homeowners zero percent interest loans and grants to upgrade their non-compliant sewer systems. Total grant awarded: \$55,461.

4. **Personnel**

A. **Acknowledge Resignation, Authorize Backfill**

- i. Acknowledge the resignation of Eligibility Worker Sandy Larson and authorize the backfill of the position.

B. **New Hire**

- i. Approve the hiring of Denise Blesi as an eligibility worker effective November 9, 2020, Grade 6, Step 1, \$19.56.
- ii. Approve the hiring of three part-time corrections officers, Rebecca Blodgett, Timmy McKellar, and Zackrie Carter, effective November 9, 2020, Grade 7, Step 1, \$20.74 per hour.

C. **Regular Employment Status**

Approve regular employment status to Eligibility Worker Melanie Christy, effective November 11, 2020.

REGULAR AGENDA

1. **Public Hearing - County Zoning Ordinance Amendment 2020-70 to Consider Zoning Map for Kerrick Township and Zoning Amendments for the City of Denham (at 10:00 a.m. or as soon thereafter as practicable)**

Land Resources Manager Caleb Anderson stated the Kerrick Township Board passed a resolution opting in to the County Zoning Ordinance thereby rescinding their Township Land Use Zoning Ordinance. Ordinance 2020-70 includes Kerrick Township in the county's zoning ordinance and rescinds all Kerrick Township ordinances and amendments thereto, governing land use and zoning on behalf of the Kerrick Township Board of Supervisors, and also amends the zoning districts of several properties in Denham from Agriculture 4 to Rural Townsite 1.

Chair Hallan opened the public hearing at 10:14 a.m. and called for public comment. Kerrick Township Clerk Cindy Darwin was present via electronic means to observe the public hearing, stating there was no public comment at the township meeting regarding this ordinance. There being no further public comment, Chair Hallan closed the public hearing at 10:16 a.m.

Commissioner Mohr inquired if the list in Section 1.4.4 of Ordinance 2020-70 included all the townships and cities that have opted in. Land Resources Manager indicated yes.

Motion by Commissioner Ludwig to approve Pine County Ordinance 2020-70 amending the Pine County Zoning Ordinance and rescinding all existing land use and zoning ordinances and amendments thereto adopted by Kerrick Township, also amending the zoning map in the city of Denham. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan; District 2-Commissioner Mohr/Aye. Motion carried 5-0.

2. **Central Minnesota Jobs and Training Services, Inc. (CMJTS)**

CMJTS CEO Barbara Chaffee and staff presented the financial audit for the fiscal year that ended June 30, 2019 and the annual report. Finance Director Tricia Bigaouette stated CMJTS received an unmodified opinion, but the audit revealed one concern about reporting--that being what was reported as a cash in through the prior fiscal year when it should have been under this current fiscal year. This was a small concern and considered a significant deficiency, which is the lowest level of issue. CMJTS is still considered a low risk auditee.

3. **Nemadji One Watershed One Plan**

Land Resources Manager Caleb Anderson stated the final step for the Nemadji One Watershed One Plan is submission of the plan to the state Board of Water and Soil Resources for approval and local adoption.

Motion by Commissioner Ludwig to approve Resolution 2020-72 to submit, adopt, and implement the Nemadji River Comprehensive Watershed Management Plan. Second by Commissioner Mohr. A Roll Call vote was called by Chair Hallan: District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye. Motion carried 5-0.

4. **Labor Negotiations Update**

County Administrator David Minke stated the Collective Bargaining Agreements with AFSCME represented Health & Human Services Unit and AFSCME represented Courthouse Unit for 2021-2023 have been approved by bargaining units.

Motion by Commissioner Mohr to approve the Collective Bargaining Agreements with Health & Human Services and Courthouse, both represented by AFSCME, for 2021-2023. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan; District 2-Commissioner Mohr/Aye; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye. Motion carried 5-0.

5. **2021 Budget Update**

County Administrator David Minke provided an update of the 2021 budget. With the changes previously requested by the county board, the funds are balanced with a three percent (3%) levy increase.

6. **Coronavirus Response Update**

A. Community Health Services Administrator Sam Lo provide an update on the current public health situation.

B. CARES Act Funding Update

i. **Business and Non-Profit Program Update**

CARES Act funds are still available and applications are being taken until November 5, 2020.

ii. **Upcoming Deadlines**

November 15th - cities/townships to roll unspent CARES Act funds to the county

November 17th – last county board meeting before December 1st deadline for CARES Act funds distribution

December 1st – county deadline to distribute CARES Act funds

7. **Commissioner Updates**

Soil & Water Conservation District: Commissioner Ludwig stated the Minnesota Board of Water and Soil Resources (BWSR) performed a recommendation check/audit and concerns had been found. An emergency meeting was held October 20, 2020. BWSR was present at the emergency meeting; a plan is in place to extend the grant and adjust billable rates.

Arrowhead Counties Association: Cancelled

Nemadji 1W1P Committee: Commissioner Ludwig stated BWSR was present at the public hearing. BWSR stated the plan document was very well written. Commissioner Ludwig also stated that contingency funds were left over from the planning process; these funds were used to create lake management plans for several lakes in Pine and Carlton counties and creating forest management plan inserts that prioritize parcels that will be for protection in the watershed.

AMC District 1 Fall Meeting: Establishing priorities in the five committees - Environmental and Natural Resources, Government, Health & Human Services, Public Safety and Transportation. Snake River Watershed: Commissioner Mohr stated the 2021 budget, completion of projects, and 1W1P priorities were discussed.

Lower St. Croix 1W1P Policy Committee: Chair Hallan stated the final plan will be coming to the county board for approval.

East Central Regional Development Commission: Commissioner Mikrot unable to attend.

Technology Committee: cancelled.

NLX: cancelled.

Central Minnesota EMS: Commissioner Ludwig stated the Opioid grant was renewed/dollars increased; the super soakers to sanitize the ambulances are available; and discussion of uncertified ambulance drivers being used in emergency situations.

Other: Township Officers' Meeting: Chair Hallan stated Sheriff Jeff Nelson, County Attorney Reese Frederickson and Veterans Service Officer Mindy Sandell spoke to the group.

8. **Other**

None.

9. **Upcoming Meetings**

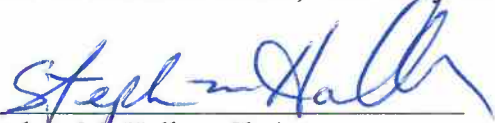
Upcoming meetings were reviewed.

9c - Facilities Committee, November 4, 2020, cancelled.

9f - November 6, 2020 canvassing board removed from calendar. (Canvassing Board will meet November 12, 2020, 9:00 a.m.)

10. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 11:35 a.m. The next regular meeting of the county board is scheduled for Tuesday, November 17, 2020 at 10:00 a.m., North Pine Government Center, 1602 Hwy 23. No., Sandstone, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners