

**MINUTES
OF THE
PINE COUNTY BOARD MEETING
Regular Meeting
Tuesday, April 21, 2020 - 10:00 a.m.
Pine City, Minnesota**

Chair Steve Hallan called the meeting to order at 10:09 a.m.

Chair Hallan stated the Governor of the State of Minnesota has issued Executive Order 20-01 Declaring a Peacetime Emergency and Coordinating Minnesota's Strategy to Protect Minnesotans from COVID-19. On March 24, 2020, the Pine County Board of Commissioners declared a local emergency for Pine County.

Based on these conditions, the Chair of the Pine County Board of Commissioners has determined that the requirements of Minnesota Statute 13D.021, Subd. (1) have been met and it is not practical or prudent for members of the county board to meet in person. Members of the county board will join the meeting remotely.

The public was invited to join the meeting remotely by phone or by WebEx via a link on the county website.

Present via electronic means were Chair Hallan and Commissioners Steve Chaffee, John Mikrot, and Matt Ludwig. Commissioner Mohr was absent (excused). Also present via electronic means were County Attorney Reese Frederickson and County Administrator David Minke.

The Pledge of Allegiance was said.

Chair Hallan called for public comment. There was no public comment.

Chair Hallan called for revisions to the agenda. There were no revisions to the agenda. Commissioner Ludwig moved to adopt the Agenda. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/absent; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 4-0.

Commissioner Mikrot moved to approve the Minutes of the April 7, 2020 county board meeting and Summary for publication and the April 14, 2020 Special Meeting. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Absent; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 4-0.

Minutes of Boards, Reports and Correspondence

Pine County Chemical Health Coalition Minutes – April 13, 2020

Motion by Commissioner Ludwig to acknowledge the Minutes of Boards, Reports and Correspondence. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Absent. Motion carried 4-0.

Commissioner Chaffee moved to approve the Consent Agenda. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 4- Commissioner Mikrot/Aye; District 5- Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Absent; District 3-Commissioner Chaffee/Aye. Motion carried 4-0.

CONSENT AGENDA

1. Approve March, 2020 Cash Balance

Fund	March 31, 2019	March 31, 2020	Increase(Decrease)
General Fund	2,590,284	2,075,874	(514,410)
Health and Human Services Fund	664,974	451,429	(213,545)
Road and Bridge Fund	1,309,579	4,077,887	2,768,308
Land Management Fund	1,883,122	2,430,719	547,597
TOTAL (inc non-major funds)	8,433,728	10,286,607	1,852,879

2. March 2020 Disbursements/Claims Over \$2,000

Approve March 2020 disbursements and claims over \$2,000.

3. Joint Powers Agreement – Amendment – Boarding Contract #144212

Approve an amendment to the Joint Powers Agreement between the Minnesota Department of Corrections and the Pine County Jail for boarding services. The state is increasing the rate paid to Pine County from \$57.50 to \$60 per day per inmate. The original contract is in effect through June 30, 2020. Authorize Board Chair and County Administrator to sign.

4. Personnel (Full-Time Status/Completion of Probationary Period)

Approve the regular employment status for Eligibility Worker Sabrina Robbins, effective April 17, 2020, and Public Health Educator Jenae Hicks, effective April 22, 2020.

REGULAR AGENDA

1. Public Hearing – Ordinance 2020-19 Concerning Septic Systems (at 10:00 a.m. or as soon as practical)

Land and Resources Manager Caleb Anderson stated the townships of Fleming, Partridge and New Dosey have elected to defer regulation of subsurface sewage treatment systems to Pine County. This ordinance will take effective April 30, 2020.

Chair Hallan opened the public hearing at 10:21 a.m. and called for public comment. There being no public comment, Chair Hallan closed the hearing at 10:22 a.m.

Motion by Commissioner Ludwig to adopt Pine County Ordinance 2020-19 on behalf of the Townships of Fleming, Partridge, and New Dosey, rescinding all prior ordinances and amendments to ordinances regulating subsurface sewage treatment systems within said townships. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Absent; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye. Motion carried 4-0.

2. Personnel Committee

Commissioner Ludwig stated the Personnel Committee met April 14, 2020 and made the following recommendations:

A. Health and Human Services

- i. Acknowledge the resignation of probationary Adult Protection Social Worker Kari Seebach, effective March 11, 2020, and approve backfill at a future date.

B. Sheriff's Department – Jail

- i. Acknowledge the retirement of Corrections Officer Tim Ballis, effective June 2, 2020, and request backfill of the position and any subsequent vacancies that may occur due to internal promotion or lateral transfer.

Motion by Commissioner Ludwig to approve the recommendation of the Personnel Committee. Second by Commissioner Chaffee. A Roll Call vote was called by Chair Hallan: District 1-Chair Hallan/Aye; District 2-Commissioner Mohr/Absent; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye. Motion carried 4-0.

3. Introduction of Ag Educator

Extension Regional Director Susanne Hinrichs and Program Leader Nathan Winter introduced Pine County Extension Agriculture Educator Rodney Greder.

4. Clean Water Partnership Loan Resolution and Note

Auditor-Treasurer Kelly Schroeder explained Pine County was awarded a new \$900,000 clean water partnership loan with the Minnesota Pollution Control Agency to provide eligible participants with a low-interest loan program to replace their non-compliant septic systems. The last requirement to implement the program is to pass a bond resolution and general obligation note regarding the program.

Motion by Commissioner Ludwig to approve Resolution 2020-28 relating to the Minnesota Pollution Control Agency (MPCA) Clean Water Partnership; Authorizing the County to Borrow Money from the Minnesota Pollution Control Agency and to Lend Money to Eligible Participants and Eligible Lenders to Fund Projects for the Control and Abatement of Water Pollution; and the General Obligation Note with the MPCA, and authorize the Board Chair and County Auditor-Treasurer to sign. Second by Commissioner Mikrot. A Roll Call vote was called by Chair Hallan: District 2-Commissioner Mohr/Absent; District 3-Commissioner Chaffee/Aye; District 4-Commissioner Mikrot/Aye; District 5-Commissioner Ludwig/Aye; District 1-Chair Hallan/Aye. Motion carried 4-0.

5. 2020 Health & Human Services Budget Information

Health & Human Services Director Becky Foss provided a review of the 2020 Health & Human Services budget.

6. 2020 Commissioner Goals Review

County Administrator David Minke provided a first quarter county board 2020 goals update, which include assessing, wetland bank, outdoor recreation, space planning and facilities, sales tax for transportation, legislative issues and merit system/HR management.

7. First Quarter 2020 Budget Report

County Administrator David Minke provided an update of the budget through March 31, 2020 by reviewing the expenditure and revenue of the major funds. At the end of the first quarter, the budget is sound. However, the first quarter does not reflect the financial impact of the COVID-19 pandemic. Anticipating there will be an economic recession as we emerge from the pandemic, the county is looking at strategies to reduce costs.

8. **Coronavirus Response Update**

Community Health Services Administrator Sam Lo provided an update on the current public health situation including a summary of the current cases and spread of the COVID-19 virus. Sheriff Jeff Nelson provided an update on the Emergency Management situation.

9. **Commissioner Updates**

Northeast Minnesota Area Transportation Partnership: Chair Hallan stated projects which have already been approved are moving forward.

East Central Solid Waste Commission: Chair Hallan stated the scale replacement at the Hinckley Transfer Station is almost complete.

East Central Regional Library: Will be starting curbside pickup of materials in Pine City this week.

Pine County Chemical Health Coalition: Commissioner Mikrot stated the Coalition is coming to the end of the grant cycle. The Coalition will continue to plan on providing information at local fairs (if held). Also, the T-21 tobacco ordinance will remain on the Coalition's agenda for further discussion in the future.

Extension Committee: meeting rescheduled to April 30, 2020 at 3:00 p.m.

Cancelled Meetings: SWCD, Law Library, Arrowhead Counties Association

Other: None.

10. **Other**

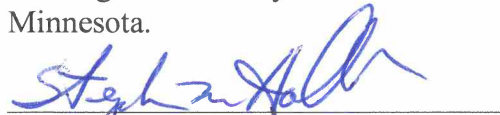
None.

11. **Upcoming Meetings**

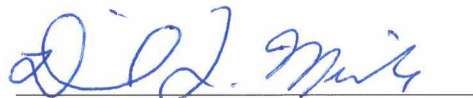
Upcoming meetings were reviewed.

12. **Adjourn**

With no further business, Chair Hallan adjourned the meeting at 11:53 a.m. The next regular meeting of the county board is scheduled for Tuesday, May 5, 2020 at 10:00 a.m., Pine County, Minnesota.



Stephen M. Hallan, Chair
Board of Commissioners



David J. Minke, Administrator
Clerk to County Board of Commissioners