

**MINUTES OF PINE COUNTY BOARD MEETING**  
**Regular Meeting**

**Tuesday, August 4, 2009 10:00 a.m. Pine County Courthouse Boardroom**

Chairman Montbriand called the meeting to order at 10:00 a.m. Present were Commissioners, Doug Carlson, Steven Chaffee, Stephen Hallan and Curt Rossow. Also present was Clerk to the County Board, County Coordinator Mark LeBrun.

The Pledge of Allegiance was said.

Chairman Montbriand called for public comment. No comment made.

Commissioner Hallan moved to adopt the amended agenda, Commissioner Carlson seconded. Motion carried.

Commissioner Rossow moved to approve the minutes of the July 21, 2009 regular County Board meeting and the July 14, 2009 Committee of the Whole meeting. Commissioner Chaffee seconded. Motion carried.

Commissioner Rossow moved to approve the consent agenda, Commissioner Hallan seconded. Motion carried.

**Minutes of Boards, Committees and Board Memos, Newsletter**

1. Pine County HRA Sr. Housing Board meeting minutes, June 24, 2009
2. Pine County Soil & Water Conservation District meeting minutes, June 23, 2009 and meeting agenda, July 28, 2009.
3. Pine County Meth Task Force meeting minutes, July 13, 2009.
4. Pine County Land Surveyor monthly report, July 2009.

**\*\*CONSENT AGENDA\*\***

**Auditor**

1. June Disbursements.

|                      |                 |
|----------------------|-----------------|
| General Revenue Fund | \$ 655,864.12   |
| Land Mgmt Fund       | \$ 2,243.48     |
| Road & Bridge Fund   | \$ 213,842.18   |
| Group Health         | \$ 547,361.75   |
| Agency Fund          | \$ 17,657.20    |
| Taxes & Penalties    | \$ 3,777,557.88 |

**Auditor-continued**

2. Request for Abatement, Craig Thorvig, 321 Washington Street, Sandstone, PID 45.5079.000, pay 2010.
3. Application for Pine County Thunderin’ Toms to conduct Minnesota lawful gambling at Tank’s Tavern, Arlone Township. Application for Finlayson Giese Sportsmen’s Club to conduct Minnesota lawful gambling at Finlayson Giese Sportsmen’s Club Building, Pine Lake Township.
4. Request for Abatement, Patricia Jacobson, 27111 Forest Rd, Pine City, PID 08.0170.000 pay 2009.

**Sheriff**

1. Acknowledge voluntary status change request of Corrections Officer Erik Anderson from full-time status to part-time status. Request to fill vacant full-time position with internal candidate recommended by Personnel Committee at its 08/03/09 meeting.

**\*\*REGULAR AGENDA\*\***

**Highway**

Public Works Director/Engineer Mark LeBrun opened and read publicly the bids received for Contract #0904, SP 58-648-12; located on CSAH 48 between CSAH 10 and CR 164.

|                           |               |
|---------------------------|---------------|
| Knife River               | \$ 744,028.00 |
| Tri-City Paving, Inc.     | \$ 824,119.00 |
| Central Specialties, Inc. | \$ 963,593.00 |

Commissioner Carlson motioned that Engineer and staff tabulate all bids received and return for approval to the lowest responsible bidder on the forthcoming Consent Agenda per County Engineer recommendation. Commissioner Hallan seconded, motion carried.

## **Coordinator**

County Attorney John Carlson provided history on a matter of Barry Township. Various options the township could explore were discussed with Zoning Administrator Kurt Schneider. County Attorney Carlson advised the Board take no action on the matter.

Chairman Montbriand stated the Personnel Committee discussed hiring a Seasonal MIS employee. Coordinator LeBrun stated the position would be an grade/band A13 starting salary would be Step 1 and asked for authorization for the position. Commissioner Hallan stated some of the duties the seasonal employee could accomplish. Commissioner Chaffee motioned to authorize the advertisement for a Seasonal MIS employee. Commissioner Hallan seconded, motion carried.

## **Land/Zoning/Solid Waste**

Land/Zoning Administrator Kurt Schneider presented to the Board requesting approval and adoption of resolutions pertaining to the 2009 Tax-forfeited Land Auction. Land Administrator Schneider presented a resolution of Auctions terms and conditions for the sale of thirty-five (35) tracts of forfeited land. Land/Zoning Administrator Schneider presented the second resolution for the land sale of four (4) tracts of substandard forfeited land to adjoining landowners. Land/Zoning Administrator Schneider stated the auction date is being asked to be set for September 18, 2009. Commissioner Carlson motioned to approve and adopt the resolution of auction terms and conditions for the sale of 35 tracts of forfeited land. Commissioner Chaffee seconded. Resolution passed unanimously.

### **2009 Pine County Land Auction**

**10 A.M., September 18, 2009  
Courthouse  
635 Northridge Drive N.W., Pine City, MN**

NOTICE IS HEREBY GIVEN that I shall sell to the highest bidder (but at not less than the appraised value), at the County Board Room in the Courthouse in the City of Pine City, in the County of Pine, the following described parcels of land, or lots with buildings or structures forfeited to the State for non-payment of taxes, by resolution of the County Board, authorizing the same, and will commence at 10:00 A.M. on the 18th day of September, 2009.

That the following is a true and correct copy of the aforementioned resolution passed by the County Board of Pine County on August 4, 2009, which shall govern said sale.

**RESOLUTION 080409-01**

BE IT HEREBY RESOLVED, that the parcels of land forfeited to the State for non-payment of taxes, appearing on the list filed with the County Auditor, which have been classified and appraised as provided by M.S.A. 282.01 to 282.13, shall be offered for sale by the County Auditor; said sale to commence at 10:00 A.M. on the 18th day of September, 2009, and the County Auditor is hereby directed to publish the notice of sale as provided by law.

BE IT FURTHER RESOLVED, that the terms of sale shall be cash up to \$1,000.00 on any tract or combination of tracts or a minimum down payment thereon of 25%, whichever is greater, with no down payment being less than the appraised timber value plus the proportioned bid increase. The balance is to be paid in ten equal annual principal payments, provided that no payment on principal, except the last payment shall be less than \$1,000.00. Interest shall be computed from the day of the sale at the rate set by M.S. 549.09. Both principal and interest are payable annually on or before the Anniversary date of purchase.

BE IT FURTHER RESOLVED, that all sales are subject to 3% state assurance, as required by state law.

BE IT FURTHER RESOLVED, that all sales are subject to recording fees, a state deed fee, state deed tax, well certificate fee, if applicable and an annual billing fee.

BE IT FURTHER RESOLVED, that all parcels of said land shall be offered for sale subject to existing leases, easements or tax liens, if any.

BE IT FURTHER RESOLVED, that certain tax-forfeited lands may have unpaid special assessments for improvements that were canceled at the time of forfeiture. Upon sale of this land, the municipality may establish an assessment schedule for payment of a portion or all of the unpaid special assessments.

BE IT FURTHER RESOLVED, that, except for land in platted subdivisions and lands conveyed for correcting legal descriptions, all deeds requested will contain the following statement, "This property is not eligible for enrollment in a state funded program providing compensation for conservation of marginal land or wetlands".

Any parcel of land or lots not sold at the auction may be purchased at any time thereafter at not less than the appraised value until such time as the County Board may order a re-appraisal of the same or withdraw said land or lots from sale.

| <u>TRACT #</u> | <u>PARCEL NUMBER</u> | <u>TWP/CITY</u> | <u>LEGAL DESCRIPTI ON (not to be used on legal documents)</u> | <u>Sec.-T-R</u> | <u>ACRES</u> | <u>APPRIASAL</u> |
|----------------|----------------------|-----------------|---|-----------------|--------------|------------------|
| 1              | 03.0053.000          | Barry Twp.      | NE1/4 OF SW1/4, east of I-35 ROW                              | 7-41-20         | 0.06         | 100              |
| 2              | 04.0295.000          | Birch Creek     | SE1/4 OF  | 33-45-21        | 40           | 36,000           |

|    |                            |               |  |          |      |        |
|----|----------------------------|---------------|--|----------|------|--------|
|    |                            | Twp.          | NW1/4  |          |      |        |
| 3  | 05.0087.000                | Bremen Twp.   | S1/2 OF S1/2 OF N1/2 OF SW1/4 OF SW1/4   | 8-44-21  | 5    | 13,500 |
| 4  | 05.0086.000 &              | Bremen Twp.   | S1/2 OF N1/2 OF S1/2 OF SW1/4 OF SW1/4 &   | 8-44-21  | 15   | 22,500 |
|    | 05.0075.000 &              |               | N1/2 OF N1/2 OF S1/2 OF SE1/4 OF SW1/4, SUBJ. EASE. &  |          |      |        |
|    | 05.0077.000                |               | S1/2 OF N1/2 OF S1/2 OF SE1/4 OF SW1/4   |          |      |        |
| 5  | 05.0091.005                | Bremen Twp.   | WEST 300' OF EAST 600' OF NE1/4 OF NE1/4   | 10-44-21 | 9.09 | 18,500 |
| 6  | 07.0060.000                | Bruno Twp.    | NW1/4 OF NW1/4 OF NE1/4 SUBJ. TO ROAD, DRAINAGE, AND UTILITY EASEMENT S RUNNING ALONG N. 33' THEREOF | 4-44-18  | 10   | 14,000 |
| 7  | 11.0031.000*               | Danforth Twp. | W1/2 OF SW1/4; fctl.   | 6-42-18  | 81.1 | 64,000 |
| 8  | 11.0031.000*               | Danforth Twp. | E1/2 OF SE1/4  | 6-42-18  | 80   | 64,000 |
| 9  | 11.0031.000*               | Danforth Twp. | W1/2 OF SE1/4  | 6-42-18  | 80   | 64,000 |
| 10 | 14.0033.000                | Fleming Twp.  | NW1/4 OF SE1/4   | 5-43-18  | 40   | 28,500 |
| 11 | 14.0234.000<br>14.0232.000 | Fleming Twp.  | N1/2 OF SW1/4 and NW1/4 OF SE1/4   | 32-43-18 | 120  | 87,500 |
| 12 | 15.0200.000                | Hinckley Twp. | N1/2 OF SW1/4; fctl.   | 19-41-21 | 85.9 | 45,000 |
| 13 | 16.0273.000**              | Kerrick Twp.  | LOT 1, AUD. SUBD., SUBJ. TO TRAIL EASEMENT; <b>TORRENS</b>   | 24-45-18 | 35   | 33,000 |

|    |                                   |                       |   |          |      |        |
|----|-----------------------------------|-----------------------|---|----------|------|--------|
| 14 | 18.0105.000<br>&<br>18.0107.000** | Mission<br>Creek Twp. | SW1/4 OF<br>NE1/4 & S1/2<br>OF NW1/4;<br><b>TORRENS</b>                           | 14-40-21 | 120  | 57,000 |
| 15 | 19.0234.000                       | Munch Twp.            | Part Of<br>NW1/4 Of<br>NW1/4 Desc.<br>As: Start<br>From NW<br>Corner;             | 32-40-20 | 10   | 6,500  |
|    |                                   |                       | Thence<br>South 660 Ft.<br>To Beg.;<br>Then East<br>660 Ft.;<br>South 660<br>Ft.; |          |      |        |
|    |                                   |                       | West 660 Ft.<br>& North 660<br>Ft. To Beg.  |          |      |        |
| 16 | 21.0240.000                       | Nickerson<br>Twp.     | SE1/4 OF<br>NE1/4<br>Subject to<br>Hwy.   | 18-45-17 | 37.4 | 35,000 |
| 17 | 22.0311.000                       | Norman<br>Twp.        | NW1/4 OF<br>NW1/4; fct!;<br><b>TORRENS</b>  | 30-44-19 | 39.8 | 30,000 |
| 18 | 25.0031.000                       | Partridge<br>Twp.     | N1/2 Of N1/2<br>Of SW1/4 Of<br>NW1/4<br>Subject to<br>Road<br>Easement            | 3-43-19  | 10   | 21,000 |
|    |                                   |                       | On West 33<br>Ft. Thereof   |          |      |        |
| 19 | 27.0216.000                       | Pine Lake<br>Twp.     | N1/2 OF<br>N1/2 OF<br>SW1/4 OF<br>NE1/4 and                                       | 17-43-21 | 20   | 13,000 |
|    | 27.0218.000                       |                       | S1/2 OF<br>N1/2 OF<br>SW1/4 OF<br>NE1/4   |          |      |        |
| 20 | 28.1133.000                       | Pokegama<br>Twp.      | Part Of<br>NE1/4 Of<br>NE1/4 Desc<br>As Follows:<br>Start At NE<br>Corner Of      | 36-39-22 | 20   | 9,500  |
|    |                                   |                       | NE1/4 Of<br>NE1/4; Then<br>South On<br>Sec Line To<br>SE Corner Of<br>NE1/4       |          |      |        |
|    |                                   |                       | Of NE1/4;<br>Then West<br>On Sec Line   |          |      |        |

|    |                  |                       |  |          |    |        |
|----|------------------|-----------------------|--|----------|----|--------|
|    |                  |                       | To SW<br>Corner Of<br>NE1/4 Of<br>NE1/4;   |          |    |        |
|    |                  |                       | Then NEly<br>To Begining   |          |    |        |
| 21 | 30.0165.000      | Sandstone<br>Twp.     | SOUTH 132'<br>OF NE1/4<br>OF NW1/4   | 17-42-19 | 4  | 5,500  |
| 22 | 31.0261.000      | Sturgeon<br>Lake Twp. | SE1/4 OF<br>NE1/4  | 33-45-20 | 40 | 27,000 |
| 23 | 31.0272.000*     | Sturgeon<br>Lake Twp. | NW1/4 OF<br>NW1/4  | 34-45-20 | 40 | 22,000 |
| 24 | 31.0272.000*     | Sturgeon<br>Lake Twp. | SW1/4 OF<br>NW1/4  | 34-45-20 | 40 | 24,000 |
| 25 | 31.0272.000*     | Sturgeon<br>Lake Twp. | SE1/4 OF<br>NW1/4  | 34-45-20 | 40 | 27,000 |
| 26 | 33.5093.000      | Windemere<br>Twp.     | LOT 26, BLK<br>6,<br>TOWNSITE<br>OF LAKE<br>SHORE<br>PARK                          | 29-45-19 |    | 200    |
| 27 | 33.5635.000**    | Windemere<br>Twp.     | LOT 14, BLK<br>1, REARR.<br>HOGAN'S<br>28;<br><b>TORRENS</b>                       | 28-45-19 |    | 11,000 |
| 28 | 33.6108.000**    | Windemere<br>Twp.     | LOT<br>15,16,17,<br>and 18<br>BLOCK 4;<br>WILD<br>ACRES<br>EAST;<br><b>TORRENS</b> | 28-45-19 |    | 17,500 |
| 29 | 39.5061.000<br>& | Henriette,<br>City    | LOT<br>1&2,9&10,<br>BLK 2,<br>TREVA AVIS<br>HUFFMANS<br>1ST ADD.                   | 17-39-22 |    | 10,000 |
|    | 39.5062.000&     |                       |  |          |    |        |
|    | 39.5064.000      |                       |  |          |    |        |
| 30 | 44.0014.000      | Rutledge,<br>City     | That Part Of<br>Lot 3, Aud<br>Subd Desc<br>As Follows:<br>Beg At SE<br>Corner      | 28-44-20 | 1  | 12,500 |
|    |                  |                       | Of Lot 2, Aud<br>Subd; Then<br>East 150 Ft;<br>Then North<br>322 Ft; Then          |          |    |        |
|    |                  |                       | East 129'6"<br>To Pt Of Beg;<br>Then North<br>208'08";<br>Then East                |          |    |        |

|    |                              |                    |   |          |             |                  |
|----|------------------------------|--------------------|---|----------|-------------|------------------|
|    |                              |                    | 208'08";  |          |             |                  |
|    |                              |                    | Then South<br>208'08";<br>Then West<br>208'08" To<br>Point Of<br>Beginning. |          |             |                  |
| 31 | 45.5177.00                   | Sandstone,<br>City | LOTS 12 &<br>13 BLOCK 5,<br>SANDSTON<br>E ADD. #1.                          | 16-42-20 |             | 15,000           |
|    |                              |                    | SUBJECT<br>TO<br>HIGHWAY<br>EASEMENT  |          |             |                  |
| 32 | 45.5250.001                  | Sandstone,<br>City | LOTS 37<br>THRU 40,<br>BLK 3,<br>GUNN'S<br>FIRST ADD.                       | 9-42-20  |             | 4,000            |
| 33 | 45.5252.001 &<br>45.5254.000 | Sandstone,<br>City | LOTS 43, 44<br>& 45, BLK 3,<br>GUNN'S<br>FIRST ADD.                         | 9-42-20  |             | 3,000            |
| 34 | 45.5269.000                  | Sandstone,<br>City | E1/2 OF LOT<br>6, BLK 2,<br>TOWNSITE<br>OF<br>SANDSTON<br>E QUAR.           | 9-42-20  |             | 1,500            |
| 35 | 45.5567.000                  | Sandstone,<br>City | LOTS 1 - 3,<br>BLK 2,<br>SANDSTON<br>E WATER<br>CO'S 1ST.<br>ADD.           | 16-42-20 |             | 4,000            |
|    |                              |                    |   |          | <b>1023</b> | <b>\$846,800</b> |

\* INDICATES SPLIT - PARCEL NUMBER  
ES NEEDED

\*\* TORRENS PROPERTY: additional fees by the purchaser to obtain Duplicate Certificate of Title can be expected (#13, #14, #27, #28)

TIMBER VALUES: For down payments, timber values will be considered for the following:

Tract #2= \$10,200; Tract #5=\$5,225; Tract #6= \$4,500

LANDLOCKED PROPERTIES: do not have legal access, access into those properties is the responsibility of the purchaser.

( Landlocked Tract #'s: 1, 2, 7-12, 14, 16,  
19, 21-26)

Commissioner Rossow motioned to adopt and approve the resolution for the sale of 4 tracts of substandard forfeited to land to adjoining landowners. Commissioner Chaffee seconded. Resolution passed unanimously.

**RESOLUTION FOR LAND  
SALE TO ADJOINING LANDOWNERS**

**RESOLUTION 080409-02**

WHEREAS, the following listed parcels have forfeited to the State of Minnesota for non-payment of taxes:

1. Pine City Township (Parcel #26.0319.002)
2. City of Hinckley (Parcel #40.5267.000)
3. City of Rock Creek (Parcel #43.0260.001)
4. City of Willow River (Parcel #47.0041.000)

WHEREAS, the above mentioned parcels cannot be improved upon because of minimal size and the highest and best use of the parcels would be achieved by combining them with an adjoining property.

BE IT HEREBY RESOLVED, that the above mentioned parcels of land, which have been classified and appraised as provided by M.S. 282 shall be offered for sale by the County Auditor, to adjoining landowners in accordance to M.S. 282.01 (Subd. 7a), by sealed bid and shall not be sold for less than their appraised value.

Land/Zoning Administrator Kurt presented a training request for one Environmental Technician at the MN Solid Waste Administrator Association Conference, September 17-18, 2009, Cragun's Resort and Hotel, Brainerd, MN. Cost of attendance \$31.30 plus county vehicle usage/mileage. Commissioner Hallan motioned to approve the training request. Commissioner Carlson seconded, motion carried.

**Health and Human Services**

Health and Human Services Director Cassman presented to the Board with a request to contract with Blue Cross Blue Shield to provide case management services for MSHA/MSA+ and TCM eligible clients. Director Cassman stated the contract may be terminated at any time and can be presented to the Board for review and approval each year but BCBS does not wish to make any language changes reflecting the matter as it is a universal contract. Commissioner Carlson motioned to approve and enter into said contract with yearly renewal, review and approval by the Board. Commissioner Hallan seconded, motion carried.

Upcoming meetings announced:

Committee of the Whole meeting, Tuesday, August 11, 2009, 10:00 a.m. Boardroom, Pine County Courthouse, Pine City, MN

Health & Human Services Board meeting, Tuesday, August 18, 2009. 10:00 a.m. Public Health Building, Sandstone, MN

With no further business, Chairman Montbriand adjourned the County Board meeting at 10:47 a.m. until the next scheduled County Board Meeting on August 18, 2009 at 1:00 p.m. at the Public Health Building, Sandstone, MN