

MINUTES OF PINE COUNTY BOARD MEETING Regular Meeting

Tuesday, September 1, 2009 10:00 a.m. Pine County Courthouse Boardroom

Chairman Montbriand called the meeting to order at 10:00 a.m. Present were Commissioners, Doug Carlson, Steven Chaffee, Stephen Hallan and Curt Rossow. Also present was Clerk to the County Board, County Coordinator Mark LeBrun.

The Pledge of Allegiance was said.

Chairman Montbriand called for public comment. County Resident Linda Cole presented to the Board to speak on behalf of her husband. Mrs. Cole presented concerns in regard to current litigation.

Commissioner Rossow moved to adopt the amended agenda, Commissioner Hallan seconded. Motion carried.

Commissioner Chaffee moved to approve the minutes of the August 18, 2009 regular County Board meeting. Commissioner Rossow seconded. Motion carried.

Commissioner Rossow moved to approve the consent agenda, Commissioner Chaffee seconded. Motion carried.

Minutes of Boards, Committees and Board Memos, Newsletter

1. Pine County Soil and Water Conservation District August 25, 2009 meeting agenda and July 28, 2009 meeting minutes.

****CONSENT AGENDA****

Auditor

1. August Disbursements.

General Revenue Fund	\$ 238,700.20
Land Mgmt Fund	\$ 22.30
Road & Bridge Fund	\$ 410,021.50
Group Health	\$ 977.56
Agency Fund	\$ 26,763.93
Taxes & Penalties	\$ 39,201.82

2. Application for Abatement – Brett Melhus, 35436 Duxbury Rd. Sandstone, PID 30.0166.000 pay 2010.

Treasurer

1. July 2009 Cash and Investment Report.

****REGULAR AGENDA****

Health and Human Services

Health and Human Services Director Linda Cassman presented with a Memorandum of Agreement with Metropolitan State University and Pine County Public Health. Director Cassman stated the Agreement would allow for the County to provide clinical experience to nursing students of the University. Commissioner Chaffee motioned to approve and enter the Agreement as presented. Commissioner Hallan seconded, motion carried.

Director Cassman presented with a request to waive and/or modify the following provisions of the Pine County Crisis Funds Policy effective immediately and being in effect until stimulus funds are depleted. Commissioner Chaffee motioned to waive and/or modify the provisions as presented. Commissioner Hallan seconded, motion carried.

- 1) Section II Documented need for county crisis fund payment
- 2) Section III is expanded to include any needs approved that alleviate the current crisis.
- 3) Section IV determining amount of county crisis fund payment.

All applications that fall under this modified policy are subject to director approval.

Sheriff

Sheriff Mark Mansavage presented to the Board with a request to approve and enter into a two-year agreement with the cities and township that currently contract for policing services. Sheriff Mansavage stated that staff met with representatives of the cities and township recently to discuss the 2010 rate at which time it was requested the Board allow for a two-year contract to allow them to more easily absorb the increase over two years rather than one as done prior. Discussion was held regarding the actual cost of the service and it was felt by several Board members the county as a whole should not be subsidizing for those who choose to contract for services. Commissioner Chaffee motioned to approve and enter into the contracts as presented. Chairman Montbriand seconded, motion carried.

Auditor

County Auditor Cathy Clemmer presented to the Board with a request for the approval of potential overtime costs associated with the implementation of the Manatron Tax System for the offices of Auditor, Treasurer, Assessor and Recorder. Auditor Clemmer stated it is not likely that excess overtime will occur, as Department Heads will also be contributing, but is requesting prior approval if the necessity arises. Auditor Clemmer stated the system is scheduled to be available for staff and public use by November 2009. Auditor Clemmer explained the new system and stated that it will work in conjunction with all other systems used currently. Commissioner Hallan stated this system will be an enhancement and be more user-friendly to the public, subscribers and staff. Commissioner Rossow motioned to approve related overtime costs due to the system conversion. Commissioner Hallan seconded, motion carried.

Public Hearing

Chairman Montbriand opened the public hearing regarding the Small Cities Development Program at 10:45 a.m. and asked for public comment. Project Manager Lezlie Ballis stated that both State and Federal funding would be involved. Chairman Montbriand stated the purpose of the County's involvement would be to allow all county homeowners, renters and business operators to be able to apply for funding. County resident Linda Schaumburg stated that her question was if it would be made available for all residents. Coordinator LeBrun stated some objectives of the program such as; home rehabilitation and septic system upgrading. Coordinator LeBrun added that the county would be able to contribute \$100,000 to the program from funds remaining in the County Rehabilitation Fund. Project Manager Ballis stated that she is currently compiling a list of residents wishing to participate in the program. Commissioner Rossow stated that Health and Human Services Director Linda Cassman has offered to be an authorized applicant on behalf of Pine County to the Department of Employment and Economic Development for funding. Project Manager Ballis stated the County may offer the funds to eligible applicants as deferred loans on a ten-year repayment plan with the stipulation being if the owner does not transfer the property before that time the repayment would be forgiven. With no further public comment, Chairman Montbriand closed the public hearing at 10:59 a.m. Commissioner Hallan motioned to approve the Contract Agreement with Lakes & Pines Community Action Council, Inc for Grant Writing Services for the submission of the Small Cities Development Program (SCDP). Commissioner Rossow seconded, motion carried. Commissioner Hallan motioned to approve and adopt the resolution for Local Government Application for the SCDP. Commissioner Rossow seconded. Roll call vote called by Coordinator LeBrun:

District 1 – Yes
District 2 – Yes
District 3 – Yes
District 4 – Yes
District 5 – Yes

Resolution passed unanimously.

RESOLUTION 090109-01

Local Government Application Resolution

BE IT RESOLVED that Pine County (Applicant) act as the legal sponsor for the project contained in the Application to be submitted on September 3, 2009 (date) and that County Coordinator, Mark A. LeBrun and Health and Human Services Director Linda Cassman are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of _____ (parties to the application).

BE IT FURTHER RESOLVED that Pine County (Applicant) has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Pine County (Applicant) has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Pine County (Applicant) may enter into an agreement with the State of Minnesota for the approved project, and that Pine County (Applicant) certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that County Coordinator Mark LeBrun and Health and Human Services Director Linda Cassman, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

Land

Land/Zoning Administrator Kurt Schneider presented to the Board with a repurchase resolution for approval and adoption made by Gregory D. Davis, Lots 3 & 4, Block 148, Townsite of Hinckley, PID #40.5237.000. Land/Zoning Commissioner Rossow motioned to approve and adopt said resolution as presented. Commissioner Chaffee seconded. Resolution passed unanimously.

RESOLUTION 090109-02

WHEREAS, Gregory D. Davis, the former owner, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended, which land is situated in the County of Pine, Minnesota, and described as follows, to-wit:

Lots 3 & 4, Block 148, Townsite of Hinckley
PID #40.5237.000

and WHEREAS, said applicant has set forth in his application that: His wife who he is not with did not divulge this (tax) information to him, she hid financial info by having his address changed to a PO Box unknown to him

and

He is capable of fulfilling this contract

and WHEREAS, this Board is of the opinion that said application should be granted for such reasons,

NOW THEREFORE BE IT RESOLVED, that the application of Gregory D. Davis, for the repurchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Probation

Probation Director Terryl Arola presented to the Board with a request for approval of the attendance of Probation staff Kris Gross, Sherry Johnson and Terryl Arola at the MCA Fall Training Institute, October 28-29, 2009 in the amount of \$295. Commissioner Hallan motioned to approve the training request as presented. Commissioner Chaffee seconded, motion carried.

Coordinator

Coordinator LeBrun presented for approval and adoption a resolution Authorizing Application for MHFA Family Homeless Prevention and Assistance Program. Commissioner Chaffee motioned to approve and adopt the resolution as presented. Commissioner Carlson seconded. Resolution passed unanimously.

RESOLUTION 090109-03

RESOLUTION AUTHORIZING APPLICATION FOR MHFA FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM

July 1, 2007-June 30, 2009

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

WHEREAS, Lakes and Pines Community Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency family Homeless Prevention and Assistance program; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family homeless Prevention and Assistance Program.

NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family homeless Prevention and Assistance Program, in the County of Pine.

Commissioner Hallan stated that the Budget Committee is working toward a zero percent (over 2009) increase levy with the process complete and ready for adoption by the next regularly scheduled board meeting. Chairman Montbriand and Commissioner Hallan thanked the Department Heads for striving to work within the same budget allowed them for 2009 and commented that some presented budgets lower than their 2009 budget request. Coordinator LeBrun stated that he has once again not calculated County Program Aid into the budget, but if in fact it is received, stated he feels the fund balance could be at an appropriate amount again within the next two years. Coordinator LeBrun also added that the Budget Committee is working on designating a building maintenance fund. Commissioner Carlson stated he would like for a Facilities Committee to be formed. Chairman Montbriand stated he would also like to see again within the budget a line for equipment.

Upcoming meetings announced:

Personnel Committee meeting, **Monday, September 8, 2009, 9:00 a.m.** Coordinator's office conference room, Pine County Courthouse, Pine City, MN

Health and Human Service Board meeting, **Tuesday, September 15, 2009, 10:00 a.m.** Public Health Building (former Public Works Building), Sandstone, MN

Committee of the Whole, **Tuesday, September 29, 2009, 9:00 a.m.** Boardroom of the Pine County Courthouse, Pine City, MN

With no further business, Chairman Montbriand adjourned the County Board meeting at 11:29 a.m. until the next scheduled County Board Meeting on September 15, 2009 at 1:00 p.m. at the Public Health Building, Sandstone, MN