

MINUTES OF PINE COUNTY BOARD MEETING Regular Meeting

Tuesday, October 6, 2009 10:00 a.m. Pine County Courthouse Boardroom

Chairman Montbriand called the meeting to order at 10:00 a.m. Present were Commissioners, Doug Carlson, Steven Chaffee, Stephen Hallan and Curt Rossow. Also present was Clerk to the County Board, County Coordinator Mark LeBrun.

The Pledge of Allegiance was recited.

Chairman Montbriand called for public comment. County resident Donald Slama Sr. presented to speak regarding taxes, property values, and the number of meetings held per month by the Board. County resident Leland Magnuson presented to speak against the proposed use of the vacant courthouse facility,

Commissioner Rossow moved to adopt the amended agenda, Commissioner Carlson seconded. Motion carried.

Commissioner Hallan moved to approve the minutes of the September 15, 2009 regular County Board meeting and the September 29, 2009 Committee of the Whole meeting. Commissioner Rossow seconded. Motion carried.

Commissioner Chaffee moved to approve the consent agenda, Commissioner Carlson seconded. Motion carried.

Minutes of Boards, Committees and Board Memos, Newsletter

1. Pine County Land Surveyor Monthly Report, September 2009.
2. Personnel Committee meeting minutes, September 8, 2009.
3. Soil and Water Conservation District August 25, 2009 meeting minutes and September 22, 2009 meeting agenda.
4. East Central Regional Library Board meeting minutes, August 10, 2009.
5. Pine County HRA Sr. Housing board meeting minutes, August 26, 2009

Coordinator

1. Approve reappointment of Dorothy Stockamp to the HRA Sr. Housing Board for a five-year term ending October 31, 2014.

****CONSENT AGENDA****

Auditor

1. September Disbursements.

General Revenue Fund	\$ 360,114.21
Land Mgmt Fund	\$ 12,459.40
Road & Bridge Fund	\$ 930,341.84
Group Health	\$ 203,150.23
Agency Fund	\$ 8,525.00
Taxes & Penalties	\$ 8,499.06

2. Approve Application for Exempt Permit for Pine Technical College Foundation to conduct Minnesota lawful gambling at the Northwest Company Fur Post on November 20, 2009, 12551 Voyager Ln, Pine City (Pine City Township).
3. Application for abatement – Terry Draeger 79856 Markville Rd, Sandstone, PID 02.0220.000, Pay 2009, 2008, 2007.

****REGULAR AGENDA****

Coordinator

Coordinator LeBrun presented a Resolution Adopting a Pine County Employee Recognition Program. Commissioner Hallan motioned to approve and adopt the resolution. Commissioner Rossow seconded. Resolution passed unanimously.

RESOLUTION ADOPTING A PINE COUNTY EMPLOYEE RECOGNITION PROGRAM

Resolution #100609-01

WHEREAS, the Pine County Board of Commissioners is committed to recognizing employees for their dedication to public service and wish to commend those who have shown loyalty, dedication and longevity; in the performance of their duties; and,

WHEREAS, such recognition of employees serves to maintain and improve morale and promote a positive, healthy work environment; and,

WHEREAS, Minnesota Statute 15.46 provides that ‘a county may establish and operate a program of preventative health and employee recognition services for county employees and may expend funds as necessary to achieve the goals of the program’;

NOW, THEREFORE Pine County does hereby establish the Pine County Employee Recognition Program effective from this day forth under the following guidelines:

1. That on a monthly basis, Pine County employees will be recognized for longevity and dedication to serving the citizens of Pine County.
2. That such program be funded through the Board of Commissioners budget up to a maximum amount of \$750.00 annually.

Chairman Montbriand stated he received a notice for nominations for the Joe Reis Award for Excellence in County Management. Chairman Montbriand motioned to nominate Coordinator Mark LeBrun. Commissioner Carlson seconded, motion carried.

Coordinator LeBrun stated that he along with County Attorney Carlson and Commissioner Hallan have met with the City of Pine City to discuss terms of a lease for the occupation of the old courthouse facility. The draft lease and its terms were discussed at length. Commissioner Hallan stated the board should formally offer the facility to the City with further discussion to be held regarding lease terms if the City were to accept. Commissioner Carlson stated the need for an appointed facilities committee. Chairman Montbriand appointed Commissioner Hallan, Coordinator LeBrun and County Attorney Carlson to work on lease terms with the City of Pine City. Commissioner Hallan motioned to offer to the City of Pine City space within the vacant courthouse building according to lease terms as determined. Commissioner Chaffee seconded. Roll call vote called by Coordinator LeBrun:

District 1 – yes
District 2 – yes
District 3 – yes
District 4 – no
District 5 – no

Motion carried.

Coordinator LeBrun stated the need to designate a Building Fund and requested \$200,000 be the approve amount to transfer into it. Coordinator LeBrun stated he has received quotes to repair the roof and heating system within the vacant courthouse. Commissioner Carlson motioned to authorize a Building Fund along with the transfer of \$200,000 along with the designation of a Facilities Committee. Commissioner Hallan seconded, motion carried. Coordinator LeBrun requested a decision also be made regarding the roof and heating system in the vacant courthouse. Commissioner Hallan motion to authorize Coordinator LeBrun to proceed with heating system and roof replacement as deemed fit, not to exceed \$100,000. Commissioner Chaffee seconded, motion carried.

Coordinator LeBrun stated he was contacted by the East Central Regional Development Commission requesting a letter of support for Chisago County to participate in the Revolving Loan Fund program. Chisago County has not had the need to participate in the program until recently because of the current economic status. Commissioner Carlson motioned to approve sending a letter of support as requested. Commissioner Chaffee seconded, motion carried.

Health & Human Services

Health and Human Services Director Linda Cassman presented to the Board with a request for a building improvement at the John Wright Collaborative Building. Director Cassman stated the improvement would include building an enclosure at the employee entrance of the building. Coordinator LeBrun questioned permitting and plans for the project along handicap accessibility for an exterior building expansion. Commissioner Hallan suggested the Facilities Committee discuss the matter further. Coordinator LeBrun stated no plan has been created and no quotes have been received for the project. Director Cassman stated the possibility of creating the space within the interior of the building. Commissioner Carlson motioned Coordinator LeBrun to receive two estimates and develop a plan before presenting the matter to the Facilities Committee for further discussion. Commissioner Hallan seconded, motion carried.

Chairman Montbriand appointed Commissioner Carlson and himself to the Facilities Committee.

Public Works

Coordinator/Engineer Mark LeBrun presented a request for MPCA required training for staff members Dave Roberts, Jon Johnson, Shawn Linnell and Anthony Anderson. Construction Installer, Arden Hills, November 5, 2009 and Erosion and Sediment Control Recertification-Construction Site Management, Arden Hills, January 18, 2010. Total registration costs \$940. Commissioner Hallan motioned to approve the training request as presented. Commissioner Rossow seconded, motion carried.

Coordinator/Engineer LeBrun presented a 5-year road program. Engineer LeBrun stated that the program includes no locally funded projects, all projects listed are state or federally funded aside from one bridge that may receive bonding. Engineer LeBrun stated his confidence in completion as scheduled depending on no significant changes in funding. Commissioner Hallan questioned engineering help to townships. Engineer LeBrun stated that time and assistance have been offered when staff is available at no charge to townships. Commissioner Carlson stated his pride in the Highway Department and Pine County's roads stating their improvement over the last ten years. Commissioner Hallan motioned to accept and approve the five-year road program as presented. Commissioner Chaffee seconded, motion carried.

2010

Road	Type	Location	Length
CSAH 4	Mill/Overlay	TH 70 to CSAH 8	3.00
CSAH 7	Reclaim	Co Line to CSAH 13	5.50
CSAH 8	RR Crossing	Pine City	
CSAH 24	Culverts	0.25 miles S. of CSAH 32	
CSAH 32	Grading	CSAH 32/CSAH 24 Intersection	
CSAH 44	RR Crossing	Bruno	
CSAH 55	Grading	CR 125 to 2 miles S.	2.00
Piedmont	Bridge	Crosby Township	

2011

Road	Type	Location	Length
CSAH 10	Mill/Overlay	CSAH 9 to 3.1 miles E.	3.10
CSAH 17	Grading	CR 140 to Buck Rd	1.50
CSAH 33	Mill/Overlay	TH 23 to CSAH 66	0.50
CSAH 55	Paving	CR 125 to 2 miles S.	2.00
CSAH 64	Mill/Overlay	TH 123 to TH 23	0.50
CSAH 66	Mill/Overlay	CSAH 32 to TH 23	0.50
Witt Lane	Bridge	Arna Township	

2012

Road	Type	Location	Length
CSAH 17	Paving	CR 140 to CSAH 26	2.50
CSAH 40	Bridge	1.0 miles N. of CR 150	
CSAH 41	Bridge	0.25 miles W. of CSAH 61	
CSAH 41	Grading	Co Line to 2.5 miles E.	2.50
CR 120	Bridge	1.0 miles S of CSAH 11	

2013

Road	Type	Location	Length
CSAH 5	Grading	CR 112 to CSAH 1	4.00
CSAH 11	Mill/Overlay	Co Line to CSAH 61	9.00
CSAH 40	Mill/Overlay	CSAH 46 to 2.5 miles S.	2.50
CSAH 41	Paving	Co Line to 2.5 miles E.	2.50
CSAH 46	Mill/Overlay	CSAH 61 to I-35	1.50
CSAH 51	Mill/Overlay	CSAH 46 to CSAH 10	3.50

2014

Road	Type	Location	Length
CSAH 5	Paving	CR 112 to CSAH 1	4.00
CSAH 8	Mill/Overlay	CSAH 61 to CSAH 65	0.50
CSAH 9	Mill/Overlay	CSAH 10 to CSAH 14	3.25
CSAH 17	Bridge	0.75 miles N. of CSAH 18	
CSAH 23	Mill/Overlay	TH 70 to County Line	2.50

Engineer LeBrun presented for approval the promotion of Greg Museus, Medium Equipment Operator to Heavy Equipment Operator Grade B23, Step 10 in the Public Works Department effective September 28, 2009. Engineer LeBrun stated the vacancy is due to two retirements and is recommending the internal promotion but not to add additional staff. Commissioner Rossow motioned to approve the promotion of Greg Museus to Heavy Equipment Operator as requested. Commissioner Chaffee seconded, motion carried.

Sheriff

Chief Deputy Steve Ovick presented with an agreement between Pine County and the State of Minnesota through its Commissioner Transportation for the operation of subscriber radios on the ARMER System. No funding commitment is being requested at this time. Commissioner Hallan motioned to approve the agreement and authorize the appropriate signatures. Commissioner Rossow seconded. Lengthy discussion was held regarding the timeframe and funding requirements for the ARMER System. Motion carried.

A request for approval for the promotion of JoAnn Gray, part-time Corrections Officer to full-time status effective October 25, 2009 Grade remains unchanged. Commissioner Rossow motioned to approve the status change as requested. Commissioner Chaffee seconded, motion carried.

Chairman Montbriand called for a five-minute recess before convening closed session.

Commissioner Hallan motioned to convene closed session to discuss litigation at 11:05 a.m. Commissioner Chaffee seconded, motion carried.

Commissioner Hallan motioned to conclude closed session at 12:20 p.m. Commissioner Chaffee seconded, motion carried.

Coordinator-continued

Coordinator LeBrun presented the following employees plaques for their 30 plus years of continued service to the citizens of Pine County:

Ruth Blahnik, Treasurer's office, 39 Years of Service

Janet Schumacher, Health and Human Services, 38 Years of Service

Deb Johnson, Health & Human Services, 35 Years of Service

Deb Neubauer, Health & Human Services, 35 Years of Service

Kevin Newman, Building Maintenance, 34 Years of Service

Kent Wicklund, Highway Department, 34 Years of Service

Dave Stevens, Highway Department, 33 Years of Service
Steve Ovick, Sheriff's Office, 32 Years of Service
Kris Gross, Probation Department, 31 Years of Service
Brad Davis, Highway Department, 30 Years of Service
Betty Kosloski, Health and Human Services, 30 Years of Service

Coordinator LeBrun stated his and the Board's appreciation for the length of service dedicated to the county and thanked all staff present.

Emergency Management

Hosted by the Kanabec County Emergency Management Director, the Board observed the Emergency Management Command Vehicle housed in Kanabec County via ITV.

Upcoming meetings announced:

Health and Human Service Board meeting, **Tuesday, October 20, 2009, 10:00 a.m.**
Public Health Building (former Public Works Building), Sandstone, MN

With no further business, Chairman Montbriand adjourned the County Board meeting at 1:15 p.m. until the next scheduled County Board Meeting on October 20, 2009 at 1:00 p.m. at the Public Health Building, Sandstone, MN

Mark LeBrun, Coordinator
Clerk to County Board

Ed Montbriand, Chair
Board of County Commissioners