



**PINE COUNTY SHERIFF'S OFFICE
WATER PATROL UNIT**

SPECIAL EVENT PERMIT APPLICATION

Written permission is required from the city or municipality in which this event is to be held. The insurance certificate must show *Pine County Sheriff's Office* as an additional insured. Please attach written permission to this application. The permit cannot be issued without this permission.

The following information is necessary to insure the proper and accurate issuance of your permit. Please complete this form in its entirety and return it along with the \$15 application fee (checks made payable to Pine County Sheriff) to our office at 635 Northridge Drive NW, Pine City, MN 55037 at least **thirty (30) days** prior to your event.

Please PRINT or TYPE

NAME OF EVENT: _____

DATE(S) OF EVENT: _____

ALTERNATE DATE(S) if desired: _____

TIME(S) OF EVENT: _____

EVENT LOCATION: (A diagram should be included for larger events.) _____
Specific area - include start & finish locations

WAS THIS EVENT HELD LAST YEAR: YES NO

SPONSORING ORGANIZATION: _____

CONTACT PERSON: _____

DOB: _____ DL#: _____

ADDRESS: _____
Street Address City State ZIP

PHONE: _____
Home Work Fax Other

E-MAIL ADDRESS: _____

EVENT WEB ADDRESS: _____

PROPOSED EVENT ACTIVITIES: _____

EVENT PARKING LOCATION: _____

ESTIMATED ATTENDANCE: Participants Spectators

PRIZES TO BE ISSUED: _____

WILL ALCOHOLIC BEVERAGES BE SOLD?: YES NO

WILL FOOD BE SOLD?: YES NO

IF YES, WHAT TYPE: _____

WHAT (IF ANY) STRUCTURES DO YOU INTEND TO PLACE ON THE WATER / ICE:

WHAT EXTRA OR UNUSUAL HAZARD TO PARTICIPANTS OR NON-PARTICIPANTS WILL BE INTRODUCED INTO THE EVENT AREA: _____

WHAT TYPE AND NUMBER OF WATERCRAFT WILL BE PROVIDED BY THE SPONSORING ORGANIZATION FOR SAFETY PURPOSES: _____

IS THE WATER PATROL REQUESTED FOR CONTROL OF SPECTATORS?
YES NO IF YES, HOW MANY DEPUTIES DO YOU RECOMMEND & WHY?

PLEASE NOTE: In order to be granted a permit for your event, the guidelines given with your application must be followed.

Date Signature Title

Application *must* be signed.