

## **Committee of the Whole meeting summary minutes, June 9, 2009.**

Present were: Cathy Clemmer, County Attorney John Carlson, Commissioner Curt Rossow, Coordinator LeBrun, Chairman Montbriand, Commissioner Carlson, Commissioner Chaffee, Commissioner Hallan, Erika Fornengo, Dean Dronen. Kurt Schneider, Linda Cassman, Terryl Arola,

### Bar, Tavern, & Saloon Hours of Operation

County Auditor Cathy Clemmer presented to the Committee after receiving a request from an establishment within the County to have its closing time at 2:00 a.m. Currently the County does not have an ordinance limiting the hours of operation. The requestor was granted approval from the State. County Attorney John Carlson recommended following State Law.

### County Facilities

Coordinator LeBrun stated he met with HHS Director Linda Cassman and East Central School District Superintendent Jeff Peura to discuss the John Wright Collaborative Building. At its June 2<sup>nd</sup> County Board meeting, Chairman Montbriand appointed (county) members to the Joint Powers Board. Further discussion will take place at future Joint Powers Board meetings.

Coordinator LeBrun stated the Soil and Water Conservation District Office toured possible office space in Sandstone. Coordinator LeBrun stated their preference would be to relocate to where WIC is currently in the 'old land building'. Coordinator LeBrun added that a relocation of SWCD into a county owned facility would be a savings of nearly \$21,000 per year in county funds allocated them for office space.

Continuation of Soil Survey briefly discussed. Further discussion will be held at the next regularly scheduled Board meeting.

Options for Sandstone staff discussed; Highway office staff, WIC, Land/Zoning, Health & Human Services. The capacity of the John Wright Collaborative building was discussed. Coordinator LeBrun offered vacating the Sandstone Highway building in order to accommodate approximately 25 HHS personnel. Further discussion was held regarding the vacant courthouse and jail facility in Pine City. Commissioner Rossow stated the county has eight buildings, and the question is now, which to staff and which staff to relocate to make services more efficient. Coordinator LeBrun stated, from a space prospective, it makes more sense to keep the vacant courthouse facility rather than the vacant jail facility if staff space and storage space are needed. Discussion to be continued after other scheduled items.

### Probation Comprehensive Plan

Probation Director Terryl Arola presented the 2009 Pine County Minnesota Probation Comprehensive Plan and introduced staff members present. Director Arola summarized the Plan, highlighting areas such as Fees, Budget, Technology, Concentration of Services, Mandates, etc. Chairman Montbriand thanked Director Arola and staff for a job well done.

### Ambulance Service

Chairman Hallan led discussion with Pine Medical Center staff, Tim Zwickey, Karly Madill and John Erderyli regarding the current state of the ambulance service.

Commissioner Hallan questioned no coverage times, "mutual aid", and the matter of how often this occurs and if Dispatch is informed as to where the locations of the ambulances are. Ms. Madill stated that Dispatch is informed each time this occurs. Equity of pay was questioned between the three locations ambulances respond from. Mr. Zwickey stated that call pay is equal throughout. County Attorney John Carlson asked that statistical reports be provided the County. Coordinator LeBrun questioned if there was anything the county could do to assist in recruitment and asked if they felt they had adequate levels of personnel. Ms. Madill stated she feels they do have adequate personnel. Chairman Montbriand asked Mr. Zwickey if they would accept audience questions. Mr. Zwickey agreed to.

Judy Yorston: Questioned staffing stating five ambulances used to be covered by staff along with one manager per location, how is that being handled now? Is PMC discouraging staff to respond from home when not on call?

Mr. Zwickey stated he would not discuss personnel issues.

Coordinator LeBrun stated he presumed the purpose of this meeting was to be provided an annual report and stated if anyone has a concern or question they should bring them to the County's attention for the Board to proceed.

Don Zeman asked about scheduling.

County Attorney John Carlson asked the board be provided a recent schedule.

Mark Ducharme presented a series of questions regarding paramedics, staff facilities, and asked if first responders were going to be allowed to work with one EMT. Ms. Madill stated this would not occur on a primary rig.

Chairman Montbriand thanked PMC staff for their time and report.

### ATV Ordinance

County Attorney John Carlson presented various county ATV ordinances for review by the Board.

### County Facilities

Chairman Montbriand led discussion regarding current county facilities and possible relocation of staff. Coordinator LeBrun asked for direction regarding the current Soil Survey space in the old Land Building. Consensus was for Coordinator LeBrun to speak with Clayton Johnson. Coordinator LeBrun asked Pine City's City Administrator Don Howard if the Counsel has any interest in the vacant jail building. Howard stated there was interest and he would be speaking with the members in the upcoming days and will follow up with Coordinator LeBrun. Discussion on offering the vacant jail to the City for exclusive negotiating with the County, pricing and payment were discussed should the City be interested in purchasing the building.

With no further matters for discussion, Chairman Montbriand adjourned the meeting at 1:10 p.m.

Respectfully submitted by Mark LeBrun P.E., County Coordinator