

***PINE COUNTY BOARD MEETING     Minutes of Organizational Meeting***

**Tuesday, January 3, 2012     10:00 a.m. Boardroom, Pine County Courthouse**

Administrator Mark LeBrun called the meeting to order at 10:00 a.m. Commissioners, Doug Carlson, Steve Chaffee, Steve Hallan, Mitch Pangerl and Curt Rossow were present along with County Attorney John Carlson.

The Pledge of Allegiance was said.

Administrator LeBrun called for nominations for Chairman.

Commissioner Carlson nominated Commissioner Chaffee for Chairman. Commissioner Hallan seconded. With no further nominations, Commissioner Carlson motioned to cast a unanimous white ballot to elect Commissioner Chaffee as Chairman. Commissioner Rossow seconded, motion carried.

Chairman Chaffee asked for nominations for Vice-Chairman. Commissioner Rossow nominated Commissioner Hallan. Commissioner Carlson seconded. With no further nominations, Commissioner Rossow motioned to cast a unanimous ballot to elect Commissioner Hallan as Vice-Chairman. Commissioner Carlson seconded, motion carried.

Chairman Chaffee opened Public Forum and asked for comments. Art Usher commented on his opposition to the NLX project. Tom Swaim opposes the NLX project and would like taxes lowered. Dave Ostenson opposes the NLX project, believes it will fail, and is not the County's responsibility.

Chairman Chaffee announced the Committee assignments for 2012 as follows:

<b><u>Outside Boards and Commissions:</u></b>	<b><u>Commissioner(s) 2012:</u></b>
<u>East Central Regional Development Commission (ECRDC)</u>	Hallan & Rossow (alt)
<u>East Central Solid Waste Commission (ECSWC)</u>	Hallan & Chaffee (alt)
<u>East Central Regional Library</u>	Chaffee & Pangerl (alt)
<u>Extension Committee</u>	Hallan & Pangerl
<u>Five County Mental Health Committee</u>	Chaffee & Pangerl (alt)
<u>Kanabec/Pine Board of Health</u>	Chaffee & Pangerl (alt)
<u>Lakes and Pines Community Action Council (CAC)</u>	Pangerl & Hallan (alt)
<u>Law Library</u>	Pangerl & Chaffee (alt)
<u>Central MN Jobs and Training Service</u>	Carlson & Hallan (alt)
<u>RC&amp;D Committee</u>	Rossow & Pangerl (alt)
<u>Snake River Watershed Joint Powers Board</u>	Pangerl & Hallan (alt)
<u>Arrowhead Counties Association (ACA)</u>	All
<u>Association of Minnesota Counties (AMC)</u>	All
<u>Fiber-Optic Joint Power Board</u>	Hallan & Carlson (alt)
<u>Regional Juvenile Committee</u>	Hallan & Rossow (alt)

Central Regional EMS Committee	Pangerl & Rossow (alt)
NLX	Carlson & Chaffee (alt)
Rushline Corridor Task Force	Carlson & Chaffee (alt)
NE MN Regional Radio Board	Hallan & Rossow (alt)
GPS 4593 Joint Powers Board	Pangerl & Hallan (alt)
Soil & Water Conservation District Liaison	Pangerl & Chaffee (alt)
<b>County Established Committees:</b>	
Personnel Committee	Chaffee & Rossow
Transportation Committee	Carlson & Rossow
Budget Committee	All
Government Operations	Rossow & Carlson
Investment Committee	Chaffee & Hallan
Technology Committee	Hallan & Pangerl
Negotiations Committee	Carlson & Chaffee
Legislative Committee	All
Management Team Committee	All
Insurance Committee	Chaffee & Pangerl
Land/Zoning Advisory Committee	Rossow & Carlson
Facilities Committee	Carlson & Pangerl
Methamphetamine Task Force	Rossow & Carlson
GIS Committee	Hallan & Pangerl

Chairman Chaffee presented a schedule for the 2012 Board of Commissioners meetings:

The meetings on the first Tuesday of the month begin at 10:00 a.m. and are held at the Pine County Courthouse Boardroom in Pine City and the meetings on the third Tuesday of the month start at 1:00 p.m. and are held at the Public Health Building, Conference Room in Sandstone.

January	3 <sup>rd</sup> and 17 <sup>th</sup>
February	7 <sup>th</sup> and 21 <sup>st</sup>
March	6 <sup>th</sup> * and 20 <sup>th</sup> *
April	3 <sup>rd</sup> and 17 <sup>th</sup>
May	1 <sup>st</sup> and 15 <sup>th</sup>
June	5 <sup>th</sup> and 19 <sup>th</sup>
July	3 <sup>rd</sup> and 17 <sup>th</sup>
August	7 <sup>th</sup> and 21 <sup>st</sup>
September	4 <sup>th</sup> and 18 <sup>th</sup>
October	2 <sup>nd</sup> and 16 <sup>th</sup>
November	6 <sup>th</sup> and 20 <sup>th</sup>
December	11 <sup>th</sup> ** and 18 <sup>th</sup>

\*Both March meetings will be held at 7:00 p.m. No change in locations.

\*\*Note meeting date change due to Annual Association of Minnesota Counties Conference.

Board of Equalization, June 12, 2012, 5:00 pm. Pine County Courthouse Boardroom, Pine City, MN  
 Truth in Taxation, December 6, 2012, 7:00 pm, Pine County Courthouse Boardroom, Pine City, MN

Commissioner Hallan moved to approve the amended agenda, Commissioner Pangerl seconded. Motion carried.

Commissioner Rossow moved to approve the minutes of the December 20, 2011 Board of Commissioners meeting. Commissioner Carlson seconded, motion carried.

Commissioner Rossow moved to approve the consent agenda, Commissioner Hallan seconded. Motion carried.

**Minutes of Boards, Committees and Board Memos, Newsletters**

1. Land Surveyor Monthly Report, December 2011
2. Personnel Committee, October 28, 2011
3. Committee of the Whole, November 8, 2011
4. Facilities Committee, December, 19, 2011
5. Pine County HRA Sr. Housing Board Meeting minutes, November 2011

**\*\*\*CONSENT AGENDA\*\*\***

**Auditor**

1. December Disbursements.

**Administrator**

1. Approve the appointment of Margery Swanson to the ECRL Library Board.
2. Approve the appointment of Marina Vork to the 5 County Mental Health Board (Riverwood Centers Board).

**\*\*\*REGULAR AGENDA\*\*\***

**Sheriff**

Sheriff Cole presented the resignation of Administrative Assistant Carole Samuelson effective January 5, 2012 and requested to immediately replace with a Secretary position. Commissioner Pangerl motioned to accept the resignation. Commissioner Carlson seconded, motion carried. Commissioner Hallan motioned to approve the immediate replacement of the Administrative Assistant vacancy with a Secretary position. Commissioner Pangerl seconded, motion carried.

**Auditor/Treasurer**

County Auditor Cathy Clemmer presented for approval and adoption a resolution setting the 2012 percentage of receipts of tax forfeited lands for timber development. Commissioner

Rossow motioned to approve and adopt the resolution as presented setting the rate for 2012 at 10 percent. Commissioner Carlson seconded. Resolution passes unanimously.

Resolution 010312-01

WHEREAS, a percentage of profits generated from tax forfeited lands should be apportioned to timber development to cover the expected costs of land management projects with remaining monies being distributed in accordance to M.S. 282.08.

BE IT RESOLVED, the Pine County Board of Commissioners hereby avails itself of M.S. 282.08 by setting aside 10 percent (10%) of the tax forfeited receipts for the year 2012 for timber development of tax forfeited lands.

**Administrator**

Administrator LeBrun opened and read publicly the bids received for the 2012 legal newspaper first and second publication. Pine County Courier presented a bid of \$7.25/column inch for first publication. Hinckley News presented a bid of \$7.20/column inch for second publication. Commissioner Pangerl motioned to accept and award the bids as presented. Commissioner Rossow seconded, motion carried.

Administrator LeBrun presented the retirement of County Assessor Mike Sheehy effective December 31, 2011. Commissioner Pangerl motioned to accept the resignation. Commissioner Rossow seconded, motion carried.

Commissioner Hallan motioned to recess the Board meeting and to open the Regional Railroad Authority Annual meeting at 10:37 a.m. Commissioner Pangerl seconded, motion carried.

**Pine County Regional Railroad Authority Annual Meeting**

Administrator LeBrun presented the 2012 payment request for the NLX Joint Powers group. Commissioner Carlson updated the board on the NLX project and recommended continued support. Commissioner Carlson motioned to approve the 2012 payment as requested in the amount of \$15,438. Commissioner Hallan seconded, Roll call vote called by Chairman Chaffee:

- District 1 – Yes
- District 2 – No
- District 3 – Yes
- District 4 – No
- District 5 – Yes

Motion carried.

Administrator LeBrun presented information on the Brook Park Trail easement purchase and a request from BNSF to convey the fee title property to Pine County. Consensus was

for legal council to research the matter. No action at this time.

Commissioner Pangerl motioned to adjourn the Regional Railroad Annual meeting at 10:47 a.m. Commissioner Hallan seconded, motion carried.

Chairman Chaffee called for a 5 minute recess prior to closed session.

Commissioner Rossow motioned to proceed into closed session to discuss labor negotiations, pending litigation, and employee misconduct at 10:58 p.m. Commissioner Pangerl seconded, motion carried.

Commissioner Pangerl motioned to conclude closed session at 11:55 p.m. Commissioner Hallan seconded, motion carried.

Commissioner Hallan motioned to amend the agenda to include pending litigation and employee misconduct to the agenda. Chairman Chaffee seconded, motion carried.

**Upcoming meetings announced as follows:**

Personnel Committee meeting, Monday, January 9, 2012, 9:00 a.m. Administrator's office conference room, Pine County Courthouse, Pine City, MN

Pine County Health and Human Services Board meeting, Tuesday, January 17, 2012, 10:00 a.m. Public Health Building, Sandstone, MN

Pine County Board meeting, Tuesday, January 17, 2012, 1:00 p.m. Public Health Building, Sandstone, MN

Committee of the Whole meeting, Tuesday, January 31, 2012, 10:00 a.m. Pine County Courthouse, Pine City, MN

With no further regular business to conduct, Chairman Chaffee adjourned the regular Board of Commissioners meeting at 12:10 p.m. until the next regularly scheduled Board of Commissioner's meeting; January 17, 2012 at 1:00 p.m. at the Public Health Building, Sandstone, MN

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Mark LeBrun, Administrator  
Clerk to County Board

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Steve Chaffee, Chair  
Board of County Commissioners